



MINUTES

The City of Beaufort
PARK & TREE ADVISORY COMMISSION
Emergency Meeting
Thursday, January 22nd, 2026 at 3:30pm
City Hall Planning Conference Room
1911 Boundary St, Beaufort, SC

- I. Meeting was called to order by Chairwoman Barbara Fariior, in attendance were PTAC Members Shay Mikell, Joe Macdermant, and Michael Andersen, as well as City Staff Adam Wellins.
 - Minutes were approved for the November 14th and November 20th, 2025, meeting.

Old Business

- Discussions were opened about the Tree City USA application submitted for 2025, Parks Supervisor explained the process and provided information on expenditures for tree planting and initial care, tree maintenance, and removals. The committee brought up questions and shared ideas to add to the city's applications moving forward:
 - **Can the permits be pulled from private/residential removals to better cover full canopy loss throughout the city?**
 - **Would it be possible to provide the cost of the tree removal on Charles St extension and Bay St?**
 - **How does the tree fund function and is there a set of money put aside for mitigation or future tree planting projects?**
- Parks Supervisor stated he would contact the proper departments to gather information for the committee

New Business

- Discussions were opened about a memorial for the tree on Charles St Extension and Bay St. The committee has heard requests from the public about gathering what was left of the tree from the removal and creating a memorial from those pieces. Ideas were suggested, from benches, carvings, to plaques put in the area of removal. The committee had presented questions for city staff:
 - **Does the city have a contact for a local artist who could do a memorial of what was suggested?**
 - **Does the city know of any grants or employee someone in position to find grants to help fund projects or other ventures like this memorial?**

- Discussions were opened about the driftwood tree project and where the progress was currently. Parks Supervisor Adam Wellins stated the city was in the process of contacting the property owner for the current location of the tree, SCDOT, and trying to find a local artist willing to take on the project. The committee has determined the location for the memorial will still be at Morrall Park once the removal and preservation process were completed.

- Discussions were opened about parks assessments in which the committee had presented questions for city staff
 - **Would it be possible for PTAC to meet outside of their monthly scheduled meetings to complete assessments together, and if so, what guidelines would that have to follow?**
 - **Could the city provide an updated park, right of way, and city property list?**

- Parks Supervisor stated he would provide them with an updated list and would reach out to city staff about which guidelines they would have to follow if meeting outside monthly scheduled meetings were possible.

- Meeting was adjourned