



## **MINUTES**

The City of Beaufort  
**PARK & TREE ADVISORY COMMISSION**  
**Emergency Meeting**

Thursday, November 20<sup>th</sup>, 2025 at 3:30pm  
City Hall Planning Conference Room  
1911 Boundary St, Beaufort, SC

I. Meeting was called to order by Chairwoman Barbara Fariior, in attendance were PTAC Members Shay Mikell, Joe Macdermant, and Michael Andersen, as well as City Staff Adam Wellins, Christopher Klement.

- Minutes were approved for the October 23<sup>rd</sup>, 2025, meeting.

### **Old Business**

- Discussions about the Arbor Day Celebration took place, confirming the location and time being 10am at Cuthbert Park, while a separate tree would be planted at Wilson without a formal celebration.
- Discussions about the Charles St/Craven St drainage project took place, items like email of answers from City Staff, Reaching out to City Arborist for tree assessments on Charles St, inquiring where in the city code would the city be exempt from tree removal procedures, contacting SCOR project manager.

### **Urban Forestry Management Plan**

- Discussions about an Urban Forestry Management Plan took place, packets were handed out going over the processes and resources available to assist cities with creating their plans, conversations were had about the cost of this type of project, the surveys needed to ensure the right plan is in place, and what commitment the city would like to invest to this plan.

### **New Business**

- Discussions took place about the Responsibilities of PTAC, City Staff Highlighted they want to support PTAC in the direction the committee wants to go pertaining to its responsibilities and reminding them that they don't have to follow what was approved by former members who no longer sit on the board.
  
- Meeting was adjourned