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City of Beaufort
1911 Boundary Street
Beaufort Municipal Complex
Beaufort, South Carolina 29902
(843) 525-7070

**City Council Regular Meeting Agenda
February 10, 2026**

Statement of Media Notification

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

Regular Meeting - Council Chambers, 2nd Floor - 6:00 PM

Please note, this meeting will be broadcast via zoom and live-streamed on YouTube. You can view the meeting at the City's page; City Beaufort SC

- I. Call to Order - Philip Cromer, Mayor**
- II. Invocation and Pledge of Allegiance - Mayor Pro Tem, Michael McFee**
- III. Presentations**
 - A. City Manager Employee Recognition of Cora Lee Shoemaker, Public Works Department
- IV. Public Comment - Agenda Items**
 - A. PLEASE LIMIT YOUR REMARKS TO FIVE MINUTES - The Mayor may interrupt public comments that continue past five minutes, are not related to an agenda item, or are disruptive - Persons violating these rules may be required to leave the meeting - [Public Comment Form](#)
- V. Meeting Agenda Approval**
- VI. Proclamations/Commendations/Recognitions**
 - A. Character Education Proclamation, Clara Grace Harbin, Beaufort High School
 - B. Proclamation proclaiming February 17–22, 2026 as Beaufort International Film Festival Week
 - C. Proclamation proclaiming February 2026 as National Black History Month
- VII. Consent Agenda**
 - A. CIP Monthly Report
 - B. Community Development Monthly Report

- C. Downtown Operations Monthly Report
- D. Finance Department Monthly Report
- E. Fire Department Monthly Report
- F. Human Resources Monthly Report
- G. IT Monthly Report
- H. Municipal Court Monthly Report
- I. Police Department Monthly Report
- J. Public Works Monthly Report
- K. Request from Tidal Creek Fellowship to host their Easter Festival at the Henry C. Chambers Waterfront Park from 12:30 pm - 4:00 pm on Sunday, March 22, 2026, as well as co-sponsorship for use of the park
- L. Request from the Friends of the Library Bookstore hosts its annual book sale from Friday, November 6, to Sunday, November 8, 2026 (Friday, Saturday, and Sunday), with set-up on Thursday, November 5, 2026, at the Henry C. Chambers Waterfront Park Pavilion. Friends of the Library is requesting co-sponsorship of the Pavilion for the duration of the event
- M. Request from the Historic Beaufort Foundation to host the 2026 Spring Architect's Tour on Saturday, March 21, 2026, 10:00 am to 2:00 pm, The request includes signage, parking, and the use of golf carts to transport guests to and from parking to transportation during tour hours

VIII. Minutes

- A. Regular Meeting — January 13, 2026

IX. New Business

- A. Request from Cub Scout Pack 1 for co-sponsorship of the Henry C. Chambers Waterfront Park for their annual graduation on Saturday, May 16, 2026, from 10:30 am to 2:00 pm
- B. Request from Mr. and Mrs. Denny Wiener of 500 Port Republic St to waive loud and unseemly noise ordinances for a wedding on April 11, 2026, from 6:00 pm to 11:00 pm on their property
- C. Request from Holy Trinity Classical Christian School to reschedule the 7th annual Swing Bridge 5K Run from Saturday, October 31, 2026, to Saturday, November 7, 2026, from 6:00 am to 10:00 am
- D. Request for co-sponsorship from The Original Gullah Festival for use of the Henry C. Chambers Waterfront Park, May 21–24, 2026, includes request for a waiver of noise ordinance, waiver of food trucks in the Marina parking lot, request for an on-call electrician during working hours free of charge, access to restrooms after hours,

and fireworks display 9:00 pm on Sunday, May 24, 2026

- E. Request from the Beaufort Water Festival for the use of Henry C. Chambers Waterfront Park, 10% reduction of rental fees due to closure of the promenade, street closures, sale and use of alcohol, use of day dock, waiver of noise ordinance, and sponsorship of \$7,500 for the Opening Ceremony's Fireworks for the 70th Annual Beaufort Water Festival, July 14, 2026, to July 28, 2026
- F. Consideration of a Resolution Establishing a Downtown Advisory Board
- G. Consideration of a Resolution Adopting a Social Media Community Comment Policy
- H. An ordinance to amend Part 8, Chapter 2, Parking, of the City of Beaufort Code of Ordinances - First Reading
- I. An ordinance to amend Part 9, Chapter 1, Section 9-1008, Loud and Unseemly Noise, of the City of Beaufort Code of Ordinances - First Reading

X. Public Comment - Non-Agenda Items

- A. PLEASE LIMIT YOUR REMARKS TO FIVE MINUTES - The Mayor may interrupt public comments that continue past five minutes, or are disruptive - Persons violating these rules may be required to leave the meeting - [Public Comment Form](#)

XI. Reports

- A. City Manager's Report
- B. Mayor Report
- C. Reports by Council Members

XII. Executive Session

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law: Discussion regarding personnel — Boards, Commissions and Committees
- B. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Discussion regarding the purchase or sale of property

XIII. Adjourn



PROCLAMATION

WHEREAS, the character education movement reinforces the social, emotional, and ethical development of students; and

WHEREAS, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

WHEREAS, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

WHEREAS, character education teaches students how to be their best selves and how to do their best work; and

WHEREAS, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

WHEREAS, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

WHEREAS, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

WHEREAS, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

WHEREAS, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

WHEREAS, Clara Grace Harbin was selected as the winner by Beaufort High School as the student of the month.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims December 2025 as

CLARA GRACE HARBIN, BEAUFORT HIGH SCHOOL STUDENT OF THE MONTH

The City of Beaufort thereby pronounces *Compassion* as the word for the month of December and applauds Clara Grace Harbin, the Beaufort County School District, and Beaufort High School for their work and specifically honors Clara Grace Harbin as Beaufort High School student of the month.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10th day of February 2026.

Philip E. Cromer, Mayor

Attest:

Traci Guldner, City Clerk



PROCLAMATION

WHEREAS, the Beaufort International Film Festival (BIFF) was founded in 2006 with the vision of celebrating independent film, storytelling, and artistic expression while fostering cultural enrichment in the Beaufort community; and

WHEREAS, over the past twenty years, the Beaufort International Film Festival has grown into a respected regional and national event, welcoming filmmakers, artists, and audiences from across the country and around the world; and

WHEREAS, the Festival has provided a dynamic platform for emerging and established filmmakers, students, and creatives to share diverse voices, innovative storytelling, and meaningful perspectives through the art of cinema; and

WHEREAS, the Beaufort International Film Festival has made a lasting cultural impact by strengthening appreciation for the arts, encouraging creative education, and inspiring future generations of storytellers within our community; and

WHEREAS, the Festival has contributed significantly to Beaufort's economy and tourism by attracting thousands of visitors, supporting local businesses, and enhancing the City's reputation as a premier destination for arts, culture, and entertainment; and

WHEREAS, the 20th Anniversary celebration of the Beaufort International Film Festival, taking place February 17–22, 2026, represents an important milestone in the Festival's history and honors two decades of dedication, creativity, and community partnership.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina do hereby proclaim February 17 – 22, 2026, as

BEAUFORT INTERNATIONAL FILM FESTIVAL WEEK

in Beaufort, South Carolina, and commend the organizers, volunteers, sponsors, filmmakers, and supporters whose passion and commitment have made the Festival a cornerstone of our cultural and tourism identity for the past twenty years.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10th day of February 2026.

Philip E. Cromer, Mayor

Attest:

Traci Guldner, City Clerk



PROCLAMATION

WHEREAS, during Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, Black History Month grew out of the establishment of Negro History Week in 1926 by Carter G. Woodson and the Association for the Study of African American Life and History; and

WHEREAS, Black History Week was expanded in 1976 as part of the nation's bicentennial celebration and thereby became established as Black History Month, and is now celebrated all over North America; and

WHEREAS, Black History Month is a chance for Americans to learn more about our nation's shared history that unfortunately, are far too often neglected; and

WHEREAS, Black History Month allows our community to unite and celebrate the many achievements of black Americans and other people of African descent; and

WHEREAS, the City of Beaufort and Beaufort County are particularly rich in Black history and Black culture, from the Gullah-Geechee people whose heritage is an integral part of our community, to the legacy of Robert Smalls, whose courage helped to change the course of the Civil War, who was elected several times to state and federal offices, and who was a champion of public education for all; to the Reconstruction institutions we celebrate today – Camp Saxton, Brick Church, Penn Center, the Mather School -- to all the remarkable achievements of so many African-American Beaufortonians over the years; and

WHEREAS, the observance of Black History Month calls our attention to the continued need to address racism and to build a society that lives up to its democratic ideals.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Beaufort, South Carolina, do hereby proclaim February 2026 as

National Black History Month

and encourages all citizens to join in learning more about the rich history of African Americans during this special observation.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10th day of February 2026.

Philip E. Cromer, Mayor

Attest:

Traci Guldner, City Clerk



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Brian Ranger, Capital Projects Director
Item Name: CIP Monthly Report
Meeting Date: February 10, 2026
Department: City Managers Office

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. CIP Monthly Report



CITY OF BEAUFORT
1911 Boundary Street
BEAUFORT, SOUTH CAROLINA 29902

COUNCIL MEMBERS:
Philip E. Cromer, Mayor
Mike McFee, Mayor Pro Tem
Neil Lipsitz
Mitch Mitchell
Josh Scallate

MEMORANDUM

To: City Council

From: Brian Ranger, *CIP Director*

Re: December Monthly Report

I. Summary Report

CIP Director continues to be immersed in integral meetings with our area partners such as Beaufort County, BJWSA, Dominion Energy, SCDOT, LATS and LOCOG.

These meetings help all of us to stay informed on local projects and increase our levels of proficiency.

The CIP Portal on the City website continues to be updated weekly, ensuring that the public is constantly informed on the status of all the City's projects.

II. Active Project Updates

The following is a list of downtown and Point projects set to commence in December 2025.

Charles/Craven – SCOR ASIP-funded project to upgrade storm drainage along Charles Street from Craven Street to the Harbor, including portions of Craven Street and North Street. Despite several unforeseen circumstances, significant progress continues to be made; ground water intrusion continually creates a challenging environment. The City of Beaufort CIP Department is continually meeting with the residents on Charles Street to discuss offsite parking, safe passage walkways along closed off roadways, and alternate trash receptacle collection points.



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King Street (Project #22005) – J. H. Hiers began the project on November 28.

Detour signs were set up in accordance with the approved SCDOT plan.

Work on this job site began at the intersection of Hamilton and King Street moving towards Carteret St. The project has experienced minor delays, mainly caused by ground water and from water exiting in the pond located between Federal Street and King Street. Currently we are visiting the project daily. We attend weekly meetings with J.H. Hiers, BJW&SA, Dominion Energy and Davis & Floyd to discuss the status of work being performed.

All utility relocations should be completed in January 2026. (West Side of Carteret Street)

All BJW&SA water tie-ins are scheduled for the week of 12/16/25 at the intersection of Hamilton and King Street. Dominion Gas will be relocating gas lines at the intersection of King and New Street on 12/16/2025-12/17/2025.

Note: J.H. Hiers has scheduled a meeting with SCDOT on December 19, 2025, to finalize a date for crossing Carteret Street.

The City of Beaufort Team has been in direct communication with the King Street residents, dealing with detours, offsite parking and alternative trash service pick-up sites.

Port Republic – Because of the increase in costs this project may not be possible to accomplish during this work cycle. However, this project will be on the top of the list as a shovel ready project for the next Capital Project Planning session. We are currently looking for additional funds.

Waterfront Park – Engineering report has been added to Air Table. Phase 1A has been completed and we are looking to combine phase 1b & 2 for Waterfront Advisory Committee and City Council to review. Next meeting is scheduled for Monday January 12, 2026.

Day Dock – The City of Beaufort has signed a contract with McSweeney Engineers, to develop and submit all necessary state and federal documentation for permitting the modifications to open the Beaufort Day Dock. McSweeney Engineering will conduct structural calculations and develop a set of design drawings and specifications for use in procuring a construction contract to modify the Day Dock. FME will be providing pile analysis for review and consideration for the final engineered drawings.

Washington St. Park – The park continues to make steady progress; Phase 1 of the

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project is coming to an end. Partial drainage, stormwater and erosion and sediment control inspection is scheduled for December 18th, 2025, with the City of Beaufort.

Davis & Floyd has scheduled a final inspection for the First Week in January 2026

Phase I, remaining bare areas around the basketball/tennis court and the bioretention area must be stabilized.

Beaufort Construction has been awarded the second Phase of construction on the Washington St. Park.

Phase II includes concrete sidewalks, playground equipment, benches, water fountains, trash cans receptacles, landscaping and the construction of mural walls

Expected completion date for Washington Street Park is **April 15, 2026**

Weekly Construction progress meetings are scheduled to begin at the end of January 2026

Southside Park – Davis & Floyd, and **Wood & Partners** has broken down the remainder of the project into four distinct phases.

As defined in the Master Plan. (Potential Phases)

Phase 1 completed

Phase 2 Disc Golf, Dog Park upgrades, ADA parking improvements, water service for the Dog park and Southeast trails and wetland crossing bridges.

Phase 3 Open field play area, additional Storm drain piping and internal walking paths around the open fields.

Phase 4 Dog Park Parking, Mill and Overlay of Southside Park Loop, Parking and sidewalks at existing restrooms, the dog wash station. Finish walking trails excluding wetland boardwalk trails and finally the construction of individual pavilion structures.

Phase 5 Wetland boardwalk and associated walking trails and the installation of the fitness nodes.

The next on-site meeting with Davis and Floyd is scheduled for the week of **January 5, 2026**

1st SCVAD-The City of Beaufort has awarded a \$156,000.00 contract to proceed to Davis and Floyd to provide the planning and the engineering service. The scope of this service is based on the Conceptual Master Plan, prepared by D&F dated July 07, 2025. The following improvements includes Access driveway and sidewalks to Boundary Street, with investigation of signalized intersection with Hogarth Street. Parking lot to accommodate bus and passenger vehicles. Interpretive Nodes, 1ST SCVAD Parade Field, Presentation Platform, Open Air Pavilion, Open-

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CITY OF BEAUFORT

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Air Structure for contemplative space, Boardwalk Structure, Walks and paths within the memorial park, Storytelling Exhibits and Sketches for the contemplative and interpretive nodes. Restrooms and finally general landscape and hardscape throughout the memorial park.

The next scheduled meeting is scheduled for **January 21, 2026**

Duke St – Bryan Webb of Davis and Floyd are scheduled to address the City Council during December 9th works session. At this meeting Bryan will outline the path forward on this project. He will request from SCODOT that the sight triangle be reduced from 15ft to 10ft, this will allow for additional onsite parking. He also will submit his engineered drainage design as well as his landscape and lighting plan. The idea is to match the streetscape improvements completed at the east end of Duke Street. All engineering and design work should be completed and submitted by the end of January 2026.

Funding \$625,000 from ARPA funds and \$375,000 from General Fund

Next scheduled neighborhood meeting will be in January 2026

Pigeon Point Landing – The final conceptual drawings were presented to the city council for their review and approval in November of 2025.

All necessary documentation has been completed and sent off for permitting and we are currently awaiting responses from regulatory agencies. Once the permitting process is completed, the project will go out for bidding. We are currently communicating with SCD&R on additional funding.

We have scheduled a neighborhood meeting for the second week in January 2026

Next Scheduled meeting with **Davis and Floyd and O’Quinn Marine Construction** is on January 9, 2026

Bayard St. – This project was broken into two parts or agreements.

Phase 1 design phase -Davis and Floyd are finishing up with SCDEWS on the wetland impact study. They are waiting for a response from the Corp of Engineers; this stage of permitting is ongoing. John Gray of Davis and Floyd has completed an Easement Exhibit for the City. There was never an agreement recorded for a Right of Way at the intersection of Pinckney and Bayard Street (Open Land Trust Agreement site) This has caused a “Realignment” of the drainage pipe. Davis and Floyd are currently working with SCDOT on some milling and overlay **revision**.

Phase 2 Bidding and construction phase, this project is now in the final design stage and will be ready to go out for bids Spring 2026

Pigeon Point Stormwater Study – The Finance Department and the CIP department are

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currently working together in preparing this RFP for posting. The selected engineering firm will be awarded during the second week in January 2026

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City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Curt Freese, Community Development Director
Item Name: Community Development Monthly Report
Meeting Date: February 10, 2026
Department: Community Development Department

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. Community Development



CURRENT PROJECTS

DECEMBER 1 2025- JANUARY 1, 2026

Issued Project Permits:

COMMERCIAL (Issued)

- Pine Court Apartments – 2305 - 2317 Pine Court S. – new 60-unit apartment complex (5 buildings) – **issued – Resubmitted 8/2022 – Reissued 10/25/22- Reissued 7/25/24**
- Tabby Place Expansion – 913 Port Republic Street – **Issued 12/20/22 (extended)**
- Site Work Only – 918 Craven Street – **Issued 12/20/22 (extended)**
- New Hotel – 800 Port Republic Street – **Issued 12/21/22 (extended)**
- Parking Garage – 918 Craven Street – **Issued 12/21/22 (extended)**
- BMH – 955 Ribaut Road – Large Interior Renovations – **Issued 12/19/23**
- BMH – 955 Ribaut Road – ER Renovations – **Issued 12/09/24**
- Storage Facility – 1 Parris Island Gtwy. – **Issued 1/18/24 (extended)**
- Pointe Grand Apts. – 135 Burton Hill Road – Site Work Only – **Issued 4/10/24**
- Pointe Grand Apt Bldgs. – 135 Hillpointe Circle – **Issued 12/23/24**
- Hanover Park Apt Bldgs. – 139 Robert Smalls Pkwy. – **Issued 8/27/24**
- Storage/Residential Living – 1140 Ribaut Road phase 2 and 3 – **Issued 03/29/25**
- Laundry Facility – 73 Schein Loop – **Issued 1/30/25**
- Washington Street Park – 1011 Washington Street Phase 2 – Addition/Renovations –
- Georgia Skin & Cancer- 1261 Ribaut Road – **Issued 07/02/2025**
- Life Center – 1801 Duke Street – **Issued 07/09/2025**
- Cane Island Phase 1– Site Work (Grading) – 5 Cane Island Farm Road – **Issued 07/09/25**
- Cherokee Brick – 3484 Trask Pkwy. – **Issued 7/30/2025**
- Small Parts Warehouse – 25 John Galt Road – **Issued 11/14/25**
- Walmart – 265 Sea Island Parkway – Addition/Renovations - **Issued 11/25/25**
- Bath and Body – 331C Robert Smalls PKWY – Upfit –

COMMERCIAL (Pending)

- 3-Story Apt Bldg. w/1st Floor as Comm. – 211 Charles Street – **(Outstanding Items - Extended)**
- Site Work for Warehouse – 123 Schork Road **(Outstanding Items)**
- Mixed-use Bldg. - 119 Whitehall Drive – Café with 2 apartments **(Under Review)**
- New Duplex - 1273 and 1275 Ribaut Road – 4 Units **(Under Review)**

SF RESIDENTIAL (New Construction) ISSUED within the last month

- 695 Distant Island Drive (Distant Island Subd)
- 1112 Salem Bay Drive (Salem Bay Subd)
- 1208 Kipling Drive (Salem Bay Subd)
- 1110 Salem Bay Drive (Salem Bay Subd)
- 1609 Duke Street

- 1607 Duke Street
- 1102 Greene Street

SF RESIDENTIAL (New Construction) SUBMITTED within the last month

- 1411 Laudonniere Street
- 1096 Otter Circle (Battery Shores Subd)
- 820 Distant Island Drive (Distant Island Subd)
- 312 De La Gaye Pointe (Islands of Beaufort Subd)
- 790 Distant Island Drive (Distant Island Subd)

Historic Review Board:

HRB (Historic Review Board) Scheduled:

- 11 Congress Street, PIN R120 004 000 0104 0000, New Construction.

HTRC:

- None

TRC:

- None

PC (Planning Commission):

PC (Planning Commission)

- ***Sketch Plan Beaufort FSED & PCC – 396 Robert Smalls Parkway.*** *The Applicant is proposing a commercial development to include a free-standing Emergency Department and a Primary Care Clinic.*
- ***Chapters 2,3,4 of the Development Code (including Worksession on 12-01)***

ZBOA (Zoning Board of Appeals):

ZBOA (Zoning Board of Appeals) Scheduled:

- None

Tenant Change (Safety Inspections)

- 135 HillPointe Circle_ Proposed Bus: "Pointe Grand Apartments"
- 205 Ribaut Road_ Proposed Bus: Bail Bonds "Sinkler Bonding"
- 1808 Boundary Street_ Proposed Bus: Tattoo Studio "Black Moss Tattoo"
- 7 Robert Smalls Parkway_ Proposed Bus: Café and Bakery "Pure Café and Bakery"
- 3599 Trask Parkway _ Proposed Bus: Health Clinic "Clinica Hispana Beaufort"
- 2201 Boundary Street _ Proposed Bus: Massage Therapy "A Good Day Massage and Bodywork"
- 930 Bay Street _ Proposed Bus: Minibus Tours "All Ways Savannah"
- 928 Bay Street _ Proposed Bus: Retail "Curiosities"
- 2121 Boundary_ Proposed Bus: Music Lessons "The Cat's Meow Productions"

- 221B Scott Street _ Proposed Bus: Law Firm “The Brown Firm”
- 2728 Depot Road _ Proposed Bus: Landscape Maintenance “Landscape Workshop”
- 2015 Boundary Street _ Proposed Bus: Psychological Services “Beaufort Psychological Services”

• Permits

	2025	
Month	Total Permits	Permit Fees Collected
Jan	83	\$102,854.09
Feb	89	\$77,962.09
Mar	116	\$70,670.29
Apr	106	\$56,917.73
May	96	\$48,165.86
Jun	85	\$33,039.35
Jul	103	\$55,518.64
Aug	99	\$42,701.13
Sep	109	\$41,170.95
Oct	118	\$59,568.54
Nov	79	\$54,643.32
Dec	52	\$16,018.54
Totals	1135	\$659,230.53

Note: The total permit fees collected does not include impact fees.

New Construction - Residential Dwellings & Commercial Structures 2025

Month	Single Family	Multifamily	Commercial	Permit Fees
Jan	14	0	2	\$76,939.00
Feb	15	0	1	\$64,212.50
Mar	13	0	0	\$34,333.10
Apr	16	0	0	\$43,795.20
May	10	0	0	\$31,323.80
Jun	5	0	0	\$20,336.80
Jul	9	0	1	\$26,005.20
Aug	8	0	0	\$28,914.40
Sep	11	0	0	\$30,076.00
Oct	13	0	0	\$46,494.60

Nov	11	0	1	\$ 41,081.40
Dec	0	0	0	0.00
Totals	125	0	5	\$443,512.00

Total Residential Units: 130
 Note: The total permit fees collected does not include impact fees.



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Linda Roper, Downtown Operations Director
Item Name: Downtown Operations Monthly Report
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. Downtown Operations

MAIN STREET BEAUFORT

December Monthly Report



Meetings & Events Attended:

Leadership Beaufort December Session: Participated in the December session gained deeper insight into the Beaufort community.

Main Street Coffee Break: Joined the statewide Main Street check-in to share ideas and tools for supporting local businesses.

Execution & Planning:

Main Street Meet Up: Coordinated with SK Signs & Designs to feature Bay Street Treasures as part of the ongoing series spotlighting local merchants and downtown businesses.

Ribbon Cutting - The Fillin' Station: Worked with the Business to plan a ribbon cutting and welcome the new owners to the City of Beaufort.

Beaufort Downtown Dollars: Successfully infused \$50,000 into Downtown Beaufort with the introduction of the Beaufort Downtown Dollars Program. With 65.8% redeemed by December 31.

WEBSITE TOTAL VIEWS



2,249



Main Street Beaufort eNewsletter

Month	Recipients	Open Rate	Opened
December	180	60%	100



INSTAGRAM INSIGHTS

TOP-PERFORMING CONTENT

3.5K
REACH
↑ 51%

1,115
Views

9.5K
VIEWS
↑ 3.9%

939
Reach



FACEBOOK INSIGHTS

TOP-PERFORMING CONTENT

258.1K
VIEWS
↓ 4.1%

39,482
Views

54,192
Reach

70.2K
REACH
↑ 26.3%



**City of Beaufort Downtown Operations & Community Services
Events & Tour Coordinator Activity Report
December 2025**

Highlights – December 2025:

- Held the City’s Annual Holiday Weekend
 - Night on the Town – which continued despite the rain
 - Light Up the Night Boat Parade – cancelled due to weather
 - Christmas Parade – wonderful attendance
- Attended ribbon cuttings
 - Bay Street Studios
- Arranged and attended Menorah Lighting in Waterfront Park
 - Arranged to display the menorah during the eight nights of Hanukkah
- Da’Gullah Rice Cookoff and Art show moved from WFP to the Black Chamber of Commerce due to weather
- BAHA held annual NYE Firework Display at WFP
- Park Ordinances/Rule Updates
 - Continued the process of updating park ordinances and rules with Public Works
 - Revised parade route around construction with approval from SCDOT
- 2025 Holiday Shuttles continued throughout downtown 11/28/25 and will run until 12/31/25
- Continued sales of Downtown Dollars
 - By 12/31/25, 65% of Downtown Dollars were redeemed by merchants
- Final review and order of new DTO Weather Station
 - To be installed in 2026
- Tours
 - Keeping tours updated on construction progress
 - Tours continue to proceed regardless of the intersection and construction closures
- Parks
 - Park reservations drop a bit over the holidays and rainy weather

**City of Beaufort Downtown Operations & Community Services
Events & Tour Coordinator Activity Report
December 2025**

Park Reservations December 2025

Location	Wedding	Special Event	Birthday or Baby Shower	Other	Festival	Attendance	
						-50	50+
Pigeon Point Park			2	3		4	1
Southside Park			3	11			14
The Bluff							
Washington St. Park				4		4	
Waterfront Park		1		2		2	1
Whitehall Park				1		1	
Other		1		7		3	5
Totals	0	2	5	28	0	14	21

*Washington Street Park remains closed for construction, however Friday community dinners and the United Way's shower trailer are still conducting their services every other week.



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Alan Eisenman, Finance Director
Item Name: Finance Department Monthly Report
Meeting Date: February 10, 2026
Department: Finance Department

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. Finance Department

Scott Marshall
CITY MANAGER
843-525-7070
FAX 843-525-7013



CITY OF BEAUFORT
1911 Boundary Street
BEAUFORT, SOUTH CAROLINA 29902

COUNCIL MEMBERS:
Philip E. Cromer, Mayor
Mike McFee, Mayor Pro Tem
Neil Lipsitz
Mitch Mitchell
Josh Scallate

Dear Mayor, Members of City Council and City of Beaufort Stakeholders:

The City of Beaufort December 2025 financial statement is included in your agenda packet. This financial statement includes the City's Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance (aka Income Statement). It also includes Budgetary Comparison Schedules for the City's fiscal year 2026 budgeted funds which include General Fund, TIF II Fund, Capital Projects Fund, Parks and Tourism Fund, American Rescue Plan Act (ARPA) Fund, Stormwater Fund, State Accommodations Tax Fund, and Fire Impact Fees Fund.

With December being the 6th month of the fiscal year 2026, recurring revenues and expenditures should be 50% of the budget. General Fund revenues are 18.6% of the budget while expenditures are 46.7% of the budget.

I'll be happy to answer any questions that you may have as you review the City's December 2025 financial statements.

Thanks,

Alan Eisenman CPA CGFO
Finance Director

CITY OF BEAUFORT, SOUTH CAROLINA
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2025

	General Fund	TIF II Fund	Capital Projects Fund	Parks and Tourism Fund	American Rescue Plan Act Fund	Stormwater Fund	Other Governmental Funds	Total Governmental Funds
ASSETS								
Cash and cash equivalents	\$ 11,950,692	\$ 1,976	\$ 2,538,969	\$ 4,714,242	\$ 2,035,814	\$ -	\$ 2,255,612	\$ 23,497,305
Taxes receivable, net	244,426	-	-	-	-	57,206	-	301,632
Other receivables	590,786	-	230,795	88,264	-	-	-	909,845
Inventories and other assets	14,241	-	-	-	-	-	-	14,241
Restricted cash and cash equivalents	-	3,899,581	-	1,997,463	-	572,623	26,545	6,496,212
Total assets	<u>12,800,145</u>	<u>3,901,557</u>	<u>2,769,764</u>	<u>6,799,969</u>	<u>2,035,814</u>	<u>629,829</u>	<u>2,282,157</u>	<u>31,219,235</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES								
Liabilities:								
Accounts payable	715,116	-	69,088	82,250	3,034	154,055	-	1,023,543
Due to other governments	57,339	-	-	-	-	-	-	57,339
Unearned revenue	1,846,090	-	-	-	1,345,601	-	-	3,191,691
Accrued liabilities	152,346	-	-	61,335	662.00	4,027	3,142	221,512
Deposits and escrow	481,705	-	-	20,850	-	-	23,617	526,172
Total liabilities	<u>3,252,596</u>	<u>-</u>	<u>69,088</u>	<u>164,435</u>	<u>1,349,297</u>	<u>158,082</u>	<u>26,759</u>	<u>5,020,257</u>
Deferred Inflows of Resources:								
Unavailable revenue - property taxes	245,328	-	-	-	-	40,614	-	285,942
Unavailable revenue - grants	-	-	230,795	-	-	-	-	230,795
Total deferred inflows of resources	<u>245,328</u>	<u>-</u>	<u>230,795</u>	<u>-</u>	<u>-</u>	<u>40,614</u>	<u>-</u>	<u>516,737</u>
Fund balances:								
Nonspendable:								
Inventories	32,120	-	-	-	-	-	-	32,120
Cemetery	-	-	-	-	-	-	7,246	7,246
Restricted	1,669,236	3,901,557	2,469,881	4,638,071	686,517	(141,490)	2,211,054	15,434,826
Committed for:								
Land Acquisition	1,376,516	-	-	-	-	-	-	1,376,516
Vehicle and equipment replacement	2,184,527	-	-	-	-	-	-	2,184,527
Redevelopment	1,892,987	-	-	-	-	-	-	1,892,987
Capital Projects	1,567,317	-	-	1,997,463	-	572,623	-	4,137,403
Law enforcement	-	-	-	-	-	-	37,098	37,098
Assigned for:								
Subsequent year's budget	221,942	-	-	-	-	-	-	221,942
Unassigned	357,576	-	-	-	-	-	-	357,576
Total fund balances	<u>9,302,221</u>	<u>3,901,557</u>	<u>2,469,881</u>	<u>6,635,534</u>	<u>686,517</u>	<u>431,133</u>	<u>2,255,398</u>	<u>25,682,241</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 12,800,145</u>	<u>\$ 3,901,557</u>	<u>\$ 2,769,764</u>	<u>\$ 6,799,969</u>	<u>\$ 2,035,814</u>	<u>\$ 629,829</u>	<u>\$ 2,282,157</u>	<u>\$ 31,219,235</u>

CITY OF BEAUFORT, SOUTH CAROLINA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE MONTH ENDED DECEMBER 31, 2025

	General Fund	TIF II Fund	Capital Projects Fund	Parks and Tourism Fund	American Rescue Plan Act Fund	Stormwater Fund	Other Governmental Funds	Total Governmental Funds
REVENUES								
Property taxes	\$ 1,471,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,471,240
Other taxes	-	-	-	2,310,222	-	-	376,596	2,686,818
Franchise fees	485,323	-	-	-	-	-	-	485,323
Fines and forfeitures	34,204	-	-	-	-	-	-	34,204
Licenses and permits	720,037	-	-	-	-	-	26,445	746,482
Intergovernmental	1,715,884	-	104,000	-	596,532	-	-	2,416,416
Charges for services	417,525	-	-	295,024	-	168,668	-	881,217
Investment earnings	382,629	79,547	40,933	136,024	41,476	12,389	20,279	713,277
Miscellaneous	48,891.00	-	-	125,052	-	-	1,051	174,994
Total revenues	<u>5,275,733</u>	<u>79,547</u>	<u>144,933</u>	<u>2,866,322</u>	<u>638,008</u>	<u>181,057</u>	<u>424,371</u>	<u>9,609,971</u>
EXPENDITURES								
Current:								
General government	2,308,986	-	-	-	75,154	-	316,831	2,700,971
Law enforcement	3,651,364	-	-	853,425	-	-	-	4,504,789
Fire and emergency	5,038,044	-	-	-	-	-	-	5,038,044
Public works	1,124,028	-	-	-	-	391,288	-	1,515,316
Culture and recreation	-	-	-	813,888	-	-	-	813,888
Streets	519,494	-	-	-	-	-	-	519,494
Community development	632,144	-	-	556,806	-	-	-	1,188,950
Debt Service:								
Principal	211,230	-	-	287,212	-	177,500	-	675,942
Interest and other charges	174,138	-	-	172,584	-	112,875	-	459,597
Capital Outlay	-	135,087	988,222	133,917	-	-	-	1,257,226
Total expenditures	<u>13,659,428</u>	<u>135,087</u>	<u>988,222</u>	<u>2,817,832</u>	<u>75,154</u>	<u>681,663</u>	<u>316,831</u>	<u>18,674,217</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(8,383,695)</u>	<u>(55,540)</u>	<u>(843,289)</u>	<u>48,490</u>	<u>562,854</u>	<u>(500,606)</u>	<u>107,540</u>	<u>(9,064,246)</u>
OTHER FINANCING SOURCES (USES)								
Issuance of financed purchases	684,000	-	-	-	-	-	-	684,000
Transfers in	-	-	1,411,239	-	-	-	-	1,411,239
Transfers out	-	-	-	(638,225)	(555,619)	(217,395)	-	(1,411,239)
Total other financing sources (uses)	<u>684,000</u>	<u>-</u>	<u>1,411,239</u>	<u>(638,225)</u>	<u>(555,619)</u>	<u>(217,395)</u>	<u>-</u>	<u>684,000</u>
Net change in fund balances	(7,699,695)	(55,540)	567,950	(589,735)	7,235	(718,001)	107,540	(8,380,246)
Fund balances - beginning	<u>17,001,916</u>	<u>3,957,097</u>	<u>1,901,931</u>	<u>7,225,269</u>	<u>679,282</u>	<u>1,149,134</u>	<u>2,147,858</u>	<u>34,062,487</u>
Fund balances - ending	<u>\$ 9,302,221</u>	<u>\$ 3,901,557</u>	<u>\$ 2,469,881</u>	<u>\$ 6,635,534</u>	<u>\$ 686,517</u>	<u>\$ 431,133</u>	<u>\$ 2,255,398</u>	<u>\$ 25,682,241</u>

**CITY OF BEAUFORT, SOUTH CAROLINA
COMBINING BALANCE SHEET
OTHER GOVERNMENTAL FUNDS
DECEMBER 31, 2025**

	<u>Special Revenue Funds</u>			<u>Permanent Fund</u>	
	<u>State Accommodations Tax Fund</u>	<u>Fire Impact Fees Fund</u>	<u>Drug Control and Prevention Fund</u>	<u>Cemetery Fund</u>	<u>Total-Other Governmental Funds</u>
ASSETS					
Cash and cash equivalents	\$ 1,598,092	\$ 613,175	\$ 37,099	7,246	\$ 2,255,612
Other receivables	-	-	-	-	-
Restricted cash and cash equivalents	-	-	26,545	-	26,545
Total assets	<u>1,598,092</u>	<u>613,175</u>	<u>63,644</u>	<u>7,246</u>	<u>2,282,157</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	-	-	-	-	-
Other accrued expenses	3,142	-	-	-	3,142
Deposits and escrow	-	-	23,617	-	23,617
Total liabilities	<u>3,142</u>	<u>-</u>	<u>23,617</u>	<u>-</u>	<u>26,759</u>
Fund balances:					
Nonspendable:					
Cemetery	-	-	-	7,246	7,246
Restricted	1,594,950	613,175	2,929	-	2,211,054
Committed for:					
Law enforcement	-	-	37,098	-	37,098
Total fund balances	<u>1,594,950</u>	<u>613,175</u>	<u>40,027</u>	<u>7,246</u>	<u>2,255,398</u>
Total liabilities and fund balances	<u>\$ 1,598,092</u>	<u>\$ 613,175</u>	<u>\$ 63,644</u>	<u>\$ 7,246</u>	<u>\$ 2,282,157</u>

CITY OF BEAUFORT, SOUTH CAROLINA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
OTHER GOVERNMENTAL FUNDS
FOR THE MONTH ENDED DECEMBER 31, 2025

	Special Revenue Funds			Permanent Fund	Total-Other Governmental Funds
	State Accommodations Tax Fund	Fire Impact Fees Fund	Drug Control and Prevention Fund	Cemetery Fund	
REVENUES					
Other taxes	\$ 376,596	\$ -	\$ -	\$ -	\$ 376,596
Licenses and permits	-	26,445	-	-	26,445
Investment earnings	19,820	-	459	-	20,279
Miscellaneous	-	-	1,051	-	1,051
Total revenues	396,416	26,445	1,510	-	424,371
EXPENDITURES					
Current:					
General government	316,831	-	-	-	316,831
Debt Service					-
Principal	-	-	-	-	-
Interest and other charges	-	-	-	-	-
Total expenditures	316,831	-	-	-	316,831
Excess of revenues over expenditures	79,585	26,445	1,510	-	107,540
OTHER FINANCING SOURCES (USES)					
Transfers out	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-
Net change in fund balances	79,585	26,445	1,510	-	107,540
Fund balances - beginning	1,515,365	586,730	38,517	7,246	2,147,858
Fund balances - ending	\$ 1,594,950	\$ 613,175	\$ 40,027	\$ 7,246	\$ 2,255,398

**CITY OF BEAUFORT, SOUTH CAROLINA
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE MONTH ENDED DECEMBER 31, 2025**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
	Original	Final	Actual		
Revenues:					
Property taxes	\$ 9,969,172	\$ 9,969,172	\$ 1,471,240	\$ (8,497,932)	14.8%
Franchise fees	2,384,440	2,384,440	485,323	(1,899,117)	20.4%
Fines and forfeitures	59,000	59,000	34,204	(24,796)	58.0%
Licenses and permits	7,817,000	7,817,000	720,037	(7,096,963)	9.2%
Intergovernmental	3,869,680	5,369,680	1,715,884	(3,653,796)	32.0%
Charges for services	2,088,745	2,088,745	417,525	(1,671,220)	20.0%
Investment earnings	600,000	600,000	382,629	(217,371)	63.8%
Miscellaneous	60,000	60,000	48,891	(11,109)	81.5%
Total revenues	26,848,037	28,348,037	5,275,733	(23,072,304)	18.6%
Expenditures:					
Current:					
General government					
City council	318,249	318,249	261,833	56,416	82.3%
City manager	1,006,844	1,011,226	436,835	574,391	43.2%
Finance	1,103,554	1,111,296	542,323	568,973	48.8%
Human resources	514,604	519,993	222,124	297,869	42.7%
Information technology	939,137	939,137	368,838	570,299	39.3%
Court and legal	690,911	706,300	271,692	434,608	38.5%
Non-departmental	815,171	815,171	205,341	609,830	25.2%
	5,388,470	5,421,372	2,308,986	3,112,386	42.6%
Law enforcement					
Police	6,272,804	6,462,388	3,265,119	3,197,269	50.5%
School resource officers	734,983	734,983	311,952	423,031	42.4%
Crossing guards	24,945	24,945	15,173	9,772	60.8%
Victims rights	123,030	123,030	59,120	63,910	48.1%
	7,155,762	7,345,346	3,651,364	3,693,982	49.7%
Fire and emergency					
City of Beaufort fire	8,696,627	9,135,095	5,038,044	4,097,051	55.2%
	8,696,627	9,135,095	5,038,044	4,097,051	55.2%
Public works					
Administration	545,431	578,223	237,918	340,305	41.1%
Maintenance	718,115	718,115	270,247	447,868	37.6%
Solid waste	1,476,050	1,476,050	615,863	860,187	41.7%
	2,739,596	2,772,388	1,124,028	1,648,360	40.5%

**CITY OF BEAUFORT, SOUTH CAROLINA
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE MONTH ENDED DECEMBER 31, 2025**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
	Original	Final			
Streets	1,216,546	1,364,849	519,494	845,355	38.1%
	1,216,546	1,364,849	519,494	845,355	38.1%
Community development	1,356,171	1,363,259	632,144	731,115	46.4%
	1,356,171	1,363,259	632,144	731,115	46.4%
Total current	26,553,172	27,402,309	13,274,060	14,128,249	48.4%
Debt service:					
Principal	1,604,230	1,604,230	211,230	1,393,000	13.2%
Interest	243,568	243,568	174,138	69,430	71.5%
Total debt service	1,847,798	1,847,798	385,368	1,462,430	20.9%
Total expenditures	28,400,970	29,250,107	13,659,428	15,590,679	46.7%
Excess (deficiency) of revenues over (under) expenditures	(1,552,933)	(902,070)	(8,383,695)	(7,481,625)	
Other financing sources (uses):					
Issuance of capital lease	833,472	833,472	684,000	(149,472)	82.1%
Transfers in	69,584	69,584	-	(69,584)	0.0%
Transfers out	(375,000)	(375,000)	-	(375,000)	0.0%
Total financing sources (uses)	528,056	528,056	684,000	(594,056)	129.5%
Net change in fund balance	(1,024,877)	(374,014)	(7,699,695)	(7,325,681)	
Fund balance, beginning of year	17,001,916	17,001,916	17,001,916	-	
Fund balance, end of year	\$ 15,977,039	\$ 16,627,902	\$ 9,302,221	\$ (7,325,681)	

**CITY OF BEAUFORT, SOUTH CAROLINA
BUDGETARY COMPARISON SCHEDULE
TAX INCREMENT FINANCING DISTRICT II – SPECIAL REVENUE FUND
FOR THE MONTH ENDED DECEMBER 31, 2025**

		Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
		Original	Final			
Revenues:						
Investment earnings		\$ 120,000	\$ 120,000	\$ 79,547	\$ (40,453)	66.3%
	Total revenues	120,000	120,000	79,547	(40,453)	66.3%
Expenditures:						
Current:						
Capital Outlay		740,000	740,000	135,087	604,913	18.3%
	Total expenditures	740,000	740,000	135,087	604,913	18.3%
	Excess of revenues over expenditures	(620,000)	(620,000)	(55,540)	(645,366)	
Other financing (uses):						
Transfers out		(1,100,000)	(1,200,000)	-	(1,200,000)	0.0%
	Total other financing uses	(1,100,000)	(1,200,000)	-	(1,200,000)	0.0%
Net change in fund balance		(1,720,000)	(1,820,000)	(55,540)	(1,764,460)	
Fund balance, beginning of year		3,957,097	3,957,097	3,957,097	-	
Fund balance, end of year		\$ 2,237,097	\$ 2,137,097	\$ 3,901,557	\$ (1,764,460)	

**CITY OF BEAUFORT, SOUTH CAROLINA
BUDGETARY COMPARISON SCHEDULE
CAPITAL PROJECTS FUND – SPECIAL REVENUE FUND
FOR THE MONTH ENDED DECEMBER 31, 2025**

		Budgeted Amounts			Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
		Original	Final	Actual		
Revenues:						
Intergovernmental		\$ 21,593,759	\$ 21,755,759	\$ 104,000	\$ (21,651,759)	0.5%
Investment earnings		-	-	40,933	40,933	100.0%
Total revenues		21,593,759	21,755,759	144,933	(21,610,826)	0.7%
Expenditures:						
Current:						
Capital Outlay		28,449,471	28,865,471	988,222	27,877,249	3.4%
Total expenditures		28,449,471	28,865,471	988,222	27,877,249	3.4%
Excess of revenues over expenditures		(6,855,712)	(7,109,712)	(843,289)	(49,488,075)	
Other financing sources:						
Transfers in		6,155,712	6,409,712	1,411,239	(4,998,473)	22.0%
Total other financing sources		6,155,712	6,409,712	1,411,239	(4,998,473)	22.0%
Net change in fund balance		(700,000)	(700,000)	567,950	(1,267,950)	
Fund balance, beginning of year		1,901,931	1,901,931	1,901,931	-	
Fund balance, end of year		\$ 1,201,931	\$ 1,201,931	\$ 2,469,881	\$ (1,267,950)	

**CITY OF BEAUFORT, SOUTH CAROLINA
BUDGETARY COMPARISON SCHEDULE
PARKS AND TOURISM – SPECIAL REVENUE FUND
FOR THE MONTH ENDED DECEMBER 31, 2025**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
	Original	Final	Actual		
Revenues:					
Other taxes	\$ 4,445,000	\$ 4,445,000	\$ 2,310,222	\$ (2,134,778)	52.0%
Charges for services	717,500	717,500	295,024	(422,476)	41.1%
Investment earnings	350,000	350,000	136,024	(213,976)	38.9%
Total revenues	5,512,500	5,512,500	2,866,322	(2,646,178)	52.0%
Expenditures:					
Current:					
Law enforcement	1,731,909	1,795,104	853,425	941,679	47.5%
Culture and recreation	2,333,175	2,365,967	813,888	1,552,079	34.4%
Community development	1,108,256	1,126,273	556,806	569,467	49.4%
Debt Service:					
Principal	646,212	646,212	287,212	359,000	44.4%
Interest and other charges	323,284	323,284	172,584	150,700	53.4%
Capital Outlay	229,800	229,800	133,917	95,883	58.3%
Total expenditures	6,372,636	6,486,640	2,817,832	3,668,808	43.4%
Excess (deficiency) of revenues over (under) expenditures	(860,136)	(974,140)	48,490	1,022,630	
Other financing sources (uses):					
Issuance of revenue bonds	-	-	-	-	
Transfers out	(2,561,185)	(2,661,185)	(638,225)	(2,022,960)	
Total financing sources	(2,561,185)	(2,661,185)	(638,225)	(2,022,960)	
Net change in fund balance	(3,421,321)	(3,635,325)	(589,735)	3,045,590	
Fund balance, beginning of year	7,225,269	7,225,269	7,225,269	-	
Fund balance, end of year	\$ 3,803,948	\$ 3,589,944	\$ 6,635,534	\$ 3,045,590	

**CITY OF BEAUFORT, SOUTH CAROLINA
BUDGETARY COMPARISON SCHEDULE
AMERICAN RESCUE PLAN ACT (ARPA) – SPECIAL REVENUE FUND
FOR THE MONTH ENDED DECEMBER 31, 2025**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
	Original	Final	Actual		
Revenues:					
Intergovernmental	\$ -	\$ -	\$ 596,532	\$ 596,532	0.0%
Investment earnings	133,871	133,871	41,476	(92,395)	31.0%
Total revenues	133,871	133,871	638,008	504,137	476.6%
Expenditures:					
Current:					
General government	233,871	238,253	75,154	163,099	31.5%
Capital Outlay	-	-	-	-	0.0%
Total expenditures	233,871	238,253	75,154	163,099	31.5%
Excess of revenues over expenditures	(100,000)	(104,382)	562,854	341,038	
Other financing (uses):					
Transfers out	(1,352,827)	(1,352,827)	(555,619)	(797,208)	41.1%
Total other financing uses	(1,352,827)	(1,352,827)	(555,619)	(797,208)	41.1%
Net change in fund balance	(1,452,827)	(1,457,209)	7,235	(1,464,444)	
Fund balance, beginning of year	679,282	679,282	679,282	-	
Fund balance, end of year	\$ (773,545)	\$ (777,927)	\$ 686,517	\$ (1,464,444)	

**CITY OF BEAUFORT, SOUTH CAROLINA
BUDGETARY COMPARISON SCHEDULE
STORMWATER – SPECIAL REVENUE FUND
FOR THE MONTH ENDED DECEMBER 31, 2025**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
	Original	Final	Actual		
Revenues:					
Charges for services	\$ 1,375,000	\$ 1,375,000	\$ 168,668	\$ (1,206,332)	12.3%
Investment earnings	28,346	28,346	12,389	(15,957)	43.7%
Total revenues	1,403,346	1,403,346	181,057	(1,222,289)	12.9%
Expenditures:					
Current:					
Public works	884,446	917,238	391,288	525,950	42.7%
Debt Service:					
Principal	355,000	355,000	177,500	177,500	50.0%
Interest and other charges	163,900	163,900	112,875	51,025	68.9%
Total expenditures	1,403,346	1,436,138	681,663	754,475	47.5%
Excess (deficiency) of revenues over (under) expenditures	-	(32,792)	(500,606)	(1,976,764)	
Other financing (uses):					
Transfers out	(398,061)	(467,061)	(217,395)	249,666	46.5%
Total other financing (uses)	(398,061)	(467,061)	(217,395)	249,666	46.5%
Net change in fund balance	(398,061)	(499,853)	(718,001)	218,148	
Fund balance, beginning of year	1,149,134	1,149,134	1,149,134	-	
Fund balance, end of year	\$ 751,073	\$ 649,281	\$ 431,133	\$ 218,148	

**CITY OF BEAUFORT, SOUTH CAROLINA
STATE ACCOMMODATIONS TAX SPECIAL REVENUE FUND
BUDGET TO ACTUAL
FOR THE MONTH ENDED DECEMBER 31, 2025**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
	Original	Final	Actual		
Revenues:					
Other taxes	\$ 916,667	\$ 916,667	\$ 376,596	\$ (540,071)	41.1%
Investment earnings	30,000	30,000	19,820	(10,180)	66.1%
Total revenues	946,667	946,667	396,416	(550,251)	41.9%
Expenditures:					
General government	1,075,717	1,075,717	316,831	758,886	29.5%
Law enforcement	25,729	25,729	-	25,729	0.0%
Total expenditures	1,101,446	1,101,446	316,831	784,615	28.8%
Excess of revenues over expenditures	(154,779)	(154,779)	79,585	234,364	
Other financing uses:					
Transfers out	(438,223)	(538,223)	-	(538,223)	0.0%
Total other financing uses	(438,223)	(538,223)	-	(538,223)	0.0%
Net change in fund balance	(593,002)	(693,002)	79,585	772,587	
Fund balance, beginning of year	1,515,365	1,515,365	1,515,365	-	
Fund balance, end of year	\$ 922,363	\$ 822,363	\$ 1,594,950	\$ 772,587	

**CITY OF BEAUFORT, SOUTH CAROLINA
FIRE IMPACT FEES SPECIAL REVENUE FUND
BUDGET TO ACTUAL
FOR THE MONTH ENDED DECEMBER 31, 2025**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)	Variance with Final Budget Percentage
	Original	Final	Actual		
Revenues:					
Licenses and permits	\$ 200,000	\$ 200,000	\$ 26,445	\$ (173,555)	13.2%
Investment earnings	5,000	5,000	-	(5,000)	0.0%
Total revenues	205,000	205,000	26,445	(178,555)	12.9%
Expenditures:					
Debt Service:					
Principal	-	-	-	-	0.0%
Interest and other charges	-	-	-	-	0.0%
Total expenditures	-	-	-	-	0.0%
Net change in fund balance	205,000	205,000	26,445	(178,555)	
Fund balance, beginning of year	586,730	586,730	586,730	-	
Fund balance, end of year	<u>\$ 791,730</u>	<u>\$ 791,730</u>	<u>\$ 613,175</u>	<u>\$ (178,555)</u>	



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Tim Ogden, Fire Chief
Item Name: Fire Department Monthly Report
Meeting Date: February 10, 2026
Department: Fire Department

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. Fire Department



City of Beaufort/Town of Port Royal Fire Department

December 2025 Report

Public Events

The Fire Department held several public education events throughout December.

- Santa Rides with Port Royal Council
- Port Royal Christmas Tree Lighting Ceremony
- Beaufort Night on the Town Event
- Beaufort Christmas Parade
- Port Royal Golf Cart Christmas Parade

Fire Training

The Training Division conducted 982 hours of training.

Special Training:

All Aerial Driver's along with officers received training on the new Ladder truck from Pierce. Also, we completed December Promotional Testing, and 1 personnel was promoted to Firefighter III, 2 personnel were promoted to Firefighter II, and 1 personnel was promoted to Firefighter I.

We also began construction on a roof prop at Station 4 for the crews to work on ventilation techniques and that project is set to be finished in January.

Medical

CPR classes: 0

Monthly In Service: Mental Health of the First Responder

Fire Marshal

116 Certified Inspections
7 Engine Company Pre Plans

Personnel

Hiring Process completed to fill two open positions

Hired 1 part-time firefighter for Shift 1

2025 Awards:

Volunteer Firefighter of the Year	Firefighter Patrick Conley
Firefighter of the Year	Firefighter Randy Ocker
EMT of the Year	Lt. Paramedic Matt Domanowski
Fire Officer of the Year	Batt Chief Trey Carter
Career Achievement Award	Capt. Paramedic Brett Johnson

Apparatus

- Finalized MOU w/ Beaufort County Fleet Services for vehicle repairs/service.
- Met w/ Spartan Fire to mount extrication equipment on new ladder truck.

Major Incidents

- 480 Calls for service
 - 1 Cooking Fire on Washinton Street
 - Vehicle vs Building in Port Royal

PERSONNEL		
Part-Time	9	
Personnel Assigned	55	
Volunteer Personnel	18	
TOTAL PERSONNEL	82	

INCIDENT SUMMARY	BFT	P.R.
Structural Fires	2	0
Vehicle Fires	1	0
Brush, Trash Fire	0	0
Medical Calls	201	135
Vehicle Accident	18	8
Extrication (350-357)	0	0
Hazardous Condition	3	5
Service Calls (500)	27	13
Good Intent Calls (600)	14	13
False Calls (700)	29	9
Water Rescue	1	1
EMS Standby	0	0
Month	296	184
Total Month	480	

TRAINING/EDUCATION		
Local Instruction	982	
TOTAL	982	

VOLUNTEER		
Local Instruction	0	
Monthly Station Standby	458	
TOTAL	458	

AID SUMMARY - ALL	LI	BUR	PI	other
BEAUFORT				
Aid Given	2	3		
Aid Received				
Mutual Aid Given				
Mutual Aid Received				
PORT ROYAL				
Aid Given			4	
Aid Received				
Mutual Aid Given				
Mutual Aid Received				

FIRE PREVENTION	BFT	P.R.
Inspections Conducted	104	12
Violations Noted	46	12
Violations Corrected	47	4
Knox Box Installations	3	0
Fire Plans Reviewed	8	0
Burning Permits Issued	0	0
Permission to Burn Given	6	1
Public Education Events	6	5
Public Edu. Man Hours	24	19
# of Adults	147	566
# of Children	61	440
Car Seats Installation	1	
Smoke Detectors	0	0
CPR Certifications	0	



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Ivette Burgess, Human Resources Director
Item Name: Human Resources Monthly Report
Meeting Date: February 10, 2026
Department: Human Resources Department

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. Human Resources

Memorandum

To: Scott Marshall, City Manager
From: Ivette Burgess, Human Resources Director
Date: 10/28/2025
Re: Department Update – December 2025

Onboarding/New Hires

3 New Hires:

- Paige Summers – Court Clerk II, Municipal Court
- Ian Tiarks – Patrolman I, Police Department
- Jacob Shytle – Firefighter Recruit, Fire Department

Interviews

- HR staff participated in interview panel for Records Manager position - City Manager's Office.



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Charles Prezalor, Interdev IT Systems Engineer
Item Name: IT Monthly Report
Meeting Date: February 10, 2026
Department:

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. IT Department

City of Beaufort Monthly Report



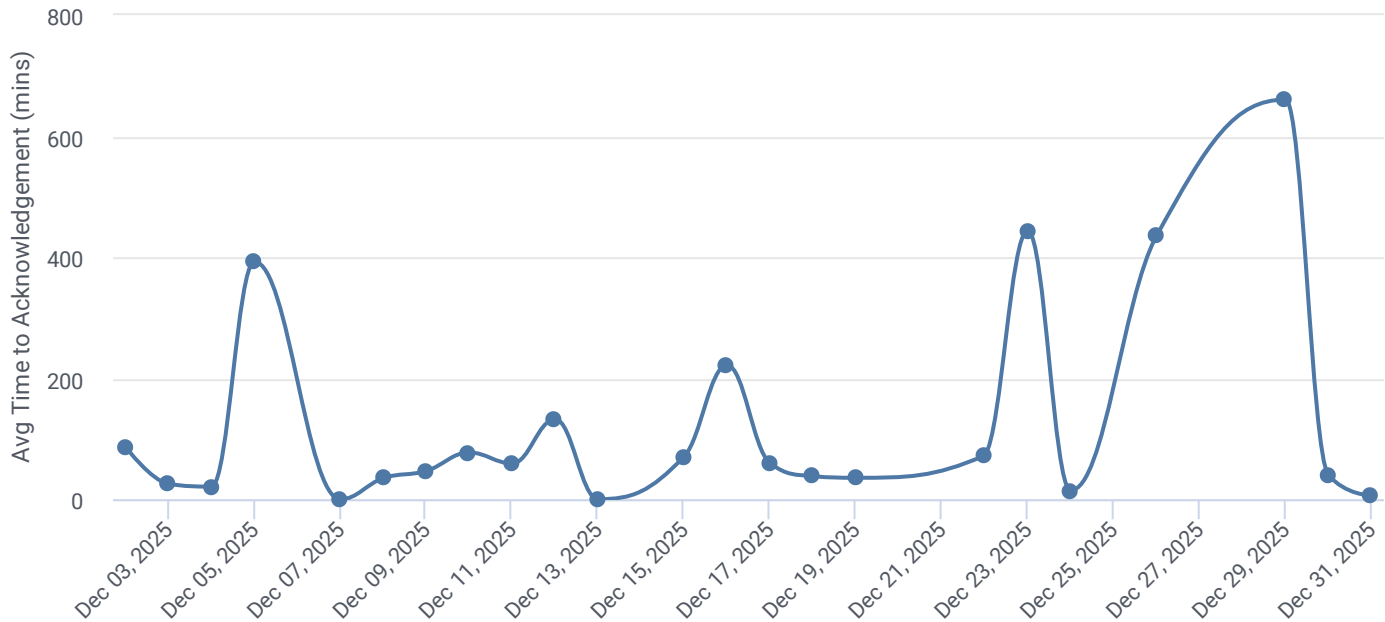
Prepared for: City of Beaufort Created on: Jan 1, 2026 Created by: Joe Riggs

156.97 Avg Ticket Response 30 Days Rolling
mins

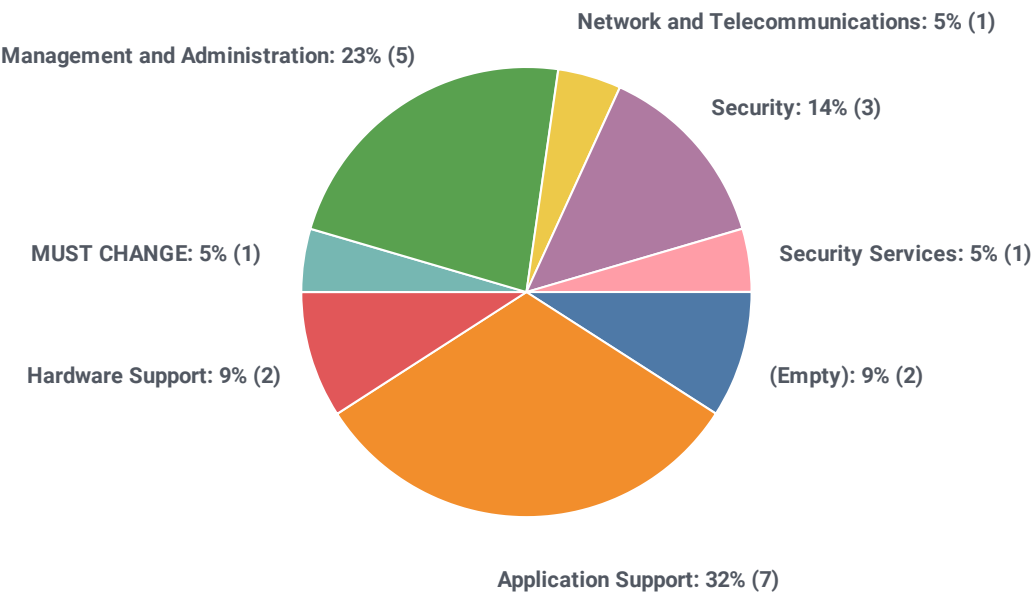
160 1st Response Resolution - Last 30 Days
1st Response Resolution

452 Tickets Closed in the Last 30 Days
Tickets Closed in the Last 30 Days

Average Time to Acknowledgement - Trailing 30 Days



Open Tickets by Type



Open vs. Closed Tickets Last 30 Days





City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Dana Wessels, Court Administrator
Item Name: Municipal Court Monthly Report
Meeting Date: February 10, 2026
Department: Municipal Court

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. Municipal Court

City of Beaufort Municipal Court

Monthly Department Report

December 2025

DEPARTMENT OVERVIEW:

Bench trials are held every Monday and Thursday at 3:00pm. Six sessions of bench trials were held in December 2025 and 162 cases were tentatively scheduled.

Case Overview:

- New cases filed: 144 (86 traffic / 58 criminal)
- Cases disposed: 81 (48 traffic / 33 criminal)

Disposed Cases Breakdown:

- 48 traffic cases
 - 19 guilty indicators (forfeiture, plea, or trial)
 - 29 not guilty indicators (dismissal by officer, Judge, or trial)
- 33 criminal cases
 - 20 guilty indicators (by plea or trial)
 - 13 not guilty indicators

Arrest Warrant Overview: 29 arrest warrants issued

- 28 issued for criminal offenses
- 1 issued for traffic offenses

Expungements:

36 cases initiated from court date.

JURY TRIAL OVERVIEW:

- 58 cases pending: 34 criminal / 24 traffic

Next session of jury trials to be held in March 2026.



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Stephenie Price, Police Chief
Item Name: Police Department Monthly Report
Meeting Date: February 10, 2026
Department: Police Department

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. Police Department

BEAUFORT POLICE DEPARTMENT

1901 Boundary St. Beaufort, SC 29902

843-322-7900



Stephenie Price
Chief of Police

December 2025 Monthly Report

Part-1 Crimes Statistics

	Arson	Aggravated Assault	Burglary B/E	CSC	Homicide	Larceny	Mv Theft	Robbery
January	0	0	0	2	0	34	2	0
February	0	3	3	1	1	20	1	0
March	0	3	3	0	0	30	1	1
April	0	4	1	0	0	30	2	1
May	0	5	0	0	0	26	0	3
June	0	2	5	2	0	38	2	0
July	0	6	1	0	0	28	1	2
August	0	3	4	0	0	25	0	2
September	0	7	4	2	1	32	3	0
October	0	3	4	1	0	25	3	0
November	0	4	2	0	0	32	1	2
December	0	3	2	0	0	32	1	2

Total Calls for Service: **3,433**

- Officer Initiated: 2,433
- 911 Line: 361
- Non-Emergency: 638
- SMS T-911: 1

Community Events Attended: **6**

- December 5- Night on the Town
- December 7- Christmas Parade
- December 13- Shop with a Cop
- December 14- Annual Toy Run
- December 17- SLB Garden Oaks Movie Event
- December 18- SLB Spanish Trace Christmas Party

Chief's Updates:

- December 4-Budget Mtg
- December 7-Christmas Parade
- December 9- United States Coast Guard Command Visit
- December 10- Dr. Baker Wellness Planning
- December 13- Shop with a Cop x 2, MCRD PI Command Holiday Event
- December 14- Menorah Lighting
- December 17- Garden Oaks Movie/Holiday Event
- December 18-Charleston PD Marine Unit Visit, Entertainment District Mtg, Spanish Trace Holiday Event
- December 19- BPD Annual Awards Ceremony

Upcoming Events:

- January 16th-18th- Oyster Festival
- January 19th- MLK Day Parade
- January 22nd- Annual State Accreditation Meeting



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/09/2026
From: Nathan Farrow, Public Works Director
Item Name: Public Works Monthly Report
Meeting Date: February 10, 2026
Department: Public Works Department

Background Information:

Introduction:

Monthly Report for December 2025.

Background:

Legal Authority:

Staff Recommendation:

Placed on Agenda For:

Action

Attachments:

1. Public Works



CITY OF BEAUFORT PUBLIC WORKS DEPARTMENTS
MONTHLY ACCOMPLISHMENTS

MONTH OF: FEBRUARY COUNCIL MEETING, DECEMBER ACCOMPLISHMENTS

EVENTS: *Annual Christmas Night on the Town and
 Lighting of the Tree at WFP
 *Annual Christmas Parade
 *Employee Appreciation Day (Public Works hosted staff gathering)

Weekly Safety Briefs: Miguel Canela-Pena: *PPE Effectiveness / Look out for “the other guy”*

See/Click/Fix: Reported: 38
 Resolved to date: 1498

811 Locates Reported & Reviewed: 110

PO's (PR's) Created and Processed 026

Banners Reserved and Hung 016

On-Call Traffic: A.Davis / Miguel Canela-Pena / Miguel Canela-Pena /

Weekend Parks: **K Looney / I Hidalgo / C Moultrie / E Major**

Recurring:

Meetings: Daily Staff / Weekly Supervisor / Weekly Review of FY 26 Budget

Update to reports: Drainage / Tree / Street / Banner / Credit Card / Budget
 Spread Sheet / Payroll / Daily Weight Tickets

Stormwater/Street: Routine Easement maintenance / Flap Gate inspection &
 Maintenance / inspection and maintenance all
 Equipment / routine drainage maintenance
 Maintenance of open land trust areas and large park/city owned
 Area (Commerce Park)

Parks: Inspection and maintenance to all Parks & playgrounds, restrooms, buildings, benches, etc.; along with all ground maintenance (cutting, weed eating, weed maintenance, plantings, tree trimming, etc)
Routine restroom cleaning in multiple parks
Routine full upkeep of Spanish Moss Trail litter control/water fountains / cross walks weekly
City wide trash run all parks weekly
Watering for beds and areas without irrigation

Administration:

- Repairs:
 - Responded to leak at PD building near the IT office.
 - Re-install of electric panel at Southside Park that was knocked off.
- Maintenance:
 - Replaced battery in one of PW vehicles
 - Street drainage inspections in Mossy Oaks Area
 - Monitoring of Jane Way canal, along with inspection of roadside ditch on Center Dr E.
- Assisted:
 - Assisted Gen support adding additional outlets on poles at Bay and Charles for Christmas
 - Cut up and removed tree fallen across roadway at 260 De La Gaye
 - Working with Stormwater for corrections being made at WFP referencing sinkholes.
 - Assisted Facility Maint with “Chiller” issues
 - Worked with Traffic replacing Pedestrian crosswalk pole on Boundary @ Ribaut.
- Other
 - Public Works staff – Christmas Decorations city wide (Cannon, WFP, streets, etc.)
 - Washed and prepared trailer for PW participation in parade. Drive truck pulling PW float.
 - Reviewed issues referencing “chiller” at PD/CH buildings. JCI responded, rec’d quote and PO processed for repairs.
 - Lighting upgrades meeting with Nightscapes
 - PWC field inspections

Office Administration:

- Repairs:
 - Working with Accounts Payable to clarify billings/payments to Capital Waste / Cintas / Bootjack
- Maintenance:
 - Cleaned Women’s Restroom in PWC
 - Reconciled FY26 PW spread sheet
 - Research and creation of Year End spread sheet
 - Prep for FY27 Budget
- Assisted:
 - Christmas Decorations at PWC
 - Prep for “stage” during DT Christmas weekend celebrations (Night on the Town / Parade / etc)
 - Met with Director referencing FY26 YTD budget, outstanding projects, invoices with difficulties, re-structure of Facility Maint division (with Gen Support), etc.
 - Fielded multiple calls referencing the timing change at Traffic Signals along Boundary St

- Working w/ Parks Division reference water consumption within Horse/Marina meter in WFP
- Other:
 - Rec'd Fleet Vehicle from Enterprise (FY26 Budget Approved). Processed
 - Updated training from Brightly for new work order system
 - Travel documents are processed for three (3) employees attending and returning from training class.
 - Reviews report for lighting needs at City Hall and Court/PD buildings
 - EMPLOYEE APPRECIATIONS Day gathering, lunch, set up, take down, etc.
 - Distribution of food, gifts and monetary funds to the family that Public Work Department adopted for the 2025 Christmas time.

Facility Maintenance Division: *(The Facility Maintenance Division will be working within the supervisory overview of General Support)*

Stormwater / Street Division:

- Repairs
- Maintenance:
 - Edging sidewalks along Talbird and Waddell roadways
 - Cleaned roadside ditches along #10 and #12 Riverfront Place
- Assisted: Worked to install Christmas Tree at WFP, and decorations around the city.
- Other

Parks Division

- Repairs:
 - Make repairs and some adjustments to irrigations in multiple parks due to temperatures going below zero.
- Maintenance:
 - Did additional “blow off” of SMT from Broad River to Westvine (Port Royal)
 - Removed large leaf build up from Southside Park with Leaf Vacuum Trailer
 - Planted Winter Annuals at Pigeon Pt Park and Southside Park
- Assisted: Worked to install Christmas Tree at WFP, and decorations around the city.
- Other

Traffic Control / General Support – Facility Maintenance

- Traffic Control
 - Repairs:
 - Installed fiber for GridSmart cameras on Ribaut Rd @ Boundary St / Robert Smalls @ Boundary St. Finalization of Gridsmart
 - Inspection of pedestrian crossing at Mink Point
 - Installed Pedestrian detection on Boundary St @ Ribaut Rd
 - Installed Pedestrian Board on Parris Is Gtwy @ Mink Point
 - Swapped traffic cabinet controllers at Marsh St / Bft Town Center / Carolina Cover / Hogarth / Westview/ Robert Smalls Pkwy (all intersections area)
 - Repaired/Installed ground wire for Traffic Cabinet on Boundary ST and Ribaut Rd ; new pedestrian crosswalk pole and board on Q2 at Boundary St and Ribaut Rd

- SC811 Marking: Carteret St and King.
- Repaired the “barn” and the breakdown of traffic signals
- Maintenance:
 - Banners hung and removed on Bay @ Ribaut (each week)
 - Returned the “led testing unit” for the Traffic Cabinet Controller
 - Assisted Traffic SCDOT with the Controller swap and setup of GRIDSMART Camera Detection at McDonalds area
 - Adjusted timing and detection on Boundary St corridor
 - Changed Q5 from “puck” detection to minimum recall on Hogarth and Carolina Cove Traffic signals
 - Inspection for Gridsmart and timing at Robert Smalls & Boundary St
 - Updated Gridsmart app on laptop
- Assisted:
 - Assisted with pulling floats and setting up (decoration) for Christmas Parade
 - Assisted with the setting up of Employee Appreciation Day
 - Assisted DOT with Q4 and Q6 pedestrian push button US170 @ Castle Rock
- Other:
 - Co-response with residents calling in with questions about Gridsmart.
 - Assisted with the prep of Veh 24-002 for “on-call” use by Gen Support/Fac Maintenance Supervisor
- **General Support – Facility Maintenance**
 - Repairs:
 - Installed outlets on streetlight at Charles
 - Worked with Traffic running wire for Traffic Intersection upgrades (GridSmart)
 - Replaced water heater @ 500 Carteret St
 - Replaced “rope” on flagpole at the Carnegie Bldg.
 - Inspected, caulked several places on the roof of the PD/Courts building and also City Hall Building
 - Repaired TV at the Court House
 - Troubleshoot “alarm panel” at the PD building
 - Repaired and replaced PED crossing signs at Port Republic and Carteret, Bay and West, and, King and Carteret.
 - Maintenance:
 - Trimmed tree canopies along new parade route
 - Stabilized handrail at West Street Extension
 - Troubleshoot and made multiple electric issues for prep of Night on the Town and any Issues along the streets and in the downtown parks.
 - Cleaned out closet of used and out of date materials and restocked utility closet at PWC
 - Started building the “platform” for new air condition unit at PWC
 - Installing of the Planning department “wall” moved furniture, re-built desks, and assisted with the contractor “punch list”.
 - Scheduled Stanley steamer for “requested” cleaning of Planning Department area floors.
 - Did an “additional” cleaning of Men’s restroom at City Hall
 - Assisted:
 - Assisted Traffic Control with installation of Grid Smart Cameras at the Robert Smalls/Boundary intersection.
 - Other:

- Ran extension cords, hung lights, decorated Christmas on streets, WFP, Cannone Park
- Power set up for stage along mast arm at intersection of “Night on the Town”.
- Wrapped trees long back of restaurants in WFP
- Installed snow machines in Christmas Tree at WFP for Lighting of the Tree
- Escorted JCI with HVAC inspection at PD/Court, along with City Hall (after hours)

Fleet / Equipment: (Supervisor was out month of Dec)

- Issues were handled by Operations Manager and Supervisors



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/15/2026
From: Jennifer Pointer, Administrative Assistant
Item Name: Request from Tidal Creek Fellowship to host their Easter Festival at the Henry C. Chambers Waterfront Park from 12:30 pm - 4:00 pm on Sunday, March 22, 2026, as well as co-sponsorship for use of the park
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Request from Tidal Creek Fellowship to host their Easter Festival at the Henry C. Chambers Waterfront Park from 12:30 pm - 4:00 pm on Sunday, March 22, 2026, as well as co-sponsorship for use of the park.

Background:

Tidal Creek Fellowship is requesting permission to host their Easter Festival at the Henry C. Chambers Waterfront park as they have in years past. They are requesting co-sponsorship for the use of the park for the event. They will be hosting a free family-friendly event open to the public to include games, face painting, and bounce houses.

Legal Authority:

Home Rules & General Power

Staff Recommendation:

Staff recommends approval

Placed on Agenda For:

Attachments:

1. 2026-03-22 Tidal Creed Fellowship Easter Festival



January 15, 2026

To Whom It May Concern:

My name is Wendy Greene, and I serve as the Children's Ministry Director for Tidal Creek Fellowship on Lady's Island. In years past, we have hosted an Easter Festival at the Waterfront Park, and we would love the opportunity to do so again this year.

Tidal Creek Fellowship is a registered 501(c)(3) nonprofit, and we are actively involved in serving families throughout our community. In addition to events like this festival, we also host annual shoe distributions at local elementary schools in partnership with Samaritan's Feet, providing new shoes and encouragement to children in need. This year, we are excited to include a shoe distribution as part of our Easter Festival, allowing us to bless even more children and families in one joyful community event.

Below is a brief overview of what we have done in the past and what we are hoping to offer again:

Easter Festival 2026
Sunday, March 22, 2026
12:30 PM – 4:00 PM
Waterfront Park, Downtown Beaufort

On March 22nd, Tidal Creek Fellowship will go into the community to connect with families and share the hope and life we have discovered in following Jesus. The Easter Festival will be completely *free* and open to the public. Activities will include jump houses, snow cones, cookie decorating, games, face painting, and an Easter basket with candy for every child who attends. In addition, children and adults in need will be able to receive a new pair of shoes through our partnership with Samaritan's Feet.

Please let me know if you need any additional information or documentation. I would be grateful for guidance on how to move forward with this request.

Thank you so much for your time and help.

Blessings,

Wendy Greene
Children's Ministry Director
Tidal Creek Fellowship
Mobile: 330-554-6364
Email: wendy@tidalcreek.net



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department
500 Carteret St, Ste B2, Beaufort, SC 29902

Phone: 843-379-7519

email: events@cityofbeaufort.org

Name of Event: <u>Easter Festival</u>	Date(s) of Event: <u>March 22, 2020</u> Setup start/end time: <u>8am - 12:30pm</u> Actual event start/end time: <u>12:30 - 4pm</u> Take down start/end time: <u>4pm - 6pm</u>
Organization/Individual Name: <u>Tidal Creek Fellowship</u>	Address: <u>290 Brickyard Pt. Rd. S.</u> <u>Beaufort SC 29907</u> Telephone: <u>330 554 6364 -cell</u> Email: <u>wendy@tidalcreek.net</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Downtown Operations 500 Carteret St, Ste B2 Beaufort, SC 29902

or scan and email to events@cityofbeaufort.org.

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7519 or visit our website at www.cityofbeaufort.org.

Is event open to the public? yes

Will admission be charged, or donation required? no

Will alcoholic beverages be sold? no Served? no

Will food be sold? no Served? yes

Will there be any retail sales? no

Number of people expected to attend: 500-700

Areas of the Waterfront Park can be reserved/rented for 4-, 6-, or 12-hour blocks of time. Please factor time for setting up and break down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro-rated increments.

NO exceptions will be made to this policy.

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	\$ 200.00	\$ 400.00	
Pavilion	\$ 350.00	\$ 600.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 500.00	\$ 800.00	
Electric Fee	\$ 75.00	\$ 100.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

We will need electrical hookups

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

Did you know?

BEAUFORT PRIDE OF PLACE is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation, please contact Downtown Operations (843) 379-7519 or events@cityofbeaufort.org.

Liability Insurance

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

Alcohol

- To serve alcohol or liquor at your event, you must obtain City Council approval.
- If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact Downtown Operations (843)379-7519 or events@cityofbeaufort.org. City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

***(Note that alcohol consumption in city parks is prohibited with limited exception depending on location and subject to City Council approval and waiver of ordinances, obtaining applicable permits, enforcement services, etc.). In addition, the use of grills, fryers, and other combustible equipment is subject to approval and in some cases/locations strictly prohibited.**

***The use of slip and slides, balloons, and confetti are prohibited. In addition, staking of items into the ground are prohibited.**



Lessee/Applicant Signature

1-15-20

Date

-----This section for City use-----

Downtown Operations

Date Application Received

Deposit Paid: _____ Fees Paid: _____ Deposit to be Refunded: _____



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/23/2026
From: Jennifer Pointer, Administrative Assistant
Item Name: Request from the Friends of the Library Bookstore hosts its annual book sale from Friday, November 6, to Sunday, November 8, 2026 (Friday, Saturday, and Sunday), with set-up on Thursday, November 5, 2026, at the Henry C. Chambers Waterfront Park Pavilion. Friends of the Library is requesting co-sponsorship of the Pavilion for the duration of the event
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Request from the Friends of the Library Bookstore hosts its annual book sale from Friday, November 6, to Sunday, November 8, 2026 (Friday, Saturday, and Sunday), with set-up on Thursday, November 5, 2026, at the Henry C. Chambers Waterfront Park Pavilion. Friends of the Library is requesting co-sponsorship of the Pavilion for the duration of the sale. The expected attendance is 300 for the sale

Background:

This event is hosted every year under the pavilion.

Legal Authority:

Home Rules & General Power

Staff Recommendation:

Staff recommends approval

Placed on Agenda For:

Action

Attachments:

1. 2026-11-5 FOL Book Sale



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department
500 Carteret St, Ste B2, Beaufort, SC 29902

Phone: 843-379-7519

email: events@cityofbeaufort.org

Name of Event: <u>FRIENDS OF THE BEAUFORT</u> <u>LIBRARY BOOKSALE</u>	Date(s) of Event: <u>SALE 15 11-6, 7, 8 - 26</u> Setup start/end time: <u>11/5/26</u> Actual event start/end time: <u>11-6 10AM 11-8 2:PM</u> Take down start/end time: <u>11/8-9/26</u>
Organization/Individual Name: <u>MICHAEL WELCH</u> <u>CO CHAIR FOR BOOKSALE</u>	Address: <u>1709 DUKE ST</u> <u>BEAUFORT SC 29902</u> Telephone: <u>513 257 8674</u> Email: <u>mswelch1960@gmail.com</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Downtown Operations 500 Carteret St, Ste B2 Beaufort, SC 29902

or scan and email to events@cityofbeaufort.org.

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7519 or visit our website at www.cityofbeaufort.org.

Is event open to the public? YES

Will admission be charged, or donation required? NO

Will alcoholic beverages be sold? NO Served? NO

Will food be sold? NO Served? NO (SNACKS FOR VOLUNTEERS)

Will there be any retail sales? YES - USED BOOKS

Number of people expected to attend: 300 + OVER WEEKEND (?)

Areas of the Waterfront Park can be reserved/rented for 4-, 6-, or 12-hour blocks of time. Please factor time for setting up and break down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro-rated increments.

NO exceptions will be made to this policy.

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
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Lessee/Applicant Signature

1/23/26

Date

-----This section for City use-----



Downtown Operations

1/23/26

Date Application Received

Deposit Paid: _____ Fees Paid: _____ Deposit to be Refunded: _____

REQUEST FOR CO-SPONSORSHIP

Henry C. Chambers Waterfront Park

Name of Event FRIENDS OF THE BEAUFORT COUNTY LIBRARY BOOK SALE

Date of Event: 11-6, 7, 8-26

Contact person: MICHAEL WELCH

Telephone: 513 257 8674

Please check all that apply.

	Yes	No
<i>Are you a "For Profit" entity?</i>		***
<i>Is this a fund-raising event?</i>	✓	
<i>Is this event open to the public?</i>	✓	
<i>Is there a required fee / donation to attend this event?</i>	✓	✓
<i>Are you requesting more than two (2) park areas for this event?</i>		✓
<i>Will there be any type of "sales" for this event?</i> USED DONATED BOOKS	✓	
<i>Will this event require more than four (4) hours (includes setup & take down)? This is a multiple day display</i>	✓	
<i>Will alcohol be sold / served?</i>		✓

**If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? 501c3 (Friends of the Library)

Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.

Events Coordinator Recommendation: Approved:_____ Denied:_____

Explanation: _____

Forward for Council Deliberation: _____
Date of Council Meeting _____

Council: _____ Approved: _____ Denied: _____

Explanation: _____



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 02/03/2026
From: Jennifer Pointer, Administrative Assistant
Item Name: Request from the Historic Beaufort Foundation to host the 2026 Spring Architect's Tour on Saturday, March 21, 2026, 10:00 am to 2:00 pm, The request includes signage, parking, and the use of golf carts to transport guests to and from parking to transportation during tour hours
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Request from the Historic Beaufort Foundation to host the 2026 Spring Architect's Tour on Saturday, March 21, 2026, 10:00 am to 2:00 pm, The request includes signage, parking, and the use of golf carts to transport guests to and from parking to transportation during tour hours

Background:

The Historic Beaufort Foundation is requesting to host their annual Spring Architects' Tour on Saturday, March 21, 2026, from 10:00 am to 2:00 pm. This popular tour celebrates the best in creative and distinctive Lowcountry contemporary residential architecture. As in the past, the tour operates for one day in and around the City of Beaufort and Greater Beaufort.

This year's tour includes 5 homes located within the City of Beaufort and on St. Helena Island. As in the past, tour goers will purchase and retrieve tickets and itinerary the day of the event at our Tour Headquarters. This year, we will have two Tour Headquarter locations — 1100 Boundary Street (a property of USCB), and a site on Dataw Island.

Key requests:

1. Use of signage with a temporary sign permit
2. Parking at 1100 Boundary St on Saturday, March 21, 2026
3. Use of golf carts to transport guests to and from parking to the tour site in downtown Beaufort during tour hours

Legal Authority:

[City Code of Ordinances — 6.8.1 — Types of temporary signs.](#)

[City Code of Ordinances — Chapter 2. Parking — Sec. 8-2002. — Metered parking.](#)

[City Code of Ordinances — Chapter 6 — Golf Carts.](#)

Staff Recommendation:

Staff recommends approval

Placed on Agenda For:

Action

Attachments:

1. 2026-03-21 HBF Spring Architects Tour



January 30, 2026

Mrs. Jennifer Pointer
Mrs. Linda Roper
Downtown Operations & Community Services
City of Beaufort
500 Carteret Street
Beaufort, SC 29902

Dear Jennifer and Linda,

Historic Beaufort Foundation is delighted to continue our Spring Architects' Tour in 2026. Scheduled for ***Saturday, March 21st***, this popular tour celebrates the best in creative and distinctive Lowcountry contemporary residential architecture. As in the past, the tour operates for one day in and around the City of Beaufort and Greater Beaufort.

This year's tour includes 5 homes located within the City of Beaufort and on St. Helena Island. As in the past, tour goers will purchase and retrieve tickets and itinerary the day of the event at our Tour Headquarters. This year, we will have two Tour Headquarter locations - 1100 Boundary Street (a property of USCB), and a site on Dataw Island. Tour Headquarters will be open from 9AM to 2PM. Online ticket sales will run through Wednesday, March 18.

With this letter, we are requesting approval related to parking and signage:

Signage.

As in the past, HBF would like to place corrugated sign boards with sign stands identifying each home as a tour site. One sign would be placed in each yard and/or at the curb for just the day of the event. In the City of Beaufort, this includes the headquarters location at 1100 Boundary Street, and one house on Greene Street within the Historic District. HBF will apply for a temporary signage permit. Signs will be placed the early morning of the event and removed that afternoon.

Parking.

Parking for our downtown tour headquarters and our tour site downtown will be at 1100 Boundary Street. Parking at Dataw Island will be coordinated with the General Manager. Parking at our Lands End tour site will be coordinated with Beaufort County Sheriff's Department.

Transportation.

HBF would like to use golf carts for transport of guests to and from parking to the tour site in the downtown area. Transportation at Dataw will be coordinated with the General Manager.

Notification. HBF will work with the Downtown Operations & Community Services Department to notify impacted homeowners of the tour.

The Spring Architects' Tour has historically attracted hundreds of visitors to Beaufort from across the country to stay, tour, dine, shop and immerse themselves in the unique offerings of Beaufort and the Lowcountry as gracious residents open their private homes and gardens to offer this unique experience.

We look forward to working with the City of Beaufort, our many partners and the community to continue this special tradition.

We appreciate your consideration and look forward to successful event for Beaufort and the Lowcountry.

Sincerely,



Lise Sundrila
Assistant Director

cc: Scott Marshall, City Manager



City Council Regular Meeting

Meeting Minutes – City Hall Council Chambers, 2nd Floor

January 13, 2026

I. CALL TO ORDER

6:00 PM

Philip Cromer, Mayor

Members of Council in attendance - Philip Cromer, Neil Lipsitz, Michael McFee, Mitch Mitchell, Josh Scallate.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Michael McFee, Mayor Pro Tem

III. PRESENTATIONS

City Manager, Scott Marshall presented Sarah Farrow, from Municipal Court, with a plaque upon her retirement with 18 years of service to the City of Beaufort.

IV. PUBLIC COMMENT

Paul Trask, 610 Bladen Street, spoke regarding New Business, Item H. A written copy of his remarks is attached.

V. MEETING AGENDA APPROVAL

Motion to approve the Meeting Agenda was made by Councilman Lipsitz and seconded by Councilman Scallate.

Councilman Lipsitz made a motion to amend by moving New Business Item F, to New Business Item A. The motion was seconded by Councilman Mitchell.

All were in favor of the amended motion.

All were in favor of the main motion.

VI. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

A. Character Education Proclamation, Kaia Carlson, Broad River Elementary School.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

VII. CONSENT AGENDA

Motion to approve the Consent Agenda was made by Councilman Mitchell and seconded by Mayor Pro Tem, McFee.

Councilman Scallate asked a few questions about the Capital Projects Monthly Report which were answered by Interim Capital Improvements Program Director, Brian Ranger.

All were in favor, motion carried.

Items approved are listed below:

- A. Capital Projects Monthly Report.
- B. Community Development Monthly Report.
- C. Downtown Operations Monthly Report.
- D. Finance Department Monthly Report.
- E. Fire Department Monthly Report.
- F. Human Resources Monthly Report.
- G. IT Monthly Report.
- H. Municipal Court Monthly Report.
- I. Police Department Monthly Report.
- J. Public Works Monthly Report.
- K. Request to hold the 2026 Beaufort Shrimp Festival and Arts and Crafts Market in the Henry C. Chambers Waterfront Park, October 2 - 3, 2026, and request waivers for the sale of alcohol, open containers, public drinking, noise ordinances, street closures, 5k race, and permission for issuance of parking passes.
- L. Request to host the 2026 Halloween Celebration in the Henry C. Chambers Waterfront Park on Saturday, October 17, 2026, from 10:00 am - 2:00 pm and twenty (20) complimentary parking passes.
- M. Request to host 2026 Holiday Weekend events to include street closures and other permissions, December 4 - 6, 2026.
- N. Request from Open Land Trust to revise the date to host Brunch on the Bluff from April 25, 2026, to May 9, 2026, for street closure, waiver of drinking in public, and waiver of noise ordinance from 11:00 am - 2:00 pm.

VIII. MINUTES

- A. Worksession and Regular Meeting - December 9, 2025.

Motion to approve was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

Minutes approved as presented.

IX. NEW BUSINESS

- A. A Resolution of the City Council of the City of Beaufort, South Carolina, authorizing the gift of an Original Sculpture by Arthur Rose, Sr. from the City's Historical Collection to Claflin University.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

Councilman Mitchell spoke about the sculpture by Arthur Rose, Sr., and the reasons as to why it is being gifted to Claflin University.

All were in favor, motion carried.

- B. Request to host A Taste of Beaufort on May 1 - 2, 2026, in the Henry C. Chambers Waterfront Park, Washington Street Park, and a street closure of Washington Street between Carteret Street and New Street from 12:00 pm to 7:00 pm on May 1, 2026, and 10:00 am to 5:00 pm on May 2, 2026.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

- C. Request from the Beaufort History Museum to host its annual auction of historical items on March 19, 2026, from 5:30 pm to 8:30 pm at the Beaufort History Museum. The Beaufort History Museum is requesting from the city a waiver of loud and unseemly noise, additional lighting, reserved parking, trash disposal, and police services during the event.

Motion to approve was made by Councilman Mitchell and seconded by Councilman Lipsitz.

All were in favor, motion carried.

- D. Request from The Beaufort History Museum to host its Living History Day on April 11, 2026, from 10:00 am to 4:00 pm at The Arsenal. The event is requesting a waiver of discharging of blank ammunition firearm (canon fire) for ceremonial/educational purposes, reserved parking, and trash services.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Mitchell.

All were in favor, motion carried.

- E. Request for Main Street Beaufort co-sponsorship, waiver of police service fees, and drinking in public - "Sip and Stroll for the Stars" Thursday, February 12, 2026, from 4:00 pm - 8:00 pm.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

Councilman Scallate recused himself from the vote. A copy of the Recusal Form and his statement are attached.

All were in favor, motion carried.

- F. Request from Main Street Beaufort for street closures for Bay Street from Charles Street to Carteret Street, and West and Scott Streets from Bay Street to Port Republic Street and drinking in public for First Friday events on April 3, 2026, and July 3, 2026, from 3:30 pm - 9:00 pm.

Motion to approve was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

- G. Appointment of Dr. Natassia Allen to the Beaufort Housing Authority Board of Directors to fill the unexpired term of John Warley.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

Dr. Allen's term will expire on October 24, 2027. Ethan James, Chair of the Beaufort Housing Authority Board of Directors provided some information on Dr. Allen.

All were in favor, motion carried.

- H. Appointment to the Beaufort County Transportation Referendum Advisory Committee (TAC) as the City Representative.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Mitchell.

Councilman Scallate made a motion to elect Grady Woods as the City's Representative. The motion was seconded by Councilman Lipsitz.

All were in favor, motion carried.

X. PUBLIC COMMENT – NON-AGENDA ITEMS

Edie Rodgers, 7A Rising Tide Drive - spoke about her disapproval of a Social District downtown.

Jennifer Boeckner, 103 Bella Way - spoke about removing Fluoride from our drinking water and the banning of pesticides being used in all parks and public spaces with the City.

XI. REPORTS

City Manager's Report

He made a correction to his weekly Bridge report that was published yesterday. His report stated that the Historic District Review Board's agenda for their meeting tomorrow included consideration of a new residence on Duke Street. That was incorrect, the proposal being considered by the board is actually on Congress Street.

Staff continues to meet weekly with the Charles-Craven drainage project team and updates will continue to be channeled through his Bridge Report. If there are urgent messages that need to be communicated, then we will publish them through all available public communication means.

In a special meeting about the project last week, City staff met with the full project team—including SCOR, SCDOT, Gulfstream Construction, and stormwater engineers—to discuss a contractor-initiated proposal to close the entire remaining project area to accelerate completion. Both the City and SCOR raised concerns about sustaining active engagement across such an expanded work zone. He communicated that our position was that the City does not support closing large areas unless active construction is occurring.

Phase 2 of the Waterfront Park project has begun, following issuance of a notice to proceed. This phase includes design refinement, preparation for public charrettes, design and permitting for a solution enabling reopening of the Day Dock, and continued evaluation of alternatives for the relieving platform and park enhancements. A public charrette is anticipated in the first quarter of 2026. As a reminder, the Waterfront Park Public Survey will remain open for input until this Friday, January 16, 2026.

City staff have met several times with representatives from the Chamber, CVB, and BAHA to explore the feasibility of establishing a Social District in the Downtown Core Business District. The Chamber is facilitating a meeting with downtown business owners scheduled for tomorrow to gather their input. Their feedback will be incorporated into a presentation to City Council at the January 27, 2026, Work Session. The goal is a potential pilot implementation in April 2026. Since first mentioning this topic in a previous Bridge Report, he has heard understandable concerns that a social district could transform downtown into something resembling Bourbon Street. He wanted to be clear: that is not what is being contemplated. Any potential district would be limited to a small commercial area, would allow only beer and wine to be consumed outside, and would retain full enforcement of public-drunkenness and disorderly-conduct laws. Maintaining the dignity and character of downtown Beaufort will always be the guiding priority.

We are in full swing with the Beaufort Area Hospitality Association's Tides to Tables Restaurant Week which runs all week and into the weekend's Oyster Festival at the Henry C. Chambers Waterfront Park. We already know Beaufort is the Best Part of the Lowcountry.

As a reminder to all about City Council's new meeting schedule, our January work session will be held on Tuesday, January 27, 2026, at 5:00 p.m.

Mayor's Report

Reported on the events and meetings he had attended which included the USCB Fall Commencement.

Councilman Scallate

Spoke about all the events and meetings he had attended which included the Partnership Breakfast with BJWSA.

He cited the story behind the gift he gave members of Council.

Councilman Mitchell

Stated he had attended the MLK Unity Breakfast along with Councilman Lipsitz. He also attended the ground breaking ceremonies of two new Beaufort County Community Centers on St. Helena and in Sheldon.

Mayor Pro Tem, McFee

He spoke about the Hazardous Mitigation Survey being conducted through the Lowcountry Area Transportation Study that will end on January 31, 2026.

On a personal note, he honored the memory of Elizabeth Harvey Butt on her passing and wished Edna Horne a very Happy 93rd Birthday.

Councilman Lipsitz

Spoke about the events and meetings he had attended which included the Parris Island Command Holiday Reception.

Members of Council wished all a Happy New Year.

XII. EXECUTIVE SESSION

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Receipt of legal advice on current and pending litigation.

Councilman Lipsitz made a motion to go into Executive Session and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

Councilman Lipsitz made a motion to come out of Executive Session and seconded by Councilman Scallate.

All were in favor, motion carried.

No actions from Executive Session.

XIII. ADJOURN

8:23 PM

Motion to adjourn was made by Councilman Lipsitz and seconded by Councilman Mitchell.

All were in favor, motion carried.

Disclaimer: This document captures all actions taken by Council and summarizes discussions. All City Council Worksessions and Regular Meetings are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Any questions, please contact the City Clerk, Traci Guldner at 843-525-7024 or by email at tguldner@cityofbeaufort.org.

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80 (a)(d)(e), as amended, notification of regular meetings was given at the beginning of the calendar year. A copy of the agenda was posted on the City's bulletin board and website www.cityofbeaufort.org twenty-four hours prior to the meeting. A copy of the agenda was given to the local news media and requested public on file.

The newspapers say the 2024 1% sales tax referendum failed because:

1. Distrust in county government and leadership
2. Perception of incomplete or slow progress on past projects
3. Concerns about transparency, clarity, and specificity of projects.
4. Active opposition campaigns citing fiscal responsibility.

This should not happen again.

The City and County require transportation improvements to meet growth.

Large scale funding is required.

Professional construction management and results are required.

Vision and coordination between the county and municipalities is required.

For the City of Beaufort's part, what is the vision? Two initial suggestions:

1. 3rd Crossing... Woods bridge is set in stone. Carteret/Boundary are at or near capacity. City streets are already congested with Island thru traffic.
2. North St. Extension... The parallel road North of Boundary is never going to happen. A better alternative exists. Create a Bladen like streetscape from Ribaut down North St and cross Battery Creek. Incorporate an improved pedestrian trail. Tie Neil Road, Salem Road and Robert Smalls into a functional signalized intersection. Use some TIF2 to perform a study and initial engineering.

Action Required:

1. Generate a city-specific priority list that voters can get behind.
2. Proactively and immediately engage with the County.
3. Transparency & Public Engagement.

Paul Trask Remarks

City of Beaufort Council Meeting January 13, 2026



RECUSAL STATEMENT

Member Name: Councilman Josh Scallato

Meeting Date: January 13, 2026

Agenda Item: Section New Business Number: D.

Topic: Sip and Stroll for the Stars, Thursday, February 12, 2026 from 4:00 - 8:00 pm.

The Ethics Act, SC Code §8-13-700, provides that no public official/board member may knowingly use his office to obtain an economic interest for himself, a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official/board member may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member/board member. (1991 Op. Atty. Gen. No. 91-37.) A written statement describing the matter requiring action and the nature of the potential conflict of interest is required.

Justification to Recuse:

_____ Professionally employed by or under contract with principal

_____ Owns or has vested interest in principal or property

* _____ Other: Spouse organized the event in question.

Date: Jan 13, 2026

[Signature]
Member Signature

On January 13, 2026, I, Councilman Josh Scallate, recused myself from the discussion and vote regarding an event titled **“Sip and Stroll for the Stars,”** scheduled to take place downtown on February 12, 2026. I recused myself because my wife assisted in organizing the event and owns a boutique located in the downtown area.

In accordance with state statute, I am providing this written explanation as an attachment to accompany the recusal form and to be included with the official meeting minutes. This document will become part of the memorialized record.

A handwritten signature in black ink, appearing to read "Josh Scallate", with a stylized flourish at the end. Below the signature, the letters "JS" are written in a small, simple font.



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/16/2026
From: Jennifer Pointer, Administrative Assistant
Item Name: Request from Cub Scout Pack 1 for co-sponsorship of the Henry C. Chambers Waterfront Park for their annual graduation on Saturday, May 16, 2026, from 10:30 am to 2:00 pm
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Request from Cub Scout Pack 1 for co-sponsorship of the Henry C. Chambers Waterfront Park for their annual graduation on Saturday, May 16, 2026, from 10:30 am to 2:00 pm with approximately 80 in attendance

Background:

Cub Scout Pack 1 holds an annual graduation ceremony for their scouts.

Legal Authority:

Home Rules & General Powers

Staff Recommendation:

Staff recommends approval

Placed on Agenda For:

Action

Attachments:

1. 2026-05-16 Cub Scout Pack 1 Graduation

REQUEST FOR CO-SPONSORSHIP

Henry C. Chambers Waterfront Park

Name of Event Cub Scouts Pack 1 Graduation

Date of Event: 5/16/26
Saturday

Contact person: Amirah Whitmore
Telephone: 843-422-0198

Please check all that apply.

	Yes	No
<i>Are you a "For Profit" entity?</i>		***
<i>Is this a fund-raising event?</i>		X
<i>Is this event open to the public?</i>		X
<i>Is there a required fee / donation to attend this event?</i>		X
<i>Are you requesting more than two (2) park areas for this event?</i>		X
<i>Will there be any type of "sales" for this event?</i>		X
<i>Will this event require more than four (4) hours (includes setup & take down)? This is a multiple day display</i>		X
<i>Will alcohol be sold / served?</i>		X

**If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? 501 (C) (3) - Scouting America

Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.

Events Coordinator Recommendation: Approved: _____ Denied: _____

Explanation: _____

Forward for Council Deliberation: _____
Date of Council Meeting

Council: Approved: _____ Denied: _____

Explanation: _____



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department
500 Carteret St, Ste B2, Beaufort, SC 29902

Phone: 843-379-7519

email: events@cityofbeaufort.org

Name of Event: <u>Cub Scouts Pack 1</u> <u>Graduation</u>	Date(s) of Event: <u>Saturday 5/16/26</u> Setup start/end time: <u>10:30 am</u> Actual event start/end time: <u>11:00am - 1:00pm</u> Take down start/end time: <u>2:00 pm</u>
Organization/Individual Name: <u>Amiegh Whitmore,</u> <u>Cubmaster</u>	Address: <u>408 Carteret St Beaufort 29902</u> Telephone: <u>843-422-0198</u> Email: <u>awhitmore@springisland.com</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Downtown Operations 500 Carteret St, Ste B2 Beaufort, SC 29902

or scan and email to events@cityofbeaufort.org.

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7519 or visit our website at www.cityofbeaufort.org.

Is event open to the public? no

Will admission be charged, or donation required? no

Will alcoholic beverages be sold? no Served? no

Will food be sold? no Served? yes

Will there be any retail sales? no

Number of people expected to attend: 80, adults and children total

Areas of the Waterfront Park can be reserved/rented for 4-, 6-, or 12-hour blocks of time. Please factor time for setting up and break down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro-rated increments.

NO exceptions will be made to this policy.

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	\$ 200.00	\$ 400.00	
Pavilion	\$ 350.00	\$ 600.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 500.00	\$ 800.00	
Electric Fee	\$ 75.00	\$ 100.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

() requesting co-sponsorship with the city*

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

Did you know?

BEAUFORT PRIDE OF PLACE is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation, please contact Downtown Operations (843) 379-7519 or events@cityofbeaufort.org.

Liability Insurance

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

Alcohol

•To serve alcohol or liquor at your event, you must obtain City Council approval.
•If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact Downtown Operations (843)379-7519 or events@cityofbeaufort.org. City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

***(Note that alcohol consumption in city parks is prohibited with limited exception depending on location and subject to City Council approval and waiver of ordinances, obtaining applicable permits, enforcement services, etc.). In addition, the use of grills, fryers, and other combustible equipment is subject to approval and in some cases/locations strictly prohibited.**

***The use of slip and slides, balloons, and confetti are prohibited. In addition, staking of items into the ground are prohibited.**



Lessee/Applicant Signature

Date 1/16/26

-----This section for City use-----

Downtown Operations

Date Application Received

Deposit Paid: _____ Fees Paid: _____ Deposit to be Refunded: _____



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/22/2026
From: Jennifer Pointer, Administrative Assistant
Item Name: Request from Mr. and Mrs. Denny Wiener of 500 Port Republic St to waive loud and unseemly noise ordinances for a wedding on April 11, 2026, from 6:00 pm to 11:00 pm on their property
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Request from Mr. and Mrs. Denny Wiener of 500 Port Republic St to waive loud and unseemly noise ordinances for a wedding on April 11, 2026, from 6:00 pm to 11:00 pm on their property

Background:

Request from Mrs. Wiener for a waiver of loud and unseemly noise for their niece's wedding on Saturday, April 11, 2026. The wedding will be held outside with approx. 75 guests from 6:00 pm to 11:00pm with a DJ. Amplification will be kept at a moderate level with the speakers aimed at the water and not towards the neighborhood.

Legal Authority:

[Code of Ordinances — Sec. 9-1008. — Loud and unseemly noise.](#)

Staff Recommendation:

Staff recommends approval

Placed on Agenda For:

Attachments:

1. 2026-04-11 500 Port Republic Noise Wavier Request

Jennifer Pointer

From: sandyw39@aol.com
Sent: Wednesday, January 21, 2026 1:25 PM
To: Jennifer Pointer
Subject: Wedding Music for 4/11/26

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thank you. It's very exciting!

Dear City Council Member,

On April 11th, our niece from Ohio is getting married in our yard at 500 Port Republic Street. A reception will follow with about 75 guests. We are requesting a waiver of the noise ordinance Sec. 9-1008. – Loud and unseemly noise until 11pm- although the noise will not be loud or unseemly. Our neighbors are aware of this event and do not have a problem with it. Also, the speakers will be placed to be facing the water which will cut down on the noise carrying into the neighborhood.

Thank you for your consideration.

Sandy and Denny Wiener

[Sent from AOL on Android](#)



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/22/2026
From: Jennifer Pointer, Administrative Assistant
Item Name: Request from Holy Trinity Classical Christian School to reschedule the 7th annual Swing Bridge 5K Run from Saturday, October 31, 2026, to Saturday, November 7, 2026, from 6:00 am to 10:00 am
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Request from Trinity Classical Christian School to change the date of the Swing Bridge 5K Run from Saturday, October 31, 2026, to Saturday, November 7, 2026. The event was previously approved by City Council on November 18, 2025. The 5K run will use the standard and approved 5K route. The event is 6:00 am to 10:00 am. with approx. 600 in attendance.

Background:

Legal Authority:

[City Code of Ordinances - Part 7, Chapter 6 - Parades, Picket Lines, Group Demonstrations](#)
[City Code of Ordinances - Part 7, Chapter 14 - Traffic Control and Street Closures](#)

Staff Recommendation:

Staff recommends approval

Placed on Agenda For:

Action

Attachments:

1. 2026-11-07 Swing Bridge Run App reschedule
2. 2026-11-07 Swing Bridge Run reschedule



5K RUN/WALK APPLICATION

City of Beaufort-Downtown Operations & Community Services

Attn: Andrea Hackenberger-Downtown Manager & Events Coordinator

500 Carteret Street, Suite B2 Beaufort, SC 29902

Phone: (843) 379-7063 / Email: ahackenberger@cityofbeaufort.org | www.cityofbeaufort.org

To be filed NOT LESS than 150 days before event

Fee: \$25.00 non-refundable application fee is payable when the application is submitted

Run/Walk Route: City of Beaufort has a standard route in place that everyone must follow

Name of Applicant: Emma Roddey/Holy Trinity Classical Christian School

Address: 302 Burroughs Ave. Beaufort, SC 29902 **Phone** #843-522-0660

Email: eroddey@htccs.org

Name of Sponsoring Organization: Holy Trinity Classical Christian School

Address: 302 Burroughs Ave. Beaufort, SC 29902

Date of 5K Run/Walk: Saturday, November 7th, 2026

Time of 5K Run/Walk will Begin: 8:00 AM **5K Run/Walk will Terminate:** 9:30AM

Time 5K Run/Walk Line-Up Begins: 7:45AM **Location(s) of Line-Up Area(s):** Freedom Mall

Approximate Number of Persons, Animals in the 5K Run/Walk: 600

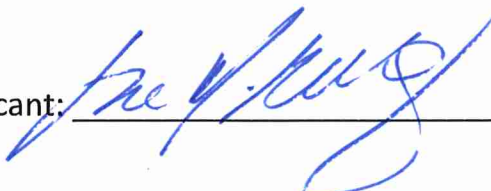
5K Run/Walk will occupy all the width of the streets to be traversed: yes

5K Run/Walk will occupy only a portion of the width of the streets to be traversed: no

OFFICE USE ONLY: Application received by: J Pointer **Date Received:** 01/22/2026

Receipt #: _____ **Approved By:** _____

NOTE: IF THE 5K RUN/WALK IS DESIGNED TO BE HELD BY AND ON BEHALF OF OR FOR ANY PERSON OTHER THAN THE APPLICANT, THE APPLICANT FOR SUCH PERMIT SHALL FILE A LETTER FROM THAT PERSON WITH THE CITY MANAGER AUTHORIZING THE APPLICANT TO APPLY FOR THE PERMIT ON HIS BEHALF.

Signature of Applicant:  **Date:** 1/22/2026



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department 500
Carteret St Ste. B2 Beaufort, SC 29902

Phone: 843-379-7063 Fax: 843-986-5606

Name of Event: Swing Bridge Run and Sunrise Gathering	Date(s) of Event: 11/7/2026 Setup start/end time: 6:30AM-7:00AM Actual event start/end time: 7:00AM - 9:30AM Take down start/end time: 9:30AM-10:00AM
Organization/Individual Name: Emma Roddey Holy Trinity Classical Christian School	Address: 302 Burroughs Ave Beaufort, SC 29902 Telephone: 843-522-0660 Cell: 843-812-4339 Email: eroddev@htccs.org

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Jennifer Pointer 500 Carteret St. Suite B2 Beaufort, SC 29902,
or scan and email to jpointer@cityofbeaufort.org

All events must abide by and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7063 or visit our website at www.cityofbeaufort.org

Is the event open to the public? Yes
Will admission be charged, or donation required? No
Will alcoholic beverages be sold or served? No
Will food be sold? No
Served? Yes- water and bananas
Will there be any retail sales? No
Number of people expected to attend: 600

WFP Application Rev 082421

Areas of the Waterfront Park can be reserved/rented for 4, 6, or 12 hour blocks of time. Please factor time for set up and take down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro rated increments. **NO exceptions will be made to this policy.**

Security Deposit is due upon approval of application
Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate the need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	\$ 200.00	\$ 400.00	
Pavilion	\$ 350.00	\$ 500.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 450.00	\$ 750.00	
Electric Fee	\$ 50.00	\$ 75.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

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If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation, please contact the City Manager's office @ 843-525-7070 or visit, <http://www.cityofbeaufort.org/270/Beaufort-Pride-of-Place> THANK YOU!

Liability Insurance

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

Alcohol

•To serve alcohol or liquor at your event, you must obtain City Council approval. •If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager's office at (843)-525-7070. City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

Lessee/Applicant Signature Date

 1-22-2026

-----This section for City use-----

Events Coordinator -Jennifer Pointer

Date Application Received 01/22/2026

Deposit Paid:

Deposit to be Refunded:

Fees Paid:

WFP Application Rev 082421



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/26/2026
From: Jennifer Pointer, Administrative Assistant
Item Name: Request for co-sponsorship from The Original Gullah Festival for use of the Henry C. Chambers Waterfront Park, May 21–24, 2026, includes request for a waiver of noise ordinance, waiver of food trucks in the Marina parking lot, request for an on-call electrician during working hours free of charge, access to restrooms after hours, and fireworks display 9:00 pm on Sunday, May 24, 2026
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Request for co-sponsorship from The Original Gullah Festival for use of the Henry C. Chambers Waterfront Park, May 21–24, 2026, includes request for a waiver of noise ordinance, waiver of food trucks in the Marina parking lot, request for an on-call electrician during working hours free of charge, access to restrooms after hours, and fireworks display 9:00 pm on Sunday, May 24, 2026

Background:

The Original Gullah Festival of SC Inc. is a non-profit, tax-exempt organization of Beaufort, SC. Established by native Beaufortonians in 1986, and incorporated in 1987, the three-day celebration has the goal to reclaim for future generations the beauty and history of the Gullah Culture, a compelling mix of West African legacy and the American LowCountry experience.

1. Co-sponsorship and use of Waterfront Park for the duration of the event of May 22, 23, and 24, including set-up on May 21, 2026
2. Request a waiver of the City's noise ordinance for Friday, May 22 and Saturday, May 23, 2026, from 10:00 am to 12:00am and Sunday, May 24, 2026 from 9:00 am to 11:00 pm.
3. Request on-call access to the city's electrition during regular working hours, free of charge
4. Request waiver allowing food trucks in the Marina parking lot for Friday, May 22,

Saturday, May 23, and Sunday, May 24, 2026.

More details attached.

Legal Authority:

[City Code of Ordinances — Sec. 9-1008. — Loud and unseemly noise.](#)

[City Code of Ordinances — Sec. 7-1600. — Parking, allowable vehicles and designated areas.](#)

[City Code of Ordinances — Chapter 3 - Fireworks, Sec. 7-3002. - License required; storage and display regulated.](#)

Staff Recommendation:

Staff recommends approval

Placed on Agenda For:

Action

Attachments:

1. 2026 Gullah Festival Application
2. 2026 Gullah Festival request to the Waterfront v2



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department
500 Carteret St, Ste B2, Beaufort, SC 29902

Phone: 843-379-7519

email: events@cityofbeaufort.org

Name of Event: <u>The Gullah Festival</u>	Date(s) of Event: <u>May 21st - May 24th 2026</u> Setup start/end time: <u>May 21st 7a - 8p</u> Actual event start/end time: <u>May 22nd 10a</u> Take down start/end time: <u>May 24th 7a</u>
Organization/Individual Name: <u>Original Gullah Festival of South Carolina, Inc.</u>	Address: <u>711 Bladen St, Beaufort, SC 29902</u> Telephone: <u>678-865-9065</u> Email: <u>trhicksii@gmail.com</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Downtown Operations 500 Carteret St, Ste B2 Beaufort, SC 29902

or scan and email to events@cityofbeaufort.org.

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7519 or visit our website at www.cityofbeaufort.org.

Is event open to the public? Yes

Will admission be charged, or donation required? No

Will alcoholic beverages be sold? No Served? No

Will food be sold? Yes Served? Yes

Will there be any retail sales? Yes

Number of people expected to attend: 13,000 within 3 days

Areas of the Waterfront Park can be reserved/rented for 4-, 6-, or 12-hour blocks of time. Please factor time for setting up and break down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro-rated increments.

NO exceptions will be made to this policy.

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
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Pavilion	\$ 350.00	\$ 600.00	
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Green 2	\$ 500.00	\$ 800.00	
Electric Fee	\$ 75.00	\$ 100.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

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If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation, please contact Downtown Operations (843) 379-7519 or events@cityofbeaufort.org.

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General Liability as follows:

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- Must provide proof one week before event

Alcohol

- To serve alcohol or liquor at your event, you must obtain City Council approval.
- If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact Downtown Operations (843)379-7519 or events@cityofbeaufort.org. City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

***(Note that alcohol consumption in city parks is prohibited with limited exception depending on location and subject to City Council approval and waiver of ordinances, obtaining applicable permits, enforcement services, etc.). In addition, the use of grills, fryers, and other combustible equipment is subject to approval and in some cases/locations strictly prohibited.**

***The use of slip and slides, balloons, and confetti are prohibited. In addition, staking of items into the ground are prohibited.**

Thomas R Hicks II

Lessee/Applicant Signature

1/16/2026

Date

-----This section for City use-----

Jennifer Pointer

Downtown Operations

1/16/2026

Date Application Received

Deposit Paid: _____ Fees Paid: _____ Deposit to be Refunded: _____



Gullah Festival of Beaufort SC.29901

Remembering, Celebrating, Creating, A Living History!

The Original Gullah Festival of SC Inc. is a non-profit, tax exempt organization of Beaufort, SC. Established by native Beaufortonians in 1986, and incorporated in 1987, the three day celebration has the goal to reclaim for future generations the beauty and history of the Gullah Culture, a compelling mix of West African legacy and the American LowCountry experience.

Our 3 day festival is a non-alcohol, non-smoking event so everyone participating can enjoy themselves with no distractions.

The Gullah Festival of SC, Inc. is hereby making its annual request for use of the Waterfront Park facilities for the 2026 May 21st, 22nd, 23rd, and 24th Memorial Day weekend. Your assistance is requested in regards to the following items:

1. The city allows the Gullah Festival access to the park on Thursday, May 21st to prepare for the (3) day weekend.
2. The city acknowledges that the Gullah Festival will use the Waterfront Park on
Friday, May 22nd from 10am to 12am
Saturday, May 23rd from 10am to 12am
Sunday, May 24th from 9am to 11pm
3. The city disables the water sprinklers on the Waterfront Park on:
Friday, May 22nd from 10am to 12am
Saturday, May 23rd from 10am to 12am
Sunday, May 24th from 9am to 11pm
4. The city allows access to the restrooms, water and power sources on the Waterfront Park on:
Friday, May 22nd from 10am to 12am
Saturday, May 23rd from 10am to 12am
Sunday, May 24th from 9am to 11pm
5. The Festival requests the city grant a waiver of the City Noise Ordinance for the following days:
Friday, May 22nd from 10am to 12am
Saturday, May 24th from 10am to 12am
Sunday, May 24th from 9am to 11pm
6. Loading and unloading passengers on/off the charter bus will be coordinated with Park Beaufort after the city of Beaufort Police authorizes the location.
7. The Festival will submit a completed special event sign application for these dates:

Friday, May 22nd
Saturday, May 23rd
Sunday, May 24th

8. The City grants permission for the Gullah Festival to erect temporary signs.
9. On-call access to the city's electrician during regular working hours, free of charge.
10. The City's staff electrician will provide support and necessary equipment in order to provide access to electricity for use by the Festival.
11. The Gullah Festival requests the waiving of our food trucks in the Marina parking lot for the following dates....
Friday, May 22nd
Saturday, May 23rd
Sunday, May 24th
12. The Gullah Festival requests that not all of the cooking vendors vend in the same area together to avoid heat exhaustions by the festival participants. In 2025, there were four cooking vendors forced to vend in the same area which caused all of the long lines to intermingle which caused people to pass out from heat exhaustions.
13. The Gullah Festival requests to help avoid rinsed water from the hoses to sit and puddle in the vending area.

The Gullah Festival Committee will...

1. Contract with the city Police Department for police protection at all events and overnight security.
2. Contract with the city Fire Department for EMS service.
3. Use their own means for necessary fencing and covering during the Gullah Festival May 22nd, 23rd and 24th.
4. Advise all food vendors to store and take their own grease.
5. Use Reddy Ice for providing the ice.
6. Use a contracted electrician during the 3 day event.
7. Use a contracted lights and sound man during the 3 day event.
8. Use a contracted service for pressure washing the sidewalks and parking lot if necessary.
9. Use Golf carts to transport senior Gullah Festival patrons with physical disabilities.
10. Provide a schedule of events weeks prior to the actual event.
11. Use the Tabernacle Baptist church located on 901 Craven St, Beaufort, SC 29902 to hold the **Lest We Forget** talking sessions and the **Decoration Day** play.
12. The Gullah Festival will complete a Contract of Indemnity with Beaufort County for usage of the county's **parking lots**....
 - a. Multi-Government Center parking lot – 100 Ribaut Road, Beaufort, SC
 - b. DSS Building parking lot – 1905 Duke Street, Beaufort, SC
 - c. BCSO dirt parking lot – 2001 Duke Street, Beaufort, SC
 - d. Santa Elena Foundation Building parking lot - Corner of Bladen and North Streets, Beaufort, SC
13. Use Deglar Waste for all sanitation services including (3) 30 foot roll-off dumpsters.
 - . will request a service the empty one or both containers on early Saturday morning.
14. Use Deglar Waste for port-a-john installments: in the park 6 regular and 1 handicap and in the parking lot 5 regular and 1 handicap.
15. Use Deglar Waste for COVID-19 sanitation services.
16. The Gullah Festival will follow and adhere to all Fire Codes and Department of Agriculture - Health

- Department rules and regulations including....
- a.) our food vendors outside and not under tent coverings.
 - b.) to notify the Department of Agriculture of participating food vendors within the 2 week timeframe.
17. Will use the following policies for insurance coverage from Kinghorn Insurance of Beaufort which will also cover the Tabernacle Baptist church:
- a. General Liability,
 - b. Accidental
 - c. Inclement Weather.
18. Use the following route for 2 hour **Tours** on Friday, Saturday and Sunday.....
- *** drive by's only (passengers will not exit the vehicle during the tour)
 - a. Mather School, Port Royal Marker, Naval Hospital, Penn Center, Praise House, Robert Smalls' House, Harriett Tubman at Tabernacle Baptist Church, National Cemetery and Grand Army Hall.
 - b. If time permits, we will get out briefly and walk to the burial site of the 54th Regiment.
 - c. Tours Staff: Reba Pazant- 404-718-9221. Sandra Davis- 843-321-0805
19. **Elimu Excursion**: On Thursday, May 21st, the Gullah Festival will hold a special program for the Educators/Teachers/Journalists that will include the following.....
- ** A fee will be charged for this excursion.
 - ** A tour (the same route used on Friday, Saturday and Sunday)
 - ** A Lest We Forget session (at the Tabernacle church in Beaufort)
 - ** A Story Telling session (at the Univ of South Carolina Auditorium)
 - ** The Decoration Day play (at the Univ of South Carolina Auditorium)
20. **Gullah Festival Riverboat Cruise**: on Thursday, May 21st, the Gullah Festival will conduct a Riverboat cruise by using an existing Riverboat Cruise-line. The time, food, staff and cruise-route will not change for this event.
- ** A fee will be charged for this event.
 - ** Guests will have to use their own means of transportation to the riverboat dock
 - ** The Gullah Festival will not transport any guest to Savannah, Ga
21. On Sunday, May 24th at approximately 9p the Gullah Festival will perform a **fireworks** show by using a barge to shoot the fireworks.
- ** the show is scheduled for Sunday night to encourage tourists to stay in local hotels an extra night.
 - ** if rain cancels the show for Sunday night, an available date between the city, the Gullah Festival and the contractor will have to be synchronized.

Respectfully,

Roy Hicks
President of The Original Gullah Festival of Beaufort, SC



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 01/26/2026
From: Jennifer Pointer, Administrative Assistant
Item Name: Request from the Beaufort Water Festival for the use of Henry C. Chambers Waterfront Park, 10% reduction of rental fees due to closure of the promenade, street closures, sale and use of alcohol, use of day dock, waiver of noise ordinance, and sponsorship of \$7,500 for the Opening Ceremony's Fireworks for the 70th Annual Beaufort Water Festival, July 14, 2026, to July 28, 2026
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

Request from the Beaufort Water Festival for the use of Henry C. Chambers Waterfront Park, 10% reduction of rental fees due to closure of the promenade, street closures, sale and use of alcohol, use of day dock, waiver of noise ordinance, and sponsorship of \$7,500 for the Opening Ceremony's Fireworks for the 70th Annual Beaufort Water Festival, July 14, 2026, to July 28, 2026

Background:

The 70th Annual Water Festival Commodore Dusty Vickers is requesting the utilization of the Henry C. Chambers Waterfront Park for the 70th Annual Water Festival.

- Water Festival is requesting a 10% reduction in rental fees based on the anticipated loss of 500 attendees since the promenade is closed. Grandfathered rental fee from 2017 is \$5,250 - 10% (\$575) = \$4,725.
- The balance of Water Festival's requests remains the same as in previous years.

Legal Authority:

[City Code of Ordinances — Sec. 9-1008. — Loud and unseemly noise.](#)

[City Code of Ordinances — Sec. 7-1600. — Parking, allowable vehicles and designated areas.](#)

[City Code of Ordinances — Chapter 3 - Fireworks, Sec. 7-3002. - License required; storage and](#)

[display regulated.](#)

[City Code of Ordinances — Chapter 6 - Parades, Picket Lines, Group Demonstrations — Sec. 7-6002. - Permit required.](#)

[City Code of Ordinances — Sec. 7-14003. — Traffic control and street closure.](#)

[City Code of Ordinances — Sec. 7-7002. — Public Drinking.](#)

[City Code of Ordinances — Sec. 8-2002. — Metered parking.](#)

[City Code of Ordinances — Sec. 3-2002. — Henry C. Chambers Waterfront Park.](#)

[City Code of Ordinances — 3.12.2 - Permitted Temporary Use](#)

[City Code of Ordinances — 6.8.1 — Types of temporary signs.](#)

Staff Recommendation:

Staff recommends approval

Placed on Agenda For:

Action

Attachments:

1. Council Letter 70th 2026 v2
2. 2026 Water Festival Application
3. Grandfathered WFP Rental Rates - Heritage Festivals



2026

COMMODORE

Dusty Vickers
(843) 368-4676

PROGRAM COORDINATOR

Cori Talbert
(540) 907-6322

COMMODORES	Year
Todd Stowe	2025
Josh Schott	2024
James Nutt	2023
Shawna Doran	2022
Erin "Tank" Morris	2020-21
Brain Patrick	2019
Stacey Canaday	2018
Jason Berry	2017
Chris Canaday	2016
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*Deceased

70th Beaufort Water Festival

"Sunny Days & Friendship Waves"

July 17-26, 2026

P.O. Box 52, Beaufort, South Carolina 29901

January 1, 2026

City of Beaufort
Attn: Scott Marshall, City Manager
1911 Boundary Street
Beaufort, SC 29902

Re: 70th Annual Beaufort Water Festival

Dear Mr. Marshall,

The Beaufort Water Festival would like to thank the Mayor and City Council for their continued support of our Annual Festival. We appreciate your support along with your staff to help us with all the logistics needed to utilize the park and the police services. Our relationship is strong, and we continue to be good partners and engage actively in promoting Beaufort.

We request the utilization of the Henry C. Chambers Waterfront Park for the 70th Annual Beaufort Water Festival, from set-up on **Tuesday, July 14, 2026, through close-down on Monday, July 28, 2026**. The application (and deposit) for the use of the park on those dates has been previously submitted.

The following are requests for use, permissions, and waivers necessary to the logistical and safety purposes of the festival:

1. Request permission to place a mobile work trailer at the Downtown Marina. Placement will be from 7:00 AM July 14, 2026, and removal by 8:00 AM on July 28, 2026. In the event of severe weather (hurricane) these will be removed from the Downtown Marina in Beaufort.
2. Request closure of Waterfront Park seawall with exception of safety water event vessels, from July 17 - 26, 2026.
3. Request closure of the day dock adjacent to the playground on Saturday, July 18 from 7:00 AM to 1:00 PM for the use of the Beaufort Water Festival during the Raft Races and on Sunday, July 19 from 10:00 AM to 3:00 PM for the Ski Show.



2026

COMMODORE

Dusty Vickers
(843) 368-4676

PROGRAM COORDINATOR

Cori Talbert
(540) 907-6322

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*Deceased

70th Beaufort Water Festival

"Sunny Days & Friendship Waves"

July 17-26, 2026

P.O. Box 52, Beaufort, South Carolina 29901

- Request permission to erect temporary signage at the intersection of Ribaut and Bay and on Highway 170 pending utility inspection and approval from the Open Land Trust.
- Request permission to install temporary power service in several locations subject to building code inspection.
- Request permission to erect a surface mounted sign near the pavilion to showcase sponsors.
- Request waiver of noise limitation ordinance from July 17-26, 2026.
- Request sole permitting authority for concessionaires in the park from July 17-26, 2026. The Beaufort Water Festival will act as the sole agent for concessionaires during this time frame to determine fee amounts, types, and method of sale for all types of concessions to be marketed.
- Request a waiver of the City Code prohibiting placement of banners, ribbons, and similar devices for July 17-26, 2026.
- Request closure of Charles Street Extension to public traffic for loading, unloading and emergency egress of safety personnel for July 14-28, 2026.
- Request permission to sell alcoholic beverages during the Beaufort Water Festival. The Beaufort Water Festival will apply to the State of SC for a permit and a license for that time frame. Water Festival will not sell alcoholic beverages on either Sunday of the Festival.
- Request closure of Bay Street from Bladen to Newcastle during the hours of 4:30 PM to 6:30 PM on Friday, July 24, 2026, to conduct the annual bed races.



70th Beaufort Water Festival

"Sunny Days & Friendship Waves"

July 17-26, 2026

P.O. Box 52, Beaufort, South Carolina 29901

2026

COMMODORE

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(843) 368-4676

PROGRAM COORDINATOR

Cori Talbert
(540) 907-6322

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*Deceased

13. Request parade permit for Saturday, July 25, 2026. Parade times will be from 10:00 AM to 12:00 PM. The parade route will follow Boundary to Carteret to Bay and conclude at the corner of Bladen and the old Federal Courthouse.
14. The Beaufort Water Festival is in negotiations with our safety partners, Police, Fire/Rescue, EMS, and SP+ to ensure all our guests are always safe while visiting the Waterfront Park during our events.
15. We are also requesting the City's continued sponsorship of our fireworks display, in the amount of seven thousand, five hundred dollars (\$7,500.00) credited towards our invoice from the City.
16. We would request to have all permits and fees waived for inflatables used on July 19, 2026.
17. We request exclusive use of the day dock for the Ski Show during the hours of 11:00 AM - 4:00 PM on Sunday, July 19, 2026.
18. We request the use of the water meter for the fire hydrant, to be used for the Lowcountry Supper, Thursday July 23, 2026.
19. We request a reduction in the rental rate equal to the percentage of the reduction in capacity to utilize the park. We have done our due diligence and based on calculations it is a reduction of 10% in ticket and merchandise sales.



2026

COMMODORE

Dusty Vickers
(843) 368-4676

PROGRAM COORDINATOR

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(540) 907-6322

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70th Beaufort Water Festival

"Sunny Days & Friendship Waves"

July 17-26, 2026

P.O. Box 52, Beaufort, South Carolina 29901

As in the past, we will participate with all your departments in a cooperative discussion of the requests listed. Any changes and/or modification will be subject to your approval.

Thank you in advance for your support and assistance in putting on another safe and memorable Water Festival.

Sincerely,

Dusty Vickers

Commodore

70th Annual Beaufort Water Festival



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department 500
Carteret St Ste. B2 Beaufort, SC 29902

Phone: 843-379-7519

Fax: 843-986-5606

Name of Event: 70th Annual Beaufort Water Festival 	Date(s) of Event: July 17-26, 2026 Setup start/end time: July 14, 2026 Actual event start/end time: Various Take down start/end time: <u>July 26, 2026 @ 12:00 AM</u> (Final removal of assets=July 29, 2026 @ 8:00AM)
Organization/Individual Name: Annual Beaufort Water Festival 	Address: P.O. _____ Box 52, Beaufort, SC 29901 Telephone: _____ (843)524-0600 Email: <u>kylegentrybwf@gmail.com</u> _____

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Downtown Operations 500 Carteret St. Suite B2 Beaufort, SC
29902, or scan and email to events@cityofbeaufort.org.

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7519 or visit our website at www.cityofbeaufort.org

Is event open to the public? Yes

Yes

Will admission be charged, or donation required?

Will alcoholic beverages be sold? Yes Served? Yes

Will food be sold? Yes Served? Yes

Will there be any retail sales? Yes

Number of people expected to attend: Approx 2500 per day

Areas of the Waterfront Park can be reserved/rented for 4, 6, or 12 hour blocks of time. Please factor time for set up and take down of the event into your chosen block of time. Blocks of time cannot be reserved or rented in pro rated increments. NO exceptions will be made to this policy.

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	\$ 200.00	\$ 400.00	
Pavilion	\$ 350.00	\$ 600.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 500.00	\$ 800.00	
Electric Fee	\$ 75.00	\$ 100.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

Did you know?

BEAUFORT PRIDE OF PLACE is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get

involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation, please contact the City Manager's office @ 843-525-7070 Liability Insurance

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

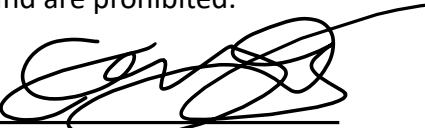
Alcohol

'To serve alcohol or liquor at your event, you must obtain City Council approval.

- If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager's office at (843)-525-7070. City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

*(Note that alcohol consumption in city parks is prohibited with limited exception depending on location and subject to City Council approval and waiver of ordinances, obtaining applicable permits, enforcement services, etc.). In addition, the use of grills, fryers, and other combustible equipment is subject to approval and in some cases/locations strictly prohibited.

*the use of slip and slides, balloons, and confetti are prohibited. In addition, staking of items into the ground are prohibited.



Lessee/Applicant Signature

1/1/2026

Date

----- This section for City use -----

Downtown Operations

Date Application Received

Deposit Paid: _____

Fees Paid: _____

Deposit to be Refunded: _____

Linda Roper

From: Ivette Burgess
Sent: Friday, August 25, 2017 12:18 PM
To: Linda Roper
Subject: Grandfathered WFP Rates

Hi Linda,

Here you go.

Park Rental Fee Caps for Festivals:

- | | | |
|----------------------|--------------|------------|
| • Gullah Festival | 4 day event | \$1,500.00 |
| • Water Festival | 14 day event | \$5,250.00 |
| • Shrimp Festival | 2 day event | \$ 750.00 |
| • Home Builders Show | 3 day event | \$1,125.00 |

All 4 Festivals are subject to a \$1,000.00 deposit in addition to fees.

Ivette Burgess
Human Resources Director
City Clerk
City of Beaufort
843-525-7018



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 02/05/2026
From: Linda Roper, Downtown Operations Director
Item Name: Consideration of a Resolution Establishing a Downtown Advisory Board
Meeting Date: February 10, 2026
Department: Downtown Operations

Background Information:

Introduction:

City Council is asked to consider a resolution establishing a Downtown Advisory Board to provide advisory input and recommendations on downtown-related policies, programs, and initiatives. The proposed resolution reflects and incorporates feedback and direction provided by City Council during its January 27, 2026 work session, during which Council discussed the need for a more structured and representative advisory body focused specifically on downtown Beaufort.

Background:

Downtown Beaufort serves as a central hub for economic activity, tourism, historic preservation, infrastructure investment, and community life. As downtown continues to experience growth and increasing activity, City Council has expressed interest in strengthening coordination, communication, and stakeholder engagement around downtown-focused initiatives.

At its January 27, 2026 work session, City Council discussed the concept, purpose, and structure of a dedicated downtown advisory body. That discussion included consideration of appropriate stakeholder representation, the advisory (non-regulatory) role of the body, alignment with the City's Strategic Plan, and the importance of maintaining clear lines of communication between downtown stakeholders, City staff, and City Council. Based on that discussion, staff prepared the attached resolution establishing a Downtown Advisory Board with a defined mission, scope, and membership structure intended to balance business, neighborhood, organizational, and at-large representation.

The attached Resolution for consideration defines the membership of the board, named the Downtown Advisory Board (DAB), and establishes its purpose.

The Downtown Advisory Board (DAB) shall consist of fifteen members (15) as follows:

- Three (3) Downtown business owners or operators: One (1) retail representative; One (1) accommodation representative; One (1) tour operator representative, to be appointed by majority vote of City Council;
- Two (2) Downtown property owners/developers, to be appointed by majority vote of City Council;
- Three (3) neighborhood representatives: One (1) representative from The Point Neighborhood; One (1) representative from the Old Commons Neighborhood; One (1) representative from the Northwest Quadrant Neighborhood, to be appointed by majority vote of City Council;
- Six (6) organization representatives: One (1) Historic Beaufort Foundation; One (1) Beaufort-Port Royal Convention and Visitors Bureau; One (1) Beaufort Regional Chamber of Commerce; One (1) Beaufort County Black Chamber of Commerce; One (1) Beaufort Area Hospitality Association; One (1) Freedman Arts District to be appointed by the majority vote of each organization's board
- One (1) At-Large member, living or working downtown, to be appointed by majority vote of City Council;

The Main Street Beaufort Director; Events and Tour Coordinator; Planning Department Staff Liaison; Police Department Staff Liaison; Fire Department Liaison, shall serve as *ex officio* members of the Downtown Advisory Board. None of these *ex officio* members will have voting privileges.

Legal Authority:

Section 5-13-30 of the South Carolina Code authorizes municipal councils, with the advice of the city manager, to appoint committees, boards, and commissions relating to the affairs of city government. The proposed Downtown Advisory Board is advisory in nature and is consistent with this statutory authority, as well as with established City practice for the creation of special purpose advisory bodies

Staff Recommendation:

Staff recommends that City Council adopt the attached resolution establishing the Downtown Advisory Board, as drafted. The resolution reflects City Council's policy direction from the January 27, 2026 work session and provides a clear framework for advisory engagement in support of downtown planning, coordination, and implementation efforts.

Placed on Agenda For:

Action

Attachments:

1. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEAUFORT, SOUTH CAROLINA, ESTABLISHING A DOWNTOWN ADVISORY BOARD

RESOLUTION 2026 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEAUFORT, SOUTH CAROLINA, ESTABLISHING A DOWNTOWN ADVISORY BOARD AS A SPECIAL PURPOSE ADVISORY BODY TO PROVIDE RECOMMENDATIONS TO CITY COUNCIL AND CITY STAFF REGARDING DOWNTOWN-RELATED POLICIES, PROGRAMS, AND INITIATIVES IN SUPPORT OF THE CITY’S STRATEGIC PLAN

WHEREAS, the downtown area of the City of Beaufort serves as a focal point for economic activity, tourism, historic preservation, infrastructure investment, and community life; and

WHEREAS, Beaufort City Council has adopted a Strategic Plan emphasizing the goals of a safe and vibrant city, managed growth and protection of natural resources, economic development and innovation, fiscal sustainability, and organizational excellence; and

WHEREAS, the effective planning and implementation of downtown initiatives benefit from coordinated stakeholder input and structured advisory engagement; and

WHEREAS, Section 5-13-30 of the South Carolina Code of Laws authorizes municipal councils, with the advice of the city manager, to appoint committees, boards, and commissions relating to the affairs of municipal government; and

WHEREAS, City Council desires to establish a special purpose advisory board to provide informed recommendations and to serve as a consistent forum for communication among downtown stakeholders, City Council, and City staff.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEAUFORT, SOUTH CAROLINA, THAT:

Section 1. Establishment

There is hereby established a special purpose advisory body to be known as the **Downtown Advisory Board** (“Board”).

Section 2. Purpose and Role

The Downtown Advisory Board shall serve in an advisory capacity to City Council and City staff by providing input and recommendations on downtown-related matters, including but not limited to infrastructure improvements, parking management, tourism management, construction impacts, business recruitment and retention, special events, and long-range planning initiatives. The Board shall have no regulatory or decision-making authority.

Section 3. Membership

The Downtown Advisory Board shall consist of **fifteen (15) voting members**, appointed as follows:

1. **Downtown Business Representatives (3):**
 - One (1) retail business representative

- One (1) accommodation business representative
- One (1) tour operator representative
- Appointed by majority vote of City Council.
- 2. **Downtown Property Owners/Developers (2):**
Appointed by majority vote of City Council.
- 3. **Neighborhood Representatives (3):**
 - One (1) representative from The Point Neighborhood
 - One (1) representative from the Old Commons Neighborhood
 - One (1) representative from the Northwest Quadrant NeighborhoodAppointed by majority vote of City Council.
- 4. **Organizational Representatives (6):**
 - Historic Beaufort Foundation
 - Beaufort-Port Royal Convention and Visitors Bureau
 - Beaufort Regional Chamber of Commerce
 - Beaufort County Black Chamber of Commerce
 - Beaufort Area Hospitality Association
 - Freedman Arts DistrictEach representative shall be appointed by majority vote of the respective organization's governing board.
- 5. **At-Large Member (1):**
One (1) individual who lives or works downtown, appointed by majority vote of City Council.

Section 4. Ex Officio Members

The following shall serve as **ex officio, non-voting members** of the Downtown Advisory Board:

- Main Street Beaufort Director
- Events and Tourism Coordinator
- Planning Department Staff Liaison
- Police Department Liaison
- Fire Department Liaison

Section 5. Administration

The Downtown Advisory Board shall operate in accordance with policies, procedures, and meeting requirements established by the City, including applicable open meetings and public records laws.

Section 6. Effective Date

This resolution shall take effect immediately upon adoption.

ADOPTED this **10th day of February, 2026.**

PHILLIP E. CROMER, Mayor

ATTEST:

TRACI GULDNER, City Clerk



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 02/04/2026
From: Scott Marshall, City Manager
Item Name: Consideration of a Resolution Adopting a Social Media Community Comment Policy
Meeting Date: February 10, 2026
Department: City Managers Office

Background Information:

Introduction:

City Council is asked to consider adoption of a resolution establishing a Social Media Community Comment Policy for the City of Beaufort's official social media platforms. The proposed policy is attached to the resolution as Exhibit "A."

Background:

The City of Beaufort utilizes official social media platforms to disseminate timely and accurate information related to City services, projects, meetings, programs, and public safety. These platforms serve as important communication tools; however, they are intended primarily as informational resources and not as public discussion forums or customer service channels.

In recent years, local governments nationwide have experienced increasing challenges associated with public commenting on official social media pages, including misinformation, uncivil discourse, spam, and content unrelated to municipal business. At the same time, staff capacity constraints limit the City's ability to continuously monitor, moderate, and respond to all public comments in a timely and consistent manner.

The proposed Social Media Community Comment Policy is intended to establish clear, viewpoint-neutral standards governing public interaction on City social media platforms. Specifically, the policy:

- Clarifies the informational purpose of the City's social media accounts
- Establishes reasonable standards for public comments, including requirements related to

relevance, civility, and non-discrimination

- Prohibits obscene, threatening, commercial, spam, or disruptive content
- Affirms that public comments do not represent official City positions
- Authorizes the City to hide or remove comments that violate the policy, in accordance with applicable law
- Directs residents to alternative and more effective avenues for engagement, including direct contact with staff, email, phone communication, and public comment at meetings

The policy also acknowledges that comments and messages posted on City social media platforms may be subject to applicable public records laws.

Adoption of a formal policy provides transparency to the public, promotes respectful discourse, supports consistent enforcement practices, and helps protect the City from legal, operational, and reputational risk.

Legal Authority:

Municipalities are authorized to establish reasonable, content-neutral, and viewpoint-neutral rules governing the use of their official communication platforms, provided such rules are clearly articulated and applied consistently. Adoption of this policy by resolution formalizes the City's approach and provides clear guidance to both the public and staff.

Staff Recommendation:

Staff recommends approval of the resolution adopting the Social Media Community Comment Policy, with the policy attached as Exhibit "A."

Placed on Agenda For:

Action

Attachments:

1. RESOLUTION ADOPTING SOCIAL MEDIA COMMENT POLICY
2. Public Social Media Policy

RESOLUTION 2026/02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEAUFORT, SOUTH CAROLINA ADOPTING A SOCIAL MEDIA COMMUNITY COMMENT POLICY

WHEREAS, the City of Beaufort utilizes official social media platforms to provide timely, accurate information regarding City services, programs, projects, meetings, and public safety; and

WHEREAS, the City's social media platforms are intended to serve primarily as informational resources and not as public discussion forums or customer service channels; and

WHEREAS, the City values public engagement and transparency, while also recognizing the need to maintain respectful, orderly, and legally compliant communication channels; and

WHEREAS, increasing public use of social media platforms has presented challenges related to misinformation, uncivil discourse, spam, and content unrelated to municipal business; and

WHEREAS, the City has a legitimate governmental interest in establishing reasonable, content-neutral, and viewpoint-neutral standards governing public interaction on its official social media platforms; and

WHEREAS, adoption of a formal Social Media Community Comment Policy promotes transparency, consistency, and accountability, and provides clear notice to the public regarding acceptable use of City-managed social media accounts; and

WHEREAS, the proposed Social Media Community Comment Policy, attached hereto as Exhibit "A," establishes standards for public comments, outlines enforcement provisions consistent with applicable law, and identifies alternative avenues for citizen engagement with the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Beaufort, South Carolina, as follows:

1. The Social Media Community Comment Policy attached hereto as Exhibit "A" is hereby adopted as the official policy of the City of Beaufort.
2. The City Manager, or designee, is authorized to implement and administer the policy and to take such actions as are reasonably necessary to ensure consistent application in accordance with applicable law.
3. If any provision of this resolution or the attached policy is determined to be invalid or unenforceable, such determination shall not affect the validity of the remaining provisions.
4. This resolution shall take effect immediately upon adoption.

ADOPTED this 10th day of February, 2026.

CITY OF BEAUFORT, SOUTH CAROLINA

Philip E. Cromer, Mayor

ATTEST:

Traci Guldner, City Clerk



City of Beaufort, South Carolina

Social Media Community Comment Policy

The City of Beaufort maintains official social media pages to provide timely, accurate information about City services, programs, projects, meetings, and public safety. These platforms are intended primarily as informational resources, not as public discussion forums or customer service channels.

While the City values public engagement, staff capacity does not allow for monitoring or responding to every comment or question posted publicly. Residents seeking clarification, assistance, or formal responses are encouraged to contact the City directly via Facebook Messenger, email, phone, or by speaking at public meetings, which remain the appropriate and most effective avenues for communication.

Nature of Public Comments

Comments posted by members of the public on City social media pages do not represent official City positions and may not always be accurate. Public comments may include personal opinions, speculation, or misinformation. For official information, residents should rely on City-issued posts, the City's website, or direct communication with City staff.

The City is not responsible for the content of comments posted by the public and does not guarantee the accuracy of user-generated content.

Comment Guidelines

To maintain a respectful, safe, and constructive environment, all users must adhere to the following standards when commenting on City social media pages:

Comments must be:

- Reasonable and relevant to the post or topic of discussion.
- Respectful and civil, and must not include obscene, profane, threatening, or abusive language.
- Free of personal attacks upon or harassment of any person.
- Non-discriminatory, and must not target or insult any individual or group based on race, color, religion, sex, sexual orientation, gender identity, age, national origin, disability, or any other protected status.
- Non-commercial, meaning they may not include advertising, solicitations, endorsements, or promotion of businesses, services, or products.
- Free of spam, repetitive posts, or content intended to disrupt or dominate discussion.
- Free of confidential, private, or legally protected information, including personnel matters or ongoing investigations.

EXHIBIT A

Enforcement

Comments that violate this policy may be hidden or removed in accordance with applicable law. Users who repeatedly violate the policy may be restricted from commenting on City social media pages.

Public Records Disclaimer

All comments and messages are subject to applicable public records laws.

Alternative Avenues for Engagement

Residents are encouraged to engage with the City through:

- Direct messages via official City social media accounts
- Email or phone contact with City departments or staff
- Public comment at City Council and board meetings, both in person and via live-streamed meetings

These channels allow for accurate responses, appropriate follow-up, and respectful dialogue.



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 02/03/2026
From: Scott Marshall, City Manager
Item Name: An ordinance to amend Part 8, Chapter 2, Parking, of the City of Beaufort Code of Ordinances - First Reading
Meeting Date: February 10, 2026
Department: City Managers Office

Background Information:

Introduction:

Most of the sections of Part 8, Chapter 2 — Parking in the Codes of Ordinances, need to be re-added due to some perceived ambiguity in the way the previous ordinance was written. None of the language was changed. This is to get the sections back in our Code of Ordinances as they should be.

Background:

On July 8, 2025, the City enacted Ordinance 2025-17 for the purpose of amending Sections 8-2001, 8-2001.4, 8-2002, 8-2003, 8-2005, 8-2006, 8-2009, 8-2010, 8-2012, and 8-2016 of the City of Beaufort Code of Ordinances and add a new Section 8-2015.1

The language of Ordinance 2025-17 created some perceived ambiguity regarding whether the sections of Part 8, Chapter 2 not listed above, were to be stricken.

It is necessary that City Council resolve any ambiguity created by Ordinance 2025-17 to accurately reflect the provisions of Part 8, Chapter 2.

Legal Authority:

South Carolina municipalities are granted broad police powers under S.C. Code Ann. § 5-7-30, which authorizes municipal councils to enact ordinances “not inconsistent with the Constitution and general law of this State, for the good order, peace and health of the municipality, and for the safety and welfare of its citizens.” This authority serves as the legal foundation for adopting and amending ordinances regulating parking, traffic, and the use of public spaces within the City’s jurisdiction.

Staff Recommendation:

Staff Recommends approval.

Placed on Agenda For:

Action

Attachments:

1. 1412.0114 Ordinance
2. Chapter 2 Restructured for Codification with strike through

ORDINANCE 2026/01

AN ORDINANCE TO AMEND PART 8, CHAPTER 2 OF THE CITY OF BEAUFORT CODE OF ORDINANCES.

WHEREAS, the City of Beaufort City Council has the authority to amend its Code of Ordinances when it deems it to be in the best interest of the citizens of the City, and now desires to do so with respect to the subject of parking;

WHEREAS, on July 8, 2025, the City enacted Ordinance 2025-17 for the purpose of amending Sections 8-2001, 8-2001.4, 8-2002, 8-2003, 8-2005, 8-2006, 8-2009, 8-2010, 8-2012, and 8-2016 of the City of Beaufort Code of Ordinances and add a new Section 8-2015.1;

WHEREAS, the language of Ordinance 2025-17 created some perceived ambiguity regarding whether the sections of Part 8, Chapter 2 not listed above were to be stricken;

WHEREAS, it is necessary that City Council resolve any ambiguity created by Ordinance 2025-17 to accurately reflect the provisions of Part 8, Chapter 2.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beaufort, South Carolina, duly assembled and by authority of same, that Part 8, Chapter 2 of the City of Beaufort Code of Ordinances, in its entirety, is hereby stricken and replaced with the provisions shown on Exhibit A, hereto, so that Part 8, Chapter 2 shall read as shown on Exhibit A.

PHILIP E. CROMER, MAYOR

Attest:

TRACI GULDNER, CITY CLERK

1st Reading _____

2nd Reading & Adoption _____

Reviewed by: Reviewed as to form by Ben Coppage, City Attorney

EXHIBIT A

Sec. 8-2001. - Authority to establish zones.

The city council shall have the authority to establish no-parking zones, restricted parking zones, parallel parking zones, loading zones, handicapped parking zones and metered parking zones.

Sec. 8-2001.1. - No-parking zones.

No-parking zones are established in the city by the posting of official "No Parking" signs along roadways or where the curb line has been painted yellow. It shall be unlawful to park a motor vehicle or trailer in any area so marked.

Sec. 8-2001.2. - Definitions.

- (a) "Impoundment" means removal of a vehicle to a storage facility either by an officer or other persons authorized by the chief of police or by a contractor for towing and storage in response to a request from an officer or other persons authorized by the chief of police.
- (b) "Metered parking" means certain parking spaces which may only be occupied by a vehicle if the payment required by this chapter is made in the manner specified in Sec. 8-2015.1 of this chapter.
- (c) "Truck" means every vehicle designed, used or maintained primarily for the transportation of property.
- (d) "Vehicle" means an automobile, truck, motorcycle, or other motor-driven form of transportation.
- (e) "Vehicle immobilization equipment" means a nondestructive parking enforcement device that prohibits the movement of the vehicle through the use of a locking mechanism attached to the wheel of the vehicle.

Sec. 8-2001.3. - Loading zones.

- (a) Loading zones have been designated in the city for customer and merchant convenience in the loading and unloading of merchandise or supplies. The curb or curb line of loading zones are painted red. It shall be unlawful for any vehicle to park or stand in a loading zone unless such vehicle is being used to load or to unload merchandise or supplies, and, when loading or unloading for any period in excess of thirty (30) minutes.
- (b) The city designates all metered parking spaces on Bay Street, Carteret Street, Scotts Street and West Street as loading zones during the hours of 6:00 a.m. through 10:00 a.m., Monday through Saturday.
- (c) Truck loading zones have been designated in the city exclusively for use by trucks in the delivery or pick-up of freight, merchandise or supplies. The curb

or curb line of truck loading zones are painted red. It shall be unlawful for any vehicle to park or stand in a truck loading zone unless such vehicle is a truck and is in the process of loading or unloading freight, merchandise, or supplies and not exceed any period in excess of thirty (30) minutes.

- (d) Enforcement of loading zones and truck loading zones will be from 9:00 a.m. to 7:00 p.m. Monday through Saturday. Loading and truck zones will be enforced during any period of designated free parking in the downtown district.

Sec. 8-2001.4. - Handicapped parking.

- (a) It shall be unlawful for any vehicle to park in a space designated for the handicapped without prominently displaying a legally obtained placard, issued by the South Carolina Department of Motor Vehicles or other authorized agency, indicating that the operator and/or passengers of the vehicle are handicapped persons.
- (b) This section shall be enforced year-round, twenty-four (24) hours per day.
- (c) Violation of this section shall result in the citation and fine of the vehicle's owner as set forth in section 8-2015.1 of this chapter.

Sec. 8-2002. - Metered Parking.

- (a) Any person parking any vehicle in a parking space for which a parking meter or pay station has been installed on the city streets or municipal parking lots shall, upon entering the parking space, immediately deposit or cause to be deposited in the meter or pay station the proper coinage, or other legal tender, to satisfy the meter's or pay station's requirements for the time period for which the vehicle will remain in the parking space. Failure to so deposit coins or legal tender sufficient to put the meter or pay station in timed operation for the time period for which the vehicle will remain in the parking space shall constitute a violation of this section and shall subject the person to the penalties hereinafter set forth.
- (b) Parking rates shall be one dollar (\$1.00) for each hour on Bay Street, Bay Street Extension, Port Republic Street, and the side streets from Bay Street to Port Republic Street.

Parking rates shall be one dollar (\$1.00) for each hour in the Marina Lot, Library Lot, Playground Lot, Saltus Lot and Scott Street Lot.

Parking rates shall be fifty cents (\$0.50) for each hour on side streets north of Port Republic Street, Craven Street excluding the ninety-minute parking in front of the chamber of commerce which will have a rate of one dollar (\$1.00) for each hour.

Parking rates for the Carteret Street Lot shall be fifty cents (\$0.50) for each hour.

Parking on Bay Street and side streets to Port Republic Street shall have a time limitation of two (2) hours.

Parking on Port Republic Street and side streets north of Port Republic Street shall have a time limitation of four (4) hours.

Parking in the Library Lot and Playground Lot shall have a time limitation of two (2) hours.

Parking in the Marina lot, Scott Street lot, Saltus lot, the Carteret Street Lot, and on Craven Street, Bay Street Extension and Newcastle Street shall not have a time limitation.

All other metered parking shall have a time limitation of four (4) hours.

- (c) It shall be unlawful and a violation of the provisions of this section for any person to deface, injure, tamper with, open or willfully break, destroy, steal, take, or impair the usefulness of any parking meter or pay station installed on the streets of the city. Each such meter or pay station violation shall constitute a separate offense.
- (d) It shall be unlawful and a violation of this section to deposit or cause to be deposited in any parking meter or pay station, any slugs, device, metallic substance, or paper, that does not constitute legal tender of the United States of America.
- (e) The city shall have lines or markings painted or placed upon the curb or on the street adjacent to each parking meter for the purpose of designating the parking space for which each meter is to be used and the operator of a vehicle, when parking the vehicle in a parking space shall keep the vehicle within the lines or markings so established.
- (f) Parking regulations as herein set forth shall be in effect from the hours of 10:00 a.m. until 6:00 p.m. each Monday through Saturday, except as otherwise noted herein. Sundays and federally recognized holidays are excluded from the provisions hereof.

- (g) The specified coin or coins required to be deposited in parking meters as provided herein are hereby levied and assessed to provide for the proper regulation and control of traffic upon the public streets, and also the cost of supervision and regulating the parking of vehicles in the parking spaces of the streets and to cover the cost of purchasing, acquiring, installation, operation, maintenance, supervision, regulation and control of the parking meters mentioned herein. Parking revenues may also be used to encourage and promote tourism and business in the city.

Sec. 8-2003. - Vehicles and property may be removed.

- (a) Any motor vehicle or trailer improperly parked or left standing upon the streets or public ways or any other public property of the city in a manner as to constitute a hazard to pedestrian or motor vehicle traffic, may be removed or caused to be removed by any police officer.
- (b) Any motor vehicle, or other personal property parked or left standing upon the street or public ways of the city in excess of forty-eight (48) hours may be removed or caused to be removed by any police officer.
- (c) When an emergency arises necessitating the removal of any vehicle upon a public street, including without limitation fire, water main leak, parade with prior notice, paving, blocking private driveways, etc., the police officer is authorized to have the vehicle removed after a reasonable attempt to locate the owner or driver.
- (d) When the driver of a vehicle is placed under arrest for the commission of an offense and the driver does not wish his vehicle to be driven by his/her passenger, then the vehicle will be towed by a wrecker service of the driver's choice, or if the driver expresses no preference as to a wrecker service, the wrecker rotation call list will be used.
- (e) When a vehicle or trailer is to be removed from the streets or public ways of the city, the police officer will solicit the aid of authorized commercial towing companies from the wrecker rotation call list maintained by the chief of police. Vehicles or trailers towed will be stored in commercial storage facilities within the city or as directed by the chief of police. All costs for commercial towing or for removal shall be paid by the owner or driver of the motor vehicle before return of the property.
- (f) Commercial wrecker or towing companies to be eligible to be placed on the wrecker rotation call list, maintained by the chief of police, must show proof of and maintain in effect garage keepers legal liability insurance with a minimum total coverage amount of twenty thousand dollars (\$20,000.00) aggregate with maximum deductibles to the garage keeper of one hundred dollars (\$100.00) on comprehensive coverage and two hundred fifty dollars (\$250.00) collision coverage; and garage liability insurance with minimum limits of fifty thousand dollars (\$50,000.00) per person; one hundred thousand dollars (\$100,000.00) per accident bodily injury coverage and fifty thousand dollars (\$50,000.00) per

accident property damage coverage. All applicants will be required to furnish certificates of insurance from their insurance carrier before being placed on the qualified towing list. Such certificate shall contain a provision stating that the police department will be given at least fifteen (15) days' notice in the event of cancellation of the policies certified in the certificate.

- (g) Any motor vehicle or other personal property parked or left standing in the public parking spaces in any city parking lot in excess of twenty-four (24) hours may be cited for unauthorized parking and after forty-eight (48) hours, may be or caused to be removed by any police officer.
- (h) All vehicles parked on city streets or any public property must be licensed and insured under the laws of this state and have a current license tag attached thereto, and any vehicle in violation of this requirement may be removed or caused to be removed by any police officer.
- (i) Trucks, tractors or tractor-trailers having a capacity of two and one-half (2½) tons or more, front- or rear-end loaders, or any other kind or type of strictly commercial, industrial or farming equipment parked or left standing in residentially zoned areas for other than loading or unloading or delivery of services, may be removed or caused to be removed by any police officer. Automobiles, small trucks and vans utilized for personal or business purposes of less than two and one-half (2½) tons' carrying capacity, are excluded from the provisions of this subsection.

Sec. 8-2004. - Vehicles not to be parked on streets or sidewalks for routine repairs.

No person shall perform mechanical work or repair work, unless of an emergency nature, upon any truck or vehicle parked or placed upon any street or sidewalk in the city limits.

Sec. 8-2005. - Parking of vehicles containing dangerous substances.

- (a) It shall be unlawful to park and leave standing upon the public streets and public ways of the City any vehicle, tank, or trailer used for the transportation of gasoline, fuel oil, liquefied petroleum gas, or other flammable or explosive liquids at any time between 6:00 p.m. and 8:00 a.m. of the following day or between 6:00 p.m. of the day preceding any Sunday or legal holiday and 8:00 a.m. of the day following a Sunday or legal holiday.
- (b) Vehicles parked or left standing upon the public streets or public ways of the town in violation of the provisions of this section may be moved under the order and direction of the police department to a safe parking or storage location.

Sec. 8-2006. - Parked vehicles to be licensed; parking with flow of traffic.

- (a) It shall be unlawful to park or store for more than forty-eight (48) hours on any lot within the city, except in completely enclosed buildings, any vehicle of any

kind or type, with or without operative motive power, required or permitted to be registered and/or licensed under the laws of the state, or any frame, chassis or body thereof, unless there be affixed to the vehicle current license plates, except for lots licensed for automobile dealerships for new and/or used motor vehicles.

- (b) Parking of vehicles at service stations or garages for service or repair is subject to the provisions of Sec. 3.7.2.D. of the Beaufort Development Code.
- (c) Vehicles will park where authorized on the shoulder of the road or next to the curb in the same direction as the nearest flow of traffic. Violations of this provision are classified as "parking on the wrong side of the road."

Sec. 8-2007. - Overnight parking on Bay Street.

- (a) It shall be unlawful for any person to park or cause to be parked any vehicle overnight on the southside of Bay Street between Newcastle Street and Hamar Street.
- (b) It shall also be unlawful to park or cause to be parked at any time a camper or recreation vehicle (RV) in the areas described in subsection (a).

Sec. 8-2008. - Truck, etc., parking in residential areas prohibited.

It shall be unlawful for any person to park or cause to be parked a truck, tractor or tractor-trailer having a capacity of two and one-half (2½) tons or more, front- or rear-end loader, or any other kind or type of strictly commercial, industrial, farm, transportation or recreational equipment parked or left standing upon the streets or shoulder of the road in any residentially zoned area of the city, except for delivery of services. Automobiles, small trucks and vans utilized for personal or business purposes of less than two and one-half (2½) tons' carrying capacity, are excluded from the provisions of this section.

Sec. 8-2009. - Parking on private property.

- (a) It shall be unlawful for any person to park or cause to be parked any vehicle upon a private parking lot where appropriate signs have been posted by the owner "Reserved for customers (and/or) employees only," unless the person at the time of parking is a customer or employee of the business located thereon. There is no prohibition of public parking on public streets adjacent to a business or private property, so long as such parking is within the street right-of-way.
- (b) It shall be unlawful for any person to park or cause to be parked any vehicle upon private property where signs have been posted by the owner which state "No parking, private property." There is no prohibition of public parking on public streets adjacent to a business or private property, so long as such parking is within the street right-of-way.

- (c) Any vehicle found in violation of this section will be ticketed for "Parked in a reserved space" or "Parked on private property" and shall be subject to a fine as shown in section 8-2015.1.(c). In the event the vehicle is not moved within four (4) hours of the issuance of the notice of violation, it is subject to be towed away at the expense of the vehicle owner.

Sec. 8-2010. - Marina customer parking in Henry Chambers Waterfront Park.

- (a) Persons who rent docking spaces in the downtown marina and are present while servicing or repairing their watercraft, or while the boat is away from the assigned space are eligible for free parking in designated spaces adjacent to the downtown marina. Authorized extended parking will be verified by a numbered city permit, issued by the dock master, and hanging from the inside rear-view mirror of the vehicle. Only one extended parking permit is authorized for each boat space. Permits are not transferable.
- (b) Section 8-2015.1 applies for violations of this section.

Sec. 8-2011. - Reserved.

Sec. 8-2012. - Meter feeding.

No person shall continuously park a vehicle in any on street parking meter zone longer than the maximum limit of parking time obtainable by the single operation of such meter, nor shall such person deposit or cause to be deposited in an on street parking meter a coin for the purpose of extending parking time beyond such maximum limit. The penalty for violating this provision shall be the same as that for other parking violations as outlined in this chapter, section 8-2015.1.(c).

Sec. 8-2013. - Occupancy of two metered spaces by one vehicle.

No vehicle shall protrude beyond the marking designating a metered parking space, except that a vehicle too large to be parked within a single metered parking space may occupy two (2) adjacent parking meter spaces when coins have been deposited in both meters as required by the lettering on such meters.

Sec. 8-2014. - Other parking violations.

Other parking violations that may be written are all parking violations contained in Section 56-5-2530, Code of Laws of South Carolina.

Sec. 8-2015. - Reserved parking for motor coaches and boat trailers.

Six (6) parking spaces shall be reserved exclusively for motor coaches (including other touring vehicles over twenty-five and one-half (25½) feet in length) and three (3)

parking spaces shall be reserved exclusively for boat trailers in the visitor's center parking lot on a twenty-four-hour per day, three hundred sixty-five-day per year basis. However, other vehicles may park in the six (6) motorcoach spaces, as available, with prior approval of the tour vehicle coordinator.

Sec. 8-2015.1. Notices of Violations and Penalties

- (a) A notice of violation of this chapter may be issued by any police officer or other person appointed as a code enforcement officer. A copy of the notice of violation shall be issued by placing it on the windshield of an illegally parked vehicle in a prominent place thereon. No notices of violations shall be issued for violations of S.C. Code § 16-11-760, which requires the issuance of a uniform traffic ticket.
- (b) The notice of violation must cite only one violation and must contain at least the following information:
 - (1) The state, license plate number, and make of the vehicle in violation of this chapter;
 - (2) The name and title of the person issuing the notice of violation;
 - (3) The date and time when the notice of violation was issued;
 - (4) The nature and description of the parking violation observed;
 - (5) The date, time and location of the hearing; and
 - (6) Information advising the owner/operator of the vehicle that they pay the penalty set forth in section 8-2015.1(c) or appear at the hearing in Municipal Court on the date and time provided on the notice of violation, and advising that failure to do so may result in impoundment or immobilization of the vehicle.
- (c) Fines for violations and penalties for failure to pay fines are as follows:

Violation	Within 7 days	2nd Week (day 8—14)	3rd Week (thereafter)
Expired meter	\$10.00	\$25.00	\$45.00
Parking in fire lane	50.00	125.00	150.00
Parked on wrong side of street	25.00	75.00	100.00
Parked in no parking zone	50.00	125.00	150.00

Violation	Within 7 days	2nd Week (day 8—14)	3rd Week (thereafter)
Double parked	25.00	50.00	75.00
Blocking driveway	50.00	125.00	150.00
Parking in loading zone	50.00	125.00	150.00
Blocking a fire hydrant	75.00	175.00	200.00
Parking on private property	25.00	50.00	75.00
Parking illegally in handicapped space	400.00	State Mandate	
Boot fee	60.00	80.00	100.00
Other parking violations	25.00	50.00	75.00

- (d) The notice of violation must be filed with the Municipal Court and may be disposed of only by payment of the fine or official action of the Municipal Court. It shall be unlawful for any person to alter or destroy any notice of violation issued under this chapter except in a manner consistent with this chapter and State law.
- (e) Any person who shall violate any of the provisions of this Chapter for which a penalty is not listed in Sec. 8-2015.1(c) shall be charged with a misdemeanor and upon conviction be punished as provided in [Sec. 1-3048](#).
- (f) If the City contracts with a private entity to assist the City in administering the City's parking ordinances and programs, the Chief of Police is authorized to appoint employees of that private entity as code enforcement officers to administer and enforce the City's parking ordinances and programs, pursuant to S.C. Code § 5-7-32. Any individuals appointed as code enforcement officers whose duties include parking enforcement activities, including the issuance of notices of violations or collection or handling of money shall:

- (1) undergo criminal background checks and drug testing to be conducted by the private entity. The results of the background checks and drug tests shall be provided to the Chief of Police; and
- (2) undergo a training program approved by the Chief of Police before they undertake any enforcement activities.

Sec. 8-2016. - Immobilization of vehicles.

- (a) A police officer or any other person designated by the chief of police may immobilize by the use of vehicle immobilization equipment any vehicle which is parked in a public right-of-way, and for which there are three (3) or more outstanding, unpaid, overdue notices of violations, the latest of which has been unpaid for a period of at least fifteen (15) days.
- (b) When attaching vehicle immobilization equipment to a vehicle, the officer shall affix notice to the windshield or other part of the vehicle so as to be readily visible. The notice shall:
 - (1) Warn that the vehicle has been immobilized and that any attempt to move the vehicle may result in damage to the vehicle;
 - (2) State the total amount of civil penalties due for notice of violations which are overdue and unpaid that are attributable to such vehicle, in addition to an immobilization fee for the removal of the vehicle immobilization equipment; and
 - (3) List the address and telephone number to be contacted to pay the charges to have the vehicle immobilization equipment removed.
- (c) If the civil penalties and the immobilization fee are not paid, or satisfactory arrangements in lieu of payment are not made, by 6:00 p.m. on the date of the attachment of the vehicle immobilization equipment the vehicle may be towed and impounded as provided in section 8-2003.
- (d) Upon payment of all civil penalties, overdue and unpaid notices of violations, and the immobilization fee, the vehicle immobilization equipment shall be removed and the vehicle released to the registered owner or any other person legally entitled to claim possession of the vehicle. The fee may be paid in the form of a refundable bond pending the outcome of a hearing requested pursuant to section 8-2018.
- (e) It shall be unlawful for anyone to remove vehicle immobilization equipment placed on a vehicle pursuant to this section without all civil penalties and application charges having first been paid, or a bond posted. The city shall not be responsible for any damage to an immobilized illegally parked vehicle resulting from unauthorized attempts to free or move the vehicle.
- (f) *Charges.* An immobilization fee of one hundred dollars (\$100.00) shall be charged for the removal of the vehicle immobilization equipment.

Sec. 8-2017. - Hearing on immobilization.

The owner(s) or other persons who reasonably appear to have an interest in an immobilized vehicle are entitled to request a hearing to contest the validity of the immobilization of the vehicle. The hearing shall follow the rules established in [section 8-2018](#).

Sec. 8-2018. - Request for hearing on immobilization or impoundment.

- (a) After a vehicle has been immobilized or impounded pursuant to this chapter, the registered owner(s) and any other person(s) who reasonably appear to have an interest in the vehicle are entitled to request a hearing to contest the validity of the immobilization or impoundment of the vehicle. The request for a hearing must be in writing and will state the grounds upon which the person requesting the hearing believes the immobilization or impoundment invalid or unjustified, and such other information as the city manager may require.
- (b) The municipal judge, or such other hearing officer as shall be designated by the municipal judge or his designee, shall set and conduct an administrative hearing on the matter within twenty-one (21) days of receipt of a proper request filed pursuant to this section, except where a vehicle has not yet been released from impoundment, in which case the municipal judge, or other hearing officer, will set and conduct the hearing within seventy-two (72) hours of receipt of the request, not including Saturdays, Sundays, or federally sanctioned holidays.
- (c) The owner(s) and any other person(s) who have an interest in the vehicle are only entitled to one hearing for each tow of that vehicle. Any person who fails to appear at the hearing without good cause will not be entitled to have such hearing rescheduled.

Sec. 8-2019. - Hearing procedure.

- (a) The hearing shall afford a reasonable opportunity for person(s) to demonstrate by the statements of witnesses and other evidence that the immobilization and/or impoundment of the vehicle was invalid or unjustified. The municipal judge, or other designated hearing officer, shall determine whether the immobilization and/or impoundment was proper and whether the removal, towing, storage, and administrative fees were properly assessed. The municipal judge, or other hearing officer shall not have the authority to determine the validity of a parking citation unless the time for filing a request for a hearing on the parking citation has not passed, in which case the hearing officer has discretion to consolidate the immobilization/impoundment hearing and the parking citation hearing.
- (b) If the municipal judge, or other hearing officer finds that the immobilization/impoundment of the vehicle was invalid or unjustified, he shall

direct the immediate release of the vehicle, and the owners(s) or any other person(s) who have an interest in the vehicle shall not be liable for any tow and/or storage charges. If the costs of immobilization and/or impoundment and the administrative fee have already been paid, the hearing officer shall direct that all such monies be refunded to the owner.

- (c) If the municipal judge, or other hearing officer finds that the immobilization and/or impoundment of the vehicle was valid and justified, the hearing officer will direct that the vehicle continue to be held until all tow and storage charges are paid.
- (d) The decision of the municipal judge, or other designated hearing officer, shall be the final decision by the city. Any person aggrieved by the decision may file a petition for judicial review in a court of competent jurisdiction.
- (e) Except as otherwise provided in subparagraph (b) above, the city shall have no liability or responsibility for damage that may be caused by removal of a vehicle or for any towing or storage fees or charges.

Sec. 8-2020. - Sale of unclaimed vehicle.

- (a) The facilities at which impounded vehicles are stored shall provide to the finance director, on a regular basis, a list of all unclaimed vehicles that have been towed pursuant to this Chapter that have been in storage fifteen (15) days or longer and have been appraised at a value of seven hundred fifty dollars (\$750.00) or less, or have been in storage for thirty (30) days or longer.
- (b) The finance director, or his designee, will, as soon as convenient, authorize the sale of such vehicles in accordance with the provisions of such contracts as authorized by city council. If there are no such contracts, the finance director will sell the vehicles at public auction. Prior to such sale, the finance director shall send notice of the sale by registered mail to the legal owner when such owner is ascertainable and shall publish at least once in a newspaper of general circulation a notice of the sale, describing the vehicle to be sold and stating where and when the sale will take place.
- (c) The proceeds from a sale under this section shall be used to satisfy the charges for removal and storage of the vehicle and for the reasonable charges or expenses for the notice, advertisement, and sale of the vehicle. The balance, if any, shall be paid into the treasury of the city and appropriated to the general fund.
- (d) There shall be no right of redemption or recovery from any sale or other disposition made pursuant to the terms of this section. Neither the city nor its officials, agents, or employees shall be liable for failure to deliver such a vehicle to anyone claiming a right of redemption to a vehicle sold in a manner consistent with this section.

~~Sec. 8-2001. Authority to establish zones.~~

~~The city council shall have the authority to establish no parking zones, restricted parking zones, parallel parking zones, loading zones, employee parking zones, handicapped parking zones and metered parking zones.
(Ord. No. 2025-17, 7-8-25)~~

~~Sec. 8-2001.2. No parking zones.~~

~~No parking zones are established in the city by the posting of official "No Parking" signs along roadways or where the curb line has been painted yellow. It shall be unlawful to park a motor vehicle or trailer in any area so marked.
(Ord. No. 0-01-83, § 3, 1-11-83)
Editor's note Sections 3 and 4 of Ord. No. 0-01-83 added §§ 8-2002 and 8-2003; the editor has redesignated these provisions as §§ 8-2001.2 and 8-2001.5.~~

~~Sec. 8-2001.4. Definitions.~~

- ~~(a) *Impoundment* means removal of a vehicle to a storage facility either by an officer or other persons authorized by the chief of police or by a contractor for towing and storage in response to a request from an officer or other persons authorized by the chief of police.~~
- ~~(b) *Metered parking* means certain parking spaces which may only be occupied by a vehicle if the payment required by this chapter is made in the manner specified in section 8-2015.1 of this chapter.~~
- ~~(c) *Truck* means every vehicle designed, used or maintained primarily for the transportation of property.~~
- ~~(d) *Vehicle* means an automobile, truck, motorcycle, or other motor-driven form of transportation.~~
- ~~(e) *Vehicle immobilization equipment* means a nondestructive parking enforcement device that prohibits the movement of the vehicle through the use of a locking mechanism attached to the wheel of the vehicle. (Ord. No. 2025-17, 7-8-25)~~

~~Sec. 8-2001.5. Loading zones.~~

- ~~(a) — Loading zones have been designated in the city for customer and merchant convenience in the loading and unloading of merchandise or supplies. The curb or curb line of loading zones are painted red. It shall be unlawful for any vehicle to park or stand in a loading zone unless such vehicle is being used to load or to unload merchandise or supplies, and, when loading or unloading for any period in excess of thirty (30) minutes.~~

~~(b) — The city designates all metered parking spaces on Bay Street, Carteret Street, Seotts Street and West Street as loading zones during the hours of 6:00 a.m. through 10:00 a.m., Mon-day through Saturday.~~

~~(c) — Truck loading zones have been designated in the city exclusively for use by trucks in the delivery or pick-up of freight, merchandise or supplies. The curb or curb line of truck loading zones are painted red. It shall be unlawful for any vehicle to park or stand in a truck loading zone unless such vehicle is a truck and is in the process of loading or unloading freight, merchandise, or supplies and not exceed any period in excess of thirty (30) minutes.~~

~~———— (d) — Reserved.~~

~~———— (e) — Enforcement of loading zones and truck loading zones will be from 9:00 a.m. to 7:00 p.m. Monday through Saturday. Loading and truck zones will be enforced during any period of designated free parking in the downtown district. (Ord. No. 0-01-83, § 4, 1-11-83; Ord. No. 0-04-92, 2-11-92; Ord. No. 0-18-99, 4-13-99; Ord. No. 0-03-02, 2-12-02; Ord. No. 0-04-16, 2-23-16)Note See the editor's note for § 8-2001.2.~~

~~Sec. 8-2001.6. Handicapped parking.~~

~~(a) It shall be unlawful for any vehicle to park in a space designated for the handicapped without prominently displaying a legally obtained placard, issued by the South Carolina Department of Motor Vehicles or other authorized agency, indicating that the operator and/or passengers of the vehicle are handicapped persons.~~

~~(b) This section shall be enforced year round, twenty four (24) hours per day.~~

~~(c) Violation of this section shall result in the citation and fine of the vehicle's owner as set forth in section 8-2002(£)(6) of this chapter. (Ord. No. 0-20-04, § 1, 7-27-04)~~

~~Sec. 8-2002. Metered Parking.~~

~~(a) — Any person parking any vehicle in a parking space for which a parking meter or pay station has been installed on the city streets or municipal parking lots shall, upon entering the parking space, immediately deposit or cause to be deposited in the meter or pay station the proper coinage, or other legal tender, to satisfy the meter's or pay station's requirements for the time period for which the vehicle will remain in the parking space. Failure to so deposit coins or legal tender sufficient to put the meter or pay station in timed operation for the time period for which the vehicle will remain in the parking space shall constitute a violation of this section and shall subject the person to the penalties hereinafter set forth.~~

~~(b) — Parking rates shall be one dollar (\$1.00) for each hour on Bay Street, Bay Street Extension, Port Republic Street, and the side streets from Bay Street to Port Republic Street.~~

~~Parking rates shall be one dollar (\$1.00) for each hour in the Marina Lot, Library Lot, Playground Lot, Saltus Lot and Scott Street Lot.~~

~~Parking rates shall be fifty cents (\$0.50) for each hour on side streets north of Port Republic Street, Craven Street excluding the ninety-minute parking in front of the Visitors Center which will have a rate of one dollar (\$1.00) for each hour.~~

~~Parking rates for the Carteret Street Lot shall be fifty cents (\$0.50) for each hour.~~

~~Parking on Bay Street and side streets to Port Republic Street shall have a time limitation of two (2) hours.~~

~~Parking on Port Republic Street and side streets north of Port Republic Street shall have a time limitation of four (4) hours.~~

~~Parking in the Library Lot and Playground Lot shall have a time limitation of four (4) hours.~~

~~Parking in the Marina Lot, Scott Street Lot, Saltus lot, the Carteret Street Lot, and on Craven Street, Bay Street Extension and Newcastle Street shall not have a time limitation.~~

~~All other metered parking shall have a time limitation of four (4) hours.~~

~~(c) — It shall be unlawful and a violation of the provisions of this section for any person to deface, injure, tamper with, open or willfully break, destroy, steal, take, or impair the usefulness of any parking meter or pay station installed on the streets of the city. Each such meter or pay station violation shall constitute a separate offense.~~

~~(d) — It shall be unlawful and a violation of this section to deposit or cause to be deposited in any parking meter or pay station, any slugs, device, metallic substance, or paper, that does not constitute legal tender of the United States of America.~~

~~(e) — The city shall have lines or markings painted or placed upon the curb or on the street adjacent to each parking meter for the purpose of designating the parking space for which each~~

~~meter is to be used and the operator of a vehicle, when parking the vehicle in a parking space shall keep the vehicle within the lines or markings so established.~~

~~(f) — Parking regulations as herein set forth shall be in effect from the hours of 11:00 a.m. until 7:00 p.m. each Monday through Saturday, except as otherwise noted herein. Sundays and federally recognized holidays are excluded from the provisions hereof.~~

~~(g) — The specified coin or coins required to be deposited in parking meters as provided herein are hereby levied and assessed to provide for the proper regulation and control of traffic upon the public streets, and also the cost of supervision and regulating the parking of vehicles in the parking spaces of the streets and to cover the cost of purchasing, acquiring, installation, operation, maintenance, supervision, regulation and control of the parking meters mentioned herein. Parking revenues may also be used to encourage and promote tourism and business in the city.~~

~~Sec. 8-2003. — Vehicles and property may be removed.~~

~~(a) Any motor vehicle or trailer improperly parked or left standing upon the streets or public ways or any motor vehicle or trailer improperly parked or left standing on any other public property of the city not specifically designated for public parking, may be removed or caused to be removed by any police officer.~~

~~(b) Any motor vehicle, or other personal property parked or left standing upon the street or public ways of the city in excess of forty-eight (48) hours may be removed or caused to be removed by any police officer.~~

~~(c) When an event arises necessitating the removal of any vehicle upon a public street, to include without limitation, fire, water main leak, parade with prior notice, paving, blocking private driveways, etc., any police officer is authorized to have the vehicle removed after a reasonable attempt to locate the owner or driver.~~

~~(d) When the driver of a vehicle is placed under arrest for the commission of an offense and the driver does not wish his vehicle to be driven by his/her passenger, then the vehicle will be towed by a wrecker service of the driver's choice, or if the driver expresses no preference as to wrecker service, the wrecker rotation call list will be used.~~

~~(e) When a vehicle or trailer is to be removed from the streets or public ways of the city, the police officer will solicit the aid of authorized commercial towing companies from the wrecker rotation call list maintained by the chief of police. Vehicles or trailers towed will be stored in commercial storage facilities within the city or as directed by the chief of police. All costs and fees for commercial towing or for removal shall be paid by the owner or driver of the motor vehicle before the return of the towed property.~~

~~(f) All wrecker services participating in the wrecker rotation agree to abide by the maximum standard fee schedule for all services rendered in response to police directed tows. The city adopts, incorporates herein, and utilizes as its maximum standard fee schedule the Maximum Allowable Fees for Rotation List Calls as adopted annually by the City of Beaufort and current at the time of the tow. The applicable rate for towing and storage is determined by the minimum wrecker classification required for the tow, regardless of what class of wrecker performs the tow.~~

~~(g) Commercial wrecker or towing companies to be eligible to be placed on the wrecker rotation call list, maintained by the chief of police, must show proof of, and maintain in effect, garage keepers legal liability insurance with a minimum total coverage amount of twenty thousand dollars (\$20,000.00) aggregate with maximum deductibles to the garage keeper of one hundred dollars~~

~~(\$100.00) on comprehensive coverage and two hundred fifty dollars (\$250.00) collision coverage; and garage liability insurance with minimum limits of fifty thousand dollars (\$50,000.00) per person; one hundred thousand dollars (\$100,000.00) per accident bodily injury coverage and fifty thousand dollars (\$50,000.00) per accident property damage coverage. All applicants will be required to furnish certificates of insurance from their insurance carrier before being placed on the qualified towing list. Such certificate shall contain a provision stating that the police department will be given at least fifteen (15) days' notice in the event of cancellation of the policies certified in the certificate.~~

~~(h) Any motor vehicle or other personal property parked or left standing in the public parking spaces in any city parking lot in excess of twenty-four (24) hours may be cited for unauthorized parking and after forty-eight (48) hours, may be or caused to be removed by any police officer.~~

~~(i) All vehicles parked on city streets or any public property must be licensed and insured under the laws of this state and have a current license tag attached thereto, and any vehicle in violation of this requirement may be removed or caused to be removed by any police officer.~~

~~(j) Trucks, tractors or tractor-trailers having a capacity of two and one-half (2½) tons or more, front or rear end loaders, or any other kind or type of strictly commercial, industrial or farming equipment parked or left standing in residentially zoned areas for other than loading or unloading or delivery of services, may be removed or caused to be removed by any police officer. Automobiles, small trucks and vans utilized for personal or business purposes of less than two and one-half (2½) tons' carrying capacity, are excluded from the provisions of this subsection.~~

~~Sec. 8-2004. Vehicles not to be parked on streets or sidewalks for routine repairs.~~

~~No person shall perform mechanical work or repair work, unless of an emergency nature, upon any truck or vehicle parked or placed upon any street or sidewalk in the city limits.~~

~~Sec. 8-2005.— Parking of vehicles containing dangerous substances~~

~~(a) — It shall be unlawful to park and leave standing upon the public streets and public ways of the City any vehicle, tank, or trailer used for the transportation of gasoline, fuel oil, liquefied petroleum gas, or other flammable or explosive liquids at any time between 6:00 p.m. and 8:00 a.m. of the following day or between 6:00 p.m. of the day preceding any Sunday or legal holiday and 8:00 a.m. of the day following a Sunday or legal holiday.~~

~~(b) — Reserved.~~

~~(c) — Vehicles parked or left standing upon the public streets or public ways of the city in violation of the provisions of this section may be moved under the order and direction of the police department to a safe parking or storage location.~~

~~Sec. 8-2006.— Parked vehicles to be licensed; parking with flow of traffic~~

~~(a) — It shall be unlawful to park or store for more than forty-eight (48) hours on any lot within the city, except in completely enclosed buildings, any vehicle of any kind or type, with or without operative motive power, required or permitted to be registered and/or licensed under the laws of the state, or any frame, chassis or body thereof, unless there be affixed to the vehicle~~

~~current license plates, except for lots licensed for automobile dealerships for new and/or used motor vehicles.~~

~~(b) — Parking of vehicles at service stations or garages for service or repair is subject to the provisions of Sec. 3.7.2.D. of the Beaufort Development Code.~~

~~(c) — Vehicles will park where authorized on the shoulder of the road or next to the curb in the same direction as the nearest flow of traffic. Violations of this provision are classified as "parking on the wrong side of the road."~~

~~Sec. 8-2007. Overnight parking on Bay Street.~~

~~(a) — It shall be unlawful for any person to park or cause to be parked any vehicle overnight on the southside of Bay Street between Newcastle Street and Hamar Street.~~

~~(b) — It shall also be unlawful to park or cause to be parked at any time a camper or recreation vehicle (RV) in the areas described in subsection (a).~~

~~(Ord. No. 0-29-78, 10-24-78; Ord. No. 0-17-79, 8-28-79; Ord. No. 0-32-89, 12-12-89)~~

~~Sec. 8-2008. Truck, etc., parking in residential areas prohibited.~~

~~It shall be unlawful for any person to park or cause to be parked a truck, tractor or tractor-trailer having a capacity of two and one-half (2½) tons or more, front or rear end loader, or any other kind or type of strictly commercial, industrial, farm, transportation or recreational equipment parked or left standing upon the streets or shoulder of the road in any residentially zoned area of the city, except for delivery of services. Automobiles, small trucks and vans utilized for personal or business purposes of less than two and one-half (2½) tons' carrying capacity, are excluded from the provisions of this section. (Ord. No. 0-04-83, 4-26-83)~~

~~Sec. 8-2009. — Parking on private property.~~

~~(a) — It shall be unlawful for any person to park or cause to be parked any vehicle upon a private parking lot where appropriate signs have been posted by the owner "Reserved for customers (and/or) employees only," unless the person at the time of parking is a customer or employee of the business located thereon. There is no prohibition of public parking on public streets adjacent to a business or private property, so long as such parking is within the street right-of-way.~~

~~(b) — It shall be unlawful for any person to park or cause to be parked any vehicle upon private property where signs have been posted by the owner which state "No parking, private property." There is no prohibition of public parking on public streets adjacent to a business or private property, so long as such parking is within the street right-of-way.~~

~~(c) — Any vehicle found in violation of this section will be ticketed for "Parked in a reserved space" or "Parked on private property" and shall be subject to a fine as shown in section 8-2015.1.(c). In the event the vehicle is not moved within four (4) hours of the issuance of the notice of violation, it is subject to be towed away at the expense of the vehicle owner.~~

~~Sec. 8-2010. Marina customer parking in Henry Chambers Waterfront Park.~~

~~(a) — Persons who rent docking spaces in the downtown marina and are present while servicing or repairing their watercraft, or while the boat is away from the assigned space are eligible for free parking in designated spaces adjacent to the downtown marina. Authorized extended parking will be verified by a numbered city permit, issued by the dock master, and hanging from the inside rear view mirror of the vehicle. Only one extended parking permit is authorized for each boat space. Permits are not transferable.~~

~~(b) — Section 8-2015.1.(c) applies for violations of this section.~~

~~Sec. 8-2011. Reserved.~~

~~Editor's note Section 7 of Ord. No. 0-07-10, adopted March 9, 2010, deleted § 8-2011, fees for rental of metered parking spaces, which had derived from Ord. No. 0-21-90, adopted July 24, 1990; and Ord. No. 0-10-01, adopted Feb. 13, 2001.~~

~~Sec. 8-2012. Meter feeding.~~

~~No person shall continuously park a vehicle in any on-street parking meter zone longer than the maximum limit of parking time obtainable by the single operation of such meter, nor shall such person deposit or cause to be deposited in an on-street parking meter a coin for the purpose of extending parking time beyond such maximum limit. The penalty for violating this provision shall be the same as that for other parking violations as outlined in this chapter, section 8-2015.1.(c).~~

~~Sec. 8-2013. Occupancy of two metered spaces by one vehicle.~~

~~No vehicle shall protrude beyond the marking designating a metered parking space, except that a vehicle too large to be parked within a single metered parking space may occupy two (2) adjacent parking meter spaces when coins have been deposited in both meters as required by the lettering on such meters.~~

~~(Ord. No. 0-09-91, 2-12-91)~~

~~Sec. 8-2014. Other parking violations.~~

~~Other parking violations that may be written are all parking violations contained in Section 56-5-2530, Code of Laws of South Carolina. (Ord. No. 0-17-94, 8-9-94)~~

~~Sec. 8-2015. Reserved parking for motor coaches and boat trailers.~~

~~Six (6) parking spaces shall be reserved exclusively for motor coaches (including other touring vehicles over twenty five and one half (25 1/2) feet in length) and three (3) parking spaces shall be reserved exclusively for boat trailers in the visitor's center parking lot on a twenty-four-hour per day, three hundred sixty-five-day per year basis. However, other vehicles may park in the six (6) motorecoach spaces, as available, with prior approval of the tour vehicle coordinator.~~

~~(Ord. No. 0-05-96, 2-13-96)~~

~~Cross reference Long term parking, § 7-11014.~~

~~Sec. 8-2015.1. Notices of Violations and Penalties~~

~~(a) — A notice of violation of this chapter may be issued by any police officer or other person appointed as a code enforcement officer. A copy of the notice of violation shall be issued by placing it on the windshield of an illegally parked vehicle in a prominent place thereon. No notices of violations shall be issued for violations of S.C. Code § 16-11-760, which requires the issuance of a uniform traffic ticket.~~

~~(b) — The notice of violation must cite only one violation and must contain at least the following information:~~

- ~~—— (1) — The state, license plate number, and make of the vehicle in violation of this chapter;~~
- ~~—— (2) — The name and title of the person issuing the notice of violation;~~
- ~~—— (3) — The date and time when the notice of violation was issued;~~
- ~~—— (4) — The nature and description of the parking violation observed;~~
- ~~—— (5) — The date, time and location of the hearing; and~~
- ~~—— (6) — Information advising the owner/operator of the vehicle that they pay the penalty set forth in section 8-2015.1.(c) or appear at the hearing in Municipal Court on the date and time provided on the notice of violation and advising that failure to do so may result in impoundment or immobilization of the vehicle.~~

~~(c) — Fines for violations and penalties for failure to pay fines are as follows:~~

Violation	Within 30 days	31-45 Days	After 45 Days
Expired meter	\$10.00	\$25.00	\$45.00
Parking in fire lane	50.00	125.00	150.00
Parked on wrong side of street	25.00	75.00	100.00
Parked in no parking zone	50.00	125.00	150.00
Double parked	25.00	50.00	75.00
Blocking driveway	50.00	125.00	150.00
Parking in loading zone	50.00	125.00	150.00
Blocking a fire hydrant	75.00	175.00	200.00
Parking on private property	25.00	50.00	75.00
Parking illegally in handicapped space	500.00	State Mandate	
Boot fee	100.00	100.00	100.00
Other parking violations	25.00	50.00	75.00
Violation	Within 7 days	2nd Week (day 8— 14)	3rd Week (thereafter)

(d) ~~— The notice of violation must be filed with the Municipal Court and may be disposed of only by payment of the fine or official action of the Municipal Court. It shall be unlawful for any person to alter or destroy any notice of violation issued under this chapter except in a manner consistent with this chapter and State law.~~

(e) ~~— Any person who shall violate any of the provisions of this Chapter for which a penalty is not listed in Sec. 8-2015.1(e) shall be charged with a misdemeanor and upon conviction be punished as provided in Sec. 1-3048.~~

(f) ~~— If the City contracts with a private entity to assist the City in administering the City's parking ordinances and programs, the Chief of Police is authorized to appoint employees of that private entity as code enforcement officers to administer and enforce the City's parking ordinances and programs, pursuant to S.C. Code § 5-7-32. Any individuals appointed as code enforcement officers whose duties include parking enforcement activities, including the issuance of notices of violations or collection or handling of money shall:~~

~~—— (1) —— undergo criminal background checks and drug testing to be conducted by the private entity. The results of the background checks and drug tests shall be provided to the Chief of Police; and~~

~~—— (2) —— undergo a training program approved by the Chief of Police before they undertake any enforcement activities.~~

~~Sec. 8-2016.—Immobilization of vehicles.~~

~~(a) —— A police officer or any other person designated by the chief of police may immobilize by the use of vehicle immobilization equipment any vehicle which is parked in a public right-of-way, and for which there are three (3) or more outstanding, unpaid, overdue notices of violations, the latest of which has been unpaid for a period of at least fifteen (15) days.~~

~~(b) —— When attaching vehicle immobilization equipment to a vehicle, the officer shall affix notice to the windshield or other part of the vehicle so as to be readily visible. The notice shall:~~

~~—— (1) —— Warn that the vehicle has been immobilized and that any attempt to move the vehicle may result in damage to the vehicle;~~

~~—— (2) —— State the total amount of civil penalties due for notice of violations which are overdue and unpaid that are attributable to such vehicle, in addition to an immobilization fee for the removal of the vehicle immobilization equipment; and~~

~~—— (3) —— List the address and telephone number to be contacted to pay the charges to have the vehicle immobilization equipment removed.~~

~~(c) —— If the civil penalties and the immobilization fee are not paid, or satisfactory arrangements in lieu of payment are not made, by 6:00 p.m. on the date of the attachment of the vehicle immobilization equipment the vehicle may be towed and impounded as provided in section 8-2003.~~

~~(d) —— Upon payment of all civil penalties, overdue and unpaid notices of violations, and the immobilization fee, the vehicle immobilization equipment shall be removed and the vehicle released to the registered owner or any other person legally entitled to claim possession of the vehicle. The fee may be paid in the form of a refundable bond pending the outcome of a hearing requested pursuant to section 8-2018.~~

~~(e) —— It shall be unlawful for anyone to remove vehicle immobilization equipment placed on a vehicle pursuant to this section without all civil penalties and application charges having first been paid, or a bond posted. The City shall not be responsible for any damage to an immobilized illegally parked vehicle resulting from unauthorized attempts to free or move the vehicle.~~

~~(f) —— Charges. An immobilization fee of fifty dollars (\$100.00) shall be charged for the removal of the vehicle immobilization equipment.~~

~~Sec. 8-2017. Hearing on immobilization.~~

~~The owner(s) or other persons who reasonably appear to have an interest in an immobilized vehicle are entitled to request a hearing to contest the validity of the immobilization of the vehicle. The hearing shall follow the rules established in sections 8-2018.~~

~~(Ord. No. 0-03-02, 2-12-02)~~

~~Sec. 8-2018. Request for hearing on immobilization or impoundment.~~

~~(a) — After a vehicle has been immobilized or impounded pursuant to this ordinance [Ord. No. 0-03-02], the registered owner(s) and any other person(s) who reasonably appear to have an interest in the vehicle are entitled to request a hearing to contest the validity of the immobilization or impoundment of the vehicle. The request for a hearing must be in writing and will state the grounds upon which the person requesting the hearing believes the immobilization or impoundment invalid or unjustified, and such other information as the city manager may require.~~

~~(b) — The municipal judge, or such other hearing officer as shall be designated by the municipal judge or his designee, shall set and conduct an administrative hearing on the matter within twenty-one (21) days of receipt of a proper request filed pursuant to this section, except where a vehicle has not yet been released from impoundment, in which case the municipal judge, or other hearing officer, will set and conduct the hearing within seventy-two (72) hours of receipt of the request, not including Saturdays, Sundays, or federally sanctioned holidays.~~

~~(c) — The owner(s) and any other person(s) who have an interest in the vehicle are only entitled to one hearing for each tow of that vehicle. Any person who fails to appear at the hearing without good cause will not be entitled to have such hearing rescheduled.~~

~~(Ord. No. 0-03-02, 2-12-02)~~

~~Sec. 8-2019. Hearing procedure.~~

~~(a) — The hearing shall afford a reasonable opportunity for person(s) to demonstrate by the statements of witnesses and other evidence that the immobilization and/or impoundment of the vehicle was invalid or unjustified. The municipal judge, or other designated hearing officer, shall determine whether the immobilization and/or impoundment was proper and whether the removal, towing, storage, and administrative fees were properly assessed. The municipal judge, or other hearing officer shall not have the authority to determine the validity of a parking citation unless the time for filing a request for a hearing on the parking citation has not passed, in which case the hearing officer has discretion to consolidate the immobilization/impoundment hearing and the parking citation hearing.~~

~~(b) — If the municipal judge, or other hearing officer finds that the immobilization/impoundment of the vehicle was invalid or unjustified, he shall direct the immediate release of the vehicle, and the owners(s) or any other person(s) who have an interest in the vehicle shall not be liable for any tow and/or storage charges. If the costs of immobilization and/or impoundment and the administrative fee have already been paid, the hearing officer shall direct that all such monies be refunded to the owner.~~

~~(c) — If the municipal judge, or other hearing officer finds that the immobilization and/or impoundment of the vehicle was valid and justified, the hearing officer will direct that the vehicle continue to be held until all tow and storage charges are paid.~~

~~(d) — The decision of the municipal judge, or other designated hearing officer, shall be the final decision by the city. Any person aggrieved by the decision may file a petition for judicial review in a court of competent jurisdiction.~~

~~(e) — Except as otherwise provided in subparagraph (b) above, the city shall have no liability or responsibility for damage that may be caused by removal of a vehicle or for any towing or storage fees or charges.~~

~~(Ord. No. 0-03-02, 2-12-02)~~

~~Sec. 8-2020. Sale of unclaimed vehicle.~~

~~(a) — The facilities at which impounded vehicles are stored shall provide to the finance director, on a regular basis, a list of all unclaimed vehicles that have been towed under this ordinance [Ord. No. 0-03-02] that have been in storage fifteen (15) days or longer and have been appraised at a value of seven hundred fifty dollars (\$750.00) or less or have been in storage for thirty (30) days or longer.~~

~~(b) — The finance director, or his designee, will, as soon as convenient, authorize the sale of such vehicles in accordance with the provisions of such contracts as authorized by city council. If there are no such contracts, the finance director will sell the vehicles at public auction. Prior to such sale, the finance director shall send notice of the sale by registered mail to the legal owner when such owner is ascertainable and shall publish at least once in a newspaper of general circulation a notice of the sale, describing the vehicle to be sold and stating where and when the sale will take place.~~

~~(c) — The proceeds from a sale under this section shall be used to satisfy the charges for removal and storage of the vehicle and for the reasonable charges or expenses for the notice, advertisement, and sale of the vehicle. The balance, if any, shall be paid into the treasury of the city and appropriated to the general fund.~~

~~(d) — There shall be no right of redemption or recovery from any sale or other disposition made pursuant to the terms of this section. Neither the city nor its officials, agents, or employees shall be liable for failure to deliver such a vehicle to anyone claiming a right of redemption to a vehicle sold in a manner consistent with this section. (Ord. No. 0-03-02, 2-12-02)~~



City of Beaufort
Department Request for City Council Agenda Item

To: City Council **Date:** 02/04/2026
From: Stephenie Price, Police Chief
Item Name: An ordinance to amend Part 9, Chapter 1, Section 9-1008, Loud and Unseemly Noise, of the City of Beaufort Code of Ordinances - First Reading
Meeting Date: February 10, 2026
Department: Police Department

Background Information:

Introduction:

The purpose of this agenda item is to request City Council's consideration, review, and potential revision of Beaufort's noise ordinance to improve clarity, consistency, and alignment with current community expectations. The proposed revision encompasses emerging noise sources, quality of life concerns for residents, and the need to balance neighborhood impacts with business and event activity.

Background:

Over the past years, the noise ordinance has served as guidance for addressing loud and unseemly noise within the city. After discussion during the recent work session, City Council requested that staff work collaboratively with the City Attorney to review the ordinance and suggest potential revisions. The resulting review is intended to ensure the ordinance remains effective, legally sound, and reflective of community expectations.

Legal Authority:

The City of Beaufort is authorized to adopt, amend, and enforce noise regulations pursuant to the Home Rule powers granted to municipalities under South Carolina law. Section 5-7-30 of the South Carolina Code of Laws authorizes municipalities to enact ordinances necessary for the protection of public health, safety, and welfare, including the regulation of activities that may constitute a public nuisance. Noise control ordinances fall within this general police power.

The City of Beaufort has the legal authority to review, revise, and enforce its noise ordinance to address quality-of-life concerns and community standards within the city.

Staff Recommendation:

Staff recommends that City Council adopt the draft noise ordinance as revised and in collaboration with the City Attorney. The proposed ordinance reflects direction provided by City Council, incorporates legal review to ensure consistency with applicable state law, and is intended to improve clarity, fairness, and enforceability. Adoption of the draft ordinance will provide clear standards for residents, businesses, and enforcement personnel, while supporting quality of life objectives and community expectations within the City of Beaufort.

Placed on Agenda For:

Action

Attachments:

1. 2026-02 Noise Ordinance with Exhibits 2-3-26 - BTC Edit (2-4-26)
2. Org Noise Ord Redlined V2

Ordinance 2026/02

An ordinance to amend Part 9, Chapter 1, Section 9-1008. – Loud and Unseemly Noise of the City of Beaufort Code of Ordinances

WHEREAS, the City Council of the City of Beaufort finds that excessive and unreasonable noise is detrimental to the public health, safety, welfare, and quality of life of residents, visitors, and businesses; and

WHEREAS, the City has a substantial interest in protecting the peace, comfort, and repose of persons of ordinary sensibilities within residential, commercial, and mixed-use areas; and

WHEREAS, uncontrolled noise may interfere with sleep, communication, business operations, and the enjoyment of public and private property, and may negatively impact tourism and economic vitality; and

WHEREAS, the City recognizes the importance of cultural activities, entertainment, and live music to Beaufort's historic downtown, waterfront, and hospitality economy; and

WHEREAS, the City Council seeks to balance the reasonable enjoyment of music, events, and commercial activity with the rights of residents and property owners to be free from excessive and unreasonable noise; and

WHEREAS, objective noise standards, including decibel limits and plainly audible thresholds, provide fair notice to the public and clear guidance for enforcement; and

WHEREAS, the establishment of a designated Nighttime Music District allows for extended hours of amplified music in a defined area while preserving neighborhood livability elsewhere in the City; and

WHEREAS, it is necessary to update and clarify the City's noise regulations to promote consistency, enforceability, and transparency.

NOW, THEREFORE, be it ordained by the City Council of the City of Beaufort duly assembled and by authority of same, that Section 9-1008 of the City of Beaufort Code of Ordinances is hereby stricken in its entirety and replaced by the language as shown in Exhibit A, hereto, and that no other sections are to be modified or removed.

PHILIP E. CROMER, MAYOR

Attest:

TRACI GULDNER, CITY CLERK

1st Reading _____

2nd Reading & Adoption _____

Reviewed by: Reviewed as to form by Benjamin Coppage, City Attorney

EXHIBIT A

Sec. 9-1008. – Loud and Unseemly Noise.

- (a) **Noises Prohibited.** Any loud, obnoxious, unnecessary, or excessive noise which disturbs or interferes with the comfortable enjoyment of persons of ordinary sensibilities occupying, owning or controlling nearby properties, or persons making use of commercial or public properties for their intended purposes, is prohibited. Prohibited noises include, without limitation, the following:
- (1) Any sound made between the hours of 10:00 p.m. and 7:00 a.m. which exceeds 60 decibels, measured using a digital sound meter;
 - (2) Any sound made between the hours of 7:00 a.m. and 10:00 p.m. which exceeds 85 decibels, measured using a digital sound meter;
 - (3) The use of obscene language at a volume that is louder than that necessary for normal conversation;
 - (4) The use of words which threaten or tend to threaten or incite physical violence, or which endanger or tend to endanger the health and safety of others, which are stated for the purpose of willfully disturbing any person or business;
 - (5) The use of a motor vehicle in a manner which emits loud and unseemly noise which disturbs any residence, neighborhood, or business; and
 - (6) Amplified music which is plainly audible fifty (50) feet from its source.
- (b) **Exceptions.** This section shall not apply to the following:
- (1) The use of a vehicular horn for the purpose of notifying those nearby of the presence of another vehicle or a potential hazard;
 - (2) The sound produced by the use of equipment owned or operated by federal, state, or local governments including, but not limited to emergency response vehicles, law enforcement vehicles, EMS vehicles and fire district response vehicles;
 - (3) The sound produced by construction machinery, heavy duty equipment, and machines and equipment used for construction, repair, cleaning, and maintenance of buildings, streets, or public or private premises when operated between the hours of 7:00 a.m. and 7:00 p.m.;
 - (4) The sound produced by bells or chimes or other carillon instruments when used to signify the passage of hour, half-hour or quarter-hour components, or to commemorate a wedding, funeral or similar event, including regular religious services, provided the sounds do not exceed five continuous minutes in duration in any one-hour period;
 - (5) Aircraft in flight or in operation at an airport;
 - (6) The sound emanating from a ballpark, playing field, stadium, or comparable outdoor facility designed and intended for recreational or sports activity when used for organized exhibitions or participatory sports or recreational activities;
 - (7) Sounds produced by properly permitted parades, special events, or fireworks displays;
 - (8) Amplified music which exceeds 60db but does not exceed 85db which is played in the Nighttime Music District between 10 p.m. and 1 a.m. on Friday and Saturday nights. The Nighttime Music District is defined as being bounded on the north by Bay Street, on the east by Carteret Street, on the south by the Beaufort River, and on the west by the Downtown Marina and the Downtown Marina parking lot.
 - (9) The sound produced by an electrical generator when that generator is being used to provide electricity to a dwelling unit or business to which electricity is temporarily not being provided by a public utility as a result of inclement weather, natural disaster, or other emergency situation beyond the control of the owner or occupant of the dwelling unit or business.

- (c) **Enforcement.** Any person convicted of a violation of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be subject to a fine not exceeding the maximum allowed within the jurisdiction of the Municipal Court for the City of Beaufort, or imprisonment not exceeding 30 days, or both.

Sec. 9-1008. - Loud and unseemly Noise.

(a) Noises Prohibited. Any loud, obnoxious, unnecessary, or excessive noise, which disturbs or interferes with the comfortable enjoyment of persons of ordinary sensibilities occupying, owning or controlling nearby properties, or persons making use of commercial or public properties for their intended purposes, is prohibited. Prohibited noises include, without limitation, the following:

- (1) (a) It shall be unlawful for any person to willfully disturb any neighborhood or business in the City by making or continuing loud and unseemly noises, or by profanely cursing and swearing, or using obscene language. It shall further be unlawful for any person to willfully disturb any neighborhood or business within the city by the Any sound made between the hours of 10:00 p.m. and 7:00 a.m. which exceeds 60 decibels, measured using a digital sound meter;
- (2) Any sound made between the hours of 7:00 a.m. and 10:00 p.m. which exceeds 85 decibels, measured using a digital sound meter;
- (3) The use of obscene language at a volume that is louder than that necessary for normal conversation;
- (4) The use of words which threaten or tend to threaten or incite physical violence, or which endanger or tend to endanger the health and safety of others within the city, which are stated for the purpose of willfully disturbing any person or business;

(b) On Bay Street and its sidewalks, bounded by Carteret and Charles Streets, noise generated by the unamplified human voice at a decibel level in excess of seventy (70) [decibels], measured by a Realistic® sound level decimeter, or its equivalent, (adjusted to "A" for weighing voice recordings and response selector on "slow") located fifty (50) feet from the source, between the hours of 10:00 a.m. and 6:00 p.m., Monday through Saturday, and between the hours of 12:00 noon and 6:00 p.m. on Sunday, shall be prima facie loud and unseemly noise (momentary peaks shall not exceed seventy-five (75) decibels). Upon determination that the volume of such unamplified human voice exceeds this decibel level, a police official shall first warn the offending individual(s) of the violation of his/her conduct. Continued measurement of the level of noise by the offending individual(s) exceeding this decibel level after such warning shall constitute prima facie evidence of willful violation of subsection (a).

(c) Except as within the Nighttime Music District as defined in subsection (d) below and on any lot zoned Industrial Park District, the use of horns, radios, phonographs, loud speakers, whistles, exhausts, pile drivers, blowers, or other devices not numerated here, but which cause loud or irritating noises, between the hours of 9:00 p.m. and 8:00 a.m., which are plainly audible from a distance of fifty (50) feet from its source, shall be considered prima facie evidence of a violation of subsection (a), unless such device was used as a danger warning or in some similar emergency or a permit has been granted by the city manager or city council for same. As to properties located within the Nighttime Music District, as defined in subsection (d) below, the following shall apply: (1) the use of horns, radios, phonographs, amplifiers, loudspeakers, whistles, exhausts, pile drivers, blowers, or other devices not numerated here, but which cause loud or irritating noises, between the hours of 10:00 p.m. and 1:00 a.m.

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on Sunday through Thursday nights only, which are plainly audible from a distance of fifty (50) feet from its source, shall be considered prima facie evidence of violation of subsection (a); and (2) the use of horns, radios, phonographs, amplifiers, loudspeakers, whistles, exhausts, pile drivers, blowers, or other devices not enumerated here, but which cause loud or irritating noises, between the hours of 1:00 a.m. and 7:00 a.m., which are plainly audible outside the exterior walls of the building containing its source, shall be considered prima facie evidence of a violation of subsection (a). Notwithstanding any time periods or other provisions of this section, sound (from any of the sources specified herein) which exceeds eighty-five (85) decibels (dB(C)) measured *at any time* at the property line of the establishment from which the music is being generated shall be considered prima facie evidence of a violation of subsection (a).

(d) Nighttime Music District. A Nighttime Music District is hereby established and shall include those parcels and properties and portions of those parcels and properties contained within the following boundaries: all those parcels of land encompassed by the tract bounded on the north by the southern right of way of Bay Street, on the west and the south by the highwater mark of the Beaufort River, and on the east by the western right-of-way of Carteret Street.

The Nighttime Music District is also delineated on the map which is incorporated in this chapter and shown on the next page.

(e) The loud playing of radios, phonographs, tape decks, amplifiers, and loudspeakers, and other sound devices in any public park, outdoor public place, or privately owned or controlled courtyards or outdoor areas, including from vehicles, the sound and/or noise which is substantially audible to the distance of fifty (50) feet or more, shall be prima facie evidence of a violation of subsection (a). Notwithstanding any time periods or other provisions of this section, sound (from any of the sources specified herein) which exceeds eighty-five (85) decibels (dB(C)) measured *at any time* at the property line of the establishment from which the music is being generated shall be considered prima facie evidence of a violation of subsection (a).

(f) There shall be no violation under subsections (c) or (e) of this section for special events provided a permit is first obtained from the city.

(g) It shall be unlawful for any person to drive, propel or otherwise operate a motorized vehicle in a manner which emits loud and unseemly noise, which willfully disturbs any residence, neighborhood or business in the city. The prohibition of this subsection shall include operating a motorized vehicle by rapid throttle advancing (revving) of an internal combustion engine resulting in increased noise from the engine.

(1962 Code, § 22-1; Ord. No. O-12-81, 7-28-81; Ord. No. O-15-91, 4-23-91; Ord. No. O-30-91, 10-22-91; Ord. No. O-23-94, 11-22-94; Ord. No. O-01-00, 1-11-00; Ord. No. O-06-

00, 2-8-00; Ord. No. O-09-09, § 1, 3-24-09; Ord. No. O-14-12, §§ 1, 2, 7-10-12; Ord. No. O-5-19, § 6, 6-11-19)

Cross reference—Noise by sidewalk vendors, § 7-9008(13).

(5) The use of a motor vehicle in a manner which emits loud and unseemly noise which disturbs any residence, neighborhood, or business; and

(6) Amplified music which is plainly audible fifty (50) feet from its source.

(b) Exceptions. This section shall not apply to the following:

(1) The use of a vehicular horn for the purpose of notifying those nearby of the presence of another vehicle or a potential hazard;

(2) The sound produced by the use of equipment owned or operated by federal, state, or local governments including, but not limited to emergency response vehicles, law enforcement vehicles, EMS vehicles and fire district response vehicles;

(3) The sound produced by construction machinery, heavy duty equipment, and machines and equipment used for construction, repair, cleaning, and maintenance of buildings, streets, or public or private premises when operated between the hours of 7:00 a.m. and 7:00 p.m.;

(4) The sound produced by bells or chimes or other carillon instruments when used to signify the passage of hour, half-hour or quarter-hour components, or to commemorate a wedding, funeral or similar event, including regular religious services, provided the sounds do not exceed five continuous minutes in duration in any one-hour period;

(5) Aircraft in flight or in operation at an airport;

(6) The sound emanating from a ballpark, playing field, stadium, or comparable outdoor facility designed and intended for recreational or sports activity when used for organized exhibitions or participatory sports or recreational activities;

(7) Sounds produced by properly permitted parades, special events, or fireworks displays;

(8) Amplified music which exceeds 60db but does not exceed 85db which is played in the Nighttime Music District between 10 p.m. and 1 a.m. on Friday and Saturday nights. The Nighttime Music District is defined as being bounded on the north by Bay Street, on the east by Carteret Street, on the south by the Beaufort River, and on the west by the Downtown Marina and the Downtown Marina parking lot. The sound produced by an electrical generator when that generator is being used to provide electricity to a dwelling unit or business to which electricity is temporarily not being provided by a public utility as a result of inclement weather, natural disaster, or other emergency situation beyond the control of the owner or occupant of the dwelling unit or business.

(c) Enforcement. Any person convicted of a violation of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be subject to a fine not exceeding the maximum allowed within the jurisdiction of the Municipal Court for the City of Beaufort, or imprisonment not exceeding 30 days, or both.

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